

**McCormick**

MCCORMICK  
THEOLOGICAL  
SEMINARY

*Dean of the Faculty  
Vice President for Academic Affairs*

March, 2017

Dear Prospective Graduate:

We are looking forward to Commencement on **Saturday, May 13, 2017, at St. Thomas the Apostle Roman Catholic Church at 1:00pm**. As there are a number of events involved in "commencing" from McCormick, you may find the following checklist helpful. (If you will not be able to complete your studies in time to graduate this year, please contact Chandra Wade at [cwade@mccormick.edu](mailto:cwade@mccormick.edu) (773) 947-6285 as soon as possible.)

**Academic and Financial Requirements:**

1. Senior Reviews must have been completed and portfolios turned in.
2. All financial obligations (graduation fee: \$155.00, library fines, housing rental, tuition, LSTC charges, etc.) must be met by **Friday, April 7, 2017**. Please contact Keith Kliver at (773) 947-6260 or [kkliver@mccormick.edu](mailto:kkliver@mccormick.edu) you have questions.
3. All course work for Spring Semester courses must be submitted to the faculty (two weeks prior to graduation) by **4:30 p.m. on Friday, April 28, 2016**
4. For Stafford/Direct Loan Borrowers only: As a student loan recipient, federal regulations require you to contact your lender(s) and complete an exit interview prior to graduation. The purpose of the interview is to inform you of your rights and obligations for repayment of your loan and to review your loan portfolio. The exit interview can be done in person or completed online at [studentloans.gov](http://studentloans.gov) by **Friday, April 14, 2017**.

**Commencement Information:**

1. A form requesting information regarding diploma and academic garb has already been sent from the Registrar's office. Please send Chandra Wade your Intent to Graduate form.
2. Details regarding the commencement schedule of events, announcements, buffet luncheon tickets, photo order forms and academic garb will be available on McCormick's web site shortly.
3. The planning for the Commencement Worship Service on the evening of **Friday, May 12 at 6:30 p.m. will begin in April**. More information regarding your participation will be forthcoming.

We hope that this will enable you to move through the next few months informed and prepared for Commencement. If you have any questions, please contact Jennifer Ould, Assistant to the Dean of Faculty and Vice President of Academic Affairs at (773) 947-6307 or by e-mail at [jould@mccormick.edu](mailto:jould@mccormick.edu).

Faithfully,



Dr. Theodore Hiebert  
Dean of the Faculty and  
Vice President for Academic Affairs