## Contents

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>Letter from the President</td>
<td>3</td>
</tr>
<tr>
<td>Accreditation</td>
<td>4</td>
</tr>
<tr>
<td>Academic Calendar for 2016-2018</td>
<td>5</td>
</tr>
<tr>
<td><strong>Master's Level Programs</strong></td>
<td>6</td>
</tr>
<tr>
<td>General Information</td>
<td>6</td>
</tr>
<tr>
<td>General Requirements</td>
<td>6</td>
</tr>
<tr>
<td>Master of Divinity</td>
<td>6</td>
</tr>
<tr>
<td>Master of Arts in Ministry</td>
<td>10</td>
</tr>
<tr>
<td>Master of Arts in Urban Ministry</td>
<td>11</td>
</tr>
<tr>
<td>Dual Competency Program</td>
<td>11</td>
</tr>
<tr>
<td>Master of Theological Studies</td>
<td>12</td>
</tr>
<tr>
<td>Degree Concentrations</td>
<td>13</td>
</tr>
<tr>
<td>Certificate in Theological Studies</td>
<td>14</td>
</tr>
<tr>
<td><strong>Master’s Admissions Procedures</strong></td>
<td>15</td>
</tr>
<tr>
<td>General Admissions Procedures</td>
<td>15</td>
</tr>
<tr>
<td>Admission as a Student-at-Large</td>
<td>18</td>
</tr>
<tr>
<td>International Students</td>
<td>19</td>
</tr>
<tr>
<td>Certificate in Theological Studies</td>
<td>20</td>
</tr>
<tr>
<td>Transfer Students</td>
<td>20</td>
</tr>
<tr>
<td>Visiting McCormick</td>
<td>21</td>
</tr>
<tr>
<td>Post-Admissions Procedures</td>
<td>21</td>
</tr>
<tr>
<td><strong>Master’s Financial Information</strong></td>
<td>22</td>
</tr>
<tr>
<td>General Financial Information</td>
<td>22</td>
</tr>
<tr>
<td>Refund Policy</td>
<td>23</td>
</tr>
<tr>
<td>Financial Planning</td>
<td>24</td>
</tr>
<tr>
<td>Financial Aid and Scholarships</td>
<td>25</td>
</tr>
<tr>
<td><strong>Master’s Academic Procedures and Information</strong></td>
<td>28</td>
</tr>
<tr>
<td><strong>Master's Program Courses</strong></td>
<td>41</td>
</tr>
<tr>
<td>General Information</td>
<td>41</td>
</tr>
<tr>
<td>Integrative Courses</td>
<td>41</td>
</tr>
<tr>
<td>Field of Bible</td>
<td>42</td>
</tr>
<tr>
<td>Field of History</td>
<td>44</td>
</tr>
<tr>
<td>Field of Theology</td>
<td>47</td>
</tr>
<tr>
<td>Field of Ethics</td>
<td>50</td>
</tr>
<tr>
<td>Field of Ministry</td>
<td>51</td>
</tr>
<tr>
<td>Section</td>
<td>Page</td>
</tr>
<tr>
<td>----------------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Master’s Fellowships and Awards</td>
<td>54</td>
</tr>
<tr>
<td>General Information</td>
<td>54</td>
</tr>
<tr>
<td>Fellowships</td>
<td>54</td>
</tr>
<tr>
<td>Awards and Prizes</td>
<td>56</td>
</tr>
<tr>
<td>Doctor of Ministry Degree Program</td>
<td>61</td>
</tr>
<tr>
<td>Program Information</td>
<td>61</td>
</tr>
<tr>
<td>Cooperative D.Min. Programs</td>
<td>63</td>
</tr>
<tr>
<td>Admissions Procedures</td>
<td>65</td>
</tr>
<tr>
<td>International Students</td>
<td>67</td>
</tr>
<tr>
<td>Transfer Students</td>
<td>67</td>
</tr>
<tr>
<td>Financial Policies and Procedures</td>
<td>67</td>
</tr>
<tr>
<td>Awards and Prizes</td>
<td>68</td>
</tr>
<tr>
<td>Academic Policies and Procedures</td>
<td>68</td>
</tr>
<tr>
<td>Changes in Student Status</td>
<td>70</td>
</tr>
<tr>
<td>JKM Library</td>
<td>76</td>
</tr>
<tr>
<td>Resources and Partnerships</td>
<td>78</td>
</tr>
<tr>
<td>Certificate Programs</td>
<td>78</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>78</td>
</tr>
<tr>
<td>Institute for Cross-Cultural Theological Education</td>
<td>79</td>
</tr>
<tr>
<td>Urban Ministry</td>
<td>81</td>
</tr>
<tr>
<td>Partners in Education</td>
<td>81</td>
</tr>
<tr>
<td>The Faculty</td>
<td>83</td>
</tr>
<tr>
<td>Affiliate Faculty</td>
<td>89</td>
</tr>
<tr>
<td>Master’s Adjunct Faculty</td>
<td>91</td>
</tr>
<tr>
<td>Doctor of Ministry Adjunct Faculty</td>
<td>93</td>
</tr>
<tr>
<td>Doctor of Ministry Advisors</td>
<td>94</td>
</tr>
</tbody>
</table>
Letter from the President

Welcome to McCormick Theological Seminary! In this catalog you will find the many ways in which we strive to embody Paul’s exhortation to the church in Corinth to be the body of Christ.

McCormick is a learning community that is cross-cultural, urban, Reformed, and ecumenical. In our delivery of theological education and among our students and extended community, we believe that we are participating in a vision of what the Church is and will become—a living image of God’s life-giving presence among a diverse humanity.

McCormick is committed to training women and men for leadership in God’s Church for the 21st Century. Experts predict that by 2040 the U.S. will no longer have a racial/ethnic majority. This is a unique time to live in North America. Yet, one could still argue that Sunday is still the most segregated day of the week. At McCormick, we already learn in and live through the dynamics that will define the next generations of the Church.

We are a graduate institution of higher learning within the rich intellectual and theological tradition of the Presbyterian Church (U.S.A.). Founded in 1829, McCormick has a long history of being on the cutting-edge of theological education. From the time that it moved to Chicago in 1860, the seminary’s identity has been deeply connected to this thriving urban center in all of its rich complexity.

Leaders in theological education have declared that McCormick has one of the most diverse, if not the most diverse, student body in North America. When I describe our learning community to prospective students, I invite them to imagine being in a class with African-American, Latino/a, Asian-American, Euro-American, and international students from around the globe. No one racial or cultural group constitutes a majority among our student body and our students represent the full range of the theological spectrum. All engage traditions that are both ancient in their wisdom and contemporary in relevance. They study with professors whose vocational identity has been transformed by the rich diversity that our setting provides. This is truly a place of transformation.

Come and catch a glimpse of the future. Come and be challenged to study with a world-class faculty. Come and learn at McCormick, amidst a community where diversity is not an idea, but our reality. Come, “taste and see that the Lord is good” (Psalm 34:8).

Peace and grace to you,

Frank M. Yamada
President of McCormick Theological Seminary
Accreditation
McCormick Theological Seminary is a seminary of the Presbyterian Church (U.S.A.), an accredited and charter member of the Association of Theological Schools in the United States and Canada (10 Summit Park Drive, Pittsburgh, PA 15275; phone: 412-788-6505), an accredited member of The Higher Learning Commission of the North Central Association of Colleges and Schools (30 North LaSalle Street, Chicago, IL 60602; phone: 312-263-0456), a member of the Association of Chicago Theological Schools (ACTS; http://www.actschicago.org) and the Hyde Park Cluster of Theological Schools, and is associated with the University of Chicago.

The following degree programs are approved by the ATS Commission on Accreditation:
- Master of Divinity
- Master of Arts in Ministry
- Master of Theological Studies
- Master of Theology (not currently accepting new students)

From 2009 to 2012 McCormick Theological Seminary offered the Master of Arts in Discipleship Development and the Master of Art in Urban Ministry. Some students continue to be enrolled in these degree programs, which will conclude with the last graduating student.

It is the policy of McCormick Theological Seminary not to discriminate on the basis of sex, race, color, handicap, national or ethnic origin, or sexual orientation in its educational programs, student activities, employment or admissions policies, in the administration of scholarship or loan programs, or in any other seminary-administered programs. This policy complies with the requirements of the Internal Revenue Service Procedure 321-I, Title VI of the 1964 Civil Rights Act and Title IX of the 1972 Educational Amendments as amended and enforced by the Department of Education.

Under the Family Educational Rights and Privacy Act (FERPA), McCormick students have the right to inspect and review education records; the right to seek and amend education records; and the right to have some control over the disclosure of information from education records. For a complete description of student rights under FERPA please consult either the D.Min. Handbook or the Master's Level Campus Life Handbook.

The seminary strictly enforces its policy against all forms of prohibited harassment involving members of the McCormick Seminary community. The rules and procedures of this policy, which apply to the entire seminary community, are available from the Human Resources office. This policy prohibits harassment against members of the seminary community, applicants for employment and admission into the seminary. It will not tolerate any form of prohibited harassment, nor will it tolerate retaliation against individuals who, in good faith, complain of or oppose prohibited harassment or participate in a harassment investigation.

By action of the Board of Directors on October 28, 1976, and in other actions, the seminary has been responsive to the deliverance of the 183rd General Assembly of the United Presbyterian Church in the United States of America (1971), recommending the use of inclusive language in all church documents.

McCormick Theological Seminary evaluates its educational effectiveness through an annual review of its degree programs and its analysis of how well students have met the learning outcomes that McCormick has established for each degree program.

The Seminary’s Student Learning Assessment Committee oversees this review, which is then discussed by the Faculty and reported to the Board of Trustees. The current report is available at: (http://mccormick.edu/content/statement-educational-effectiveness).
<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Registration, New Student Orientation</td>
<td>August 31-September 2, 2016</td>
</tr>
<tr>
<td>Fall classes begin</td>
<td>September 6</td>
</tr>
<tr>
<td>Convocation</td>
<td>September 7</td>
</tr>
<tr>
<td>Last day to drop a course w/o penalty</td>
<td>September 16</td>
</tr>
<tr>
<td>Reading week</td>
<td>October 17-21</td>
</tr>
<tr>
<td>Jan term &amp; spring semester registration</td>
<td>November 15-16</td>
</tr>
<tr>
<td>Thanksgiving break (Thursday, Friday only)</td>
<td>November 21-25</td>
</tr>
<tr>
<td>Fall classes end</td>
<td>December 2</td>
</tr>
<tr>
<td>Fall semester ends (exam week)</td>
<td>December 5-9</td>
</tr>
<tr>
<td>Christmas break</td>
<td>December 10- January 8, 2017</td>
</tr>
<tr>
<td>Jan term begins</td>
<td>January 9</td>
</tr>
<tr>
<td>M.L. King, Jr. Day -NO Classes</td>
<td>January 16</td>
</tr>
<tr>
<td>Jan term ends</td>
<td>January 27</td>
</tr>
<tr>
<td>Winter break</td>
<td>January 28</td>
</tr>
<tr>
<td>Spring semester begins</td>
<td>February 6</td>
</tr>
<tr>
<td>Last day to drop a course w/o penalty</td>
<td>February 17</td>
</tr>
<tr>
<td>Reading week</td>
<td>March 20-24</td>
</tr>
<tr>
<td>Holy Thursday &amp; Good Friday -NO Classes</td>
<td>April 13-14</td>
</tr>
<tr>
<td>Easter</td>
<td>April 16</td>
</tr>
<tr>
<td>Summer &amp; fall registration</td>
<td>April 10-21</td>
</tr>
<tr>
<td>Senior work due</td>
<td>April 28</td>
</tr>
<tr>
<td>Spring Classes end</td>
<td>May 5</td>
</tr>
<tr>
<td>Spring semester ends (exam week)</td>
<td>May 8-12</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 13</td>
</tr>
</tbody>
</table>

**2017-18 Academic Calendar**

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall Registration, New Student Orientation</td>
<td>August 30-September 1 2017</td>
</tr>
<tr>
<td>Fall classes begin</td>
<td>September 5</td>
</tr>
<tr>
<td>Convocation</td>
<td>September 6</td>
</tr>
<tr>
<td>Last day to drop a course w/o penalty</td>
<td>September 15</td>
</tr>
<tr>
<td>Reading week</td>
<td>October 16-20</td>
</tr>
<tr>
<td>Jan term &amp; spring semester registration</td>
<td>November 14-15</td>
</tr>
<tr>
<td>Thanksgiving break (Thursday, Friday only)</td>
<td>November 20-24</td>
</tr>
<tr>
<td>Fall classes end</td>
<td>December 1</td>
</tr>
<tr>
<td>Fall semester ends (exam week)</td>
<td>December 4-8</td>
</tr>
<tr>
<td>Christmas break</td>
<td>December 9- January 7, 2018</td>
</tr>
<tr>
<td>Jan term begins</td>
<td>January 8</td>
</tr>
<tr>
<td>M.L. King, Jr. Day -NO Classes</td>
<td>January 15</td>
</tr>
<tr>
<td>Jan term ends</td>
<td>January 26</td>
</tr>
<tr>
<td>Winter break</td>
<td>January 27</td>
</tr>
<tr>
<td>Spring semester begins</td>
<td>February 5</td>
</tr>
<tr>
<td>Last day to drop a course w/o penalty</td>
<td>February 16</td>
</tr>
<tr>
<td>Reading week</td>
<td>March 19-23</td>
</tr>
<tr>
<td>Holy Thursday &amp; Good Friday -NO Classes</td>
<td>March 29-30</td>
</tr>
<tr>
<td>Easter</td>
<td>April 1</td>
</tr>
<tr>
<td>Summer &amp; fall registration</td>
<td>April 9-20</td>
</tr>
<tr>
<td>Senior work due</td>
<td>April 27</td>
</tr>
<tr>
<td>Spring Classes end</td>
<td>May 4</td>
</tr>
<tr>
<td>Spring semester ends (exam week)</td>
<td>May 7-11</td>
</tr>
<tr>
<td>Commencement</td>
<td>May 12</td>
</tr>
</tbody>
</table>
Master's Level Programs

General Information
The call to ministry and to vocations of public religious leadership demands that women and men become bridge-builders and reconcilers in a broken and divided world. Faithful leadership in Christian ministry requires meeting the challenges of a changing world that is marked by multiple and complex cultural, socioeconomic, political, and spiritual realities and relationships. McCormick’s master's level degree programs offer students opportunities to be formed as leaders in church and society through academic excellence, critical reflection, and faithful witness. McCormick Theological Seminary offers the following master's level programs:

Master of Divinity
Master of Arts in Ministry
Dual Competency Degree Program
Master of Theological Studies
Certificate in Theological Studies

McCormick introduced a new curriculum in the 2014-15 academic year. There are several important components of the new curriculum: an increased number of open electives, a sharper focus on learning outcomes in classwork, increased attention to integrative courses, and provision for focused study in the development of degree concentrations. Pathways through the new curriculum and examples are found in the Advisory Handbook section of the Master’s Level Campus Life Handbook.

The seminary environment itself undergirds the educational program with a rich and varied community life, including regular occasions of worship, regular common meals, community forums, special lectures, and workshops.

Master of Divinity (M.Div.)
The M.Div., a three-year degree program when pursued full-time, prepares individuals for ordained ministry in the Church and for vocations in:

- Pastoral ministry
- Teaching ministry
- Agency, governing body, or ecumenical staff ministries
- Ministry of social service, including community organizations
- Chaplaincy in school, college, hospital, other agency, or in the armed forces

The M.Div. degree must be completed within six years of matriculation into the program. Students will plan their course of studies with an advisor according to guidelines outlined in the Advisory Handbook section of the Master’s Level Campus Life Handbook.

Program Learning Outcomes
1. Think critically
2. Construct theological meaning using Christian tradition(s)
3. Communicate effectively
4. Exhibit cross-cultural competence
5. Exhibit pastoral imagination
6. Lead just and sustainable communities
7. Practice appropriate habits of spiritual formation and self-care and possess a growing, healthy sense of vocational identity.
Requirements for the Degree
The Master of Divinity degree is awarded for successful completion of an approved 27-unit course of studies, which includes academic, field-based, and integrative studies in the fields of Bible, History, Theology and Ethics, and Ministry.

Required Courses, Pre-requisites, and Distribution of Courses
Nine courses at the introductory level are required and prerequisite to most other courses in their fields:

I-301 Pilgrimage in Faithfulness       B-300 Introduction to Biblical Studies
I-302 Leadership Across Diversity     T-300 Introduction to Christian Theology
H-300/301 History Survey I / II      MIN-404/405 Reflection on the Practice of Ministry
E-300 Introduction to Christian Ethics

These courses include methods and the conceptual language and range of content basic to their fields. They are foundational for theological education at McCormick. Students with sufficient background in any of these fields may move directly to more advanced courses, following an assessment of their previous study by their advisor and the teaching faculty of the field.

I-301 Pilgrimage in Faithfulness (PIF)
All M.Div. students must successfully complete the course titled Pilgrimage in Faithfulness. PIF is an integrative course designed around major themes and traditions in Christian life, worship, and witness through the ages and in today’s world. The course brings the entire entering class together with a team of faculty for plenary and small group meetings, a common meal, and worship.

I-302 Leadership Across Diversity
All M.Div. students are required to take the course Leadership Across Diversity, which is an integrative course challenging students to consider questions regarding the church’s nature, organization, and leadership in order to become effective leaders in a variety of contexts.

Professional Boundaries Workshop
All M.Div. students are required to take a 6-hour workshop to:

• Encourage consciously developing a healthy and balanced way of life in ministry in order to reduce the potential risk of clergy misconduct
• Raise consciousness of issues and identify ethical conduct and healthy ministry relationships
• Provide resources for intervention and appropriate response to unethical conduct by those in ministry

Students in the M.Div. program must take the Professional Boundaries Workshop before their field studies.

The distribution of courses required for the M.Div. degree is as follows:

• Integrative Courses: Two courses, I-301 and I-302
• Biblical Studies: Five courses, including B-300 and at least two courses each in Old Testament and New Testament. Hebrew Exegesis I and II and Greek Exegesis I and II may only be counted as open electives, not as biblical studies requirements
• Church History: Three courses, including H-300 and H-301
• Theology: Three courses, including T-300
• Christian Ethics: One course, E-300
Ministries: Six courses, including MIN-404 and MIN-405
Open electives: Seven courses

Biblical Exegesis in the Original Languages
McCormick Theological Seminary is committed to teaching exegetical skills based on the Hebrew and Greek texts of the Bible. Because such skills must be demonstrated to pass the Standard Ordination Examination in Biblical Exegesis given by the Presbyterian Church (U.S.A.), the two double courses in Hebrew and Greek are considered a normal part of the M.Div. program for Presbyterian students. McCormick maintains that the full, double-course sequence in each language is needed to provide a foundation for exegetical competency. All students are invited to study the biblical languages, however, the language courses are not required for the M.Div. degree.

Experiential Education and Field Studies
The Experiential Education and Field Studies Program is designed to provide an integrative experience of study and reflection on the theology and practice of ministry. Students engaged in experiential education and field studies are in a process of spiritual, academic, personal, and professional formation while simultaneously developing, practicing, and refining the arts and skills of ministry. Students who are in good standing register for field studies upon the completion of nine units and the Professional Boundaries Workshop.

MIN-404 and 405 is a two-semester indivisible field studies sequence, designed to be taken sequentially during one academic year, is required of all Master of Divinity and Master of Arts in Ministry students. One unit of credit is granted for each semester for a total of two credits. It is expected that all students will satisfy the requirement in one of three ways:

• Participate in one academic year [September-May] of ministry under supervision within an approved agency or parish setting while enrolled in MIN-404/MIN-405 Reflection on the Practice of Ministry

• Receive transfer or equivalency credit from another accredited seminary or theological education program upon approval from the advisor and Director of Experiential Education and Field Studies

• Persons currently engaged in full-time Christian ministry will enroll in MIN-404/MIN-405 Reflection on the Practice of Ministry and be assigned a mentoring pastor for reflection, guidance, and evaluation.

Readiness for Ministry
The award of a Master of Divinity degree from McCormick Theological Seminary is a statement by the seminary that the graduate is educationally ready to consider and be considered by a presbytery or other church authority for ordination. The seminary does not prejudge the conclusion that should be reached, nor does it substitute its judgment for that of an ordaining body. The faculty’s judgment of each student’s progress toward the degree and its final decision as to whether to recommend the student favorably to the Board of Trustees is based upon the satisfactory completion of educational requirements.

Candidates for the degree are cautioned that fulfillment of the formal academic requirements is a necessary but not sufficient condition for graduation. The ability of persons to communicate with and relate effectively to peers and faculty, to act responsibly and with integrity as a member of the community, and to demonstrate capacity for ministry in field education settings are criteria which are important to the faculty in determining readiness for ministry.
**Church Relationships**
Applicants who intend to seek ordination in the Presbyterian Church (U.S.A.) ordinarily should come under the care of a presbytery prior to entering the seminary. If this is not possible, the applicant will plan to come under care of a presbytery by the conclusion of nine full courses. Students from other denominations and traditions are advised to sustain appropriate relationships with their governing bodies.

Students should consult the Office of Student Academics regarding all aspects of relationships with presbytery committees and with presbyteries, as well as similar relationships in other denominations. The seminary will assist students who have not already done so to initiate contact with their appropriate church governing bodies.

**Reclassification**
Students may request to transfer to other master's programs by applying for reclassification. Interested students can initiate this process by consulting the Associate Dean for Student Academics.
Master of Arts in Ministry (M.A.M.)
The M.A.M., a two-year degree program when pursued full-time, provides basic theological education to ministers for whom the Master of Divinity is not required by their churches or denominations, to lay leaders, and to those serving as commissioned elders and licensed pastors who are interested in general or specialized forms of ministry.

Program Learning Outcomes
1. Think critically
2. Construct theological meaning using Christian tradition(s)
3. Communicate effectively
4. Exhibit cross-cultural competence
5. Serve effectively in congregational ministries

Requirements for the Degree
The Master of Arts in Ministry requires coursework in biblical studies, theology, church history and the arts of ministry. The degree is awarded for successful completion of 16 courses including a supervised practice in a ministerial setting.

Required Courses and Distribution of Courses
I-301 Pilgrimage in Faithfulness  B-300 Introduction to Biblical Studies
I-302 Leadership Across Diversity  T-300 Introduction to Christian Theology
H-300/301 History Survey I or II  Min-404/405 Reflection on the Practice of Ministry
E-300 Introduction to Christian Ethics  I-425 Seminar in the Practice of Ministry
Four open electives  Three intro or elective courses in the field of ministry

I-301 Pilgrimage in Faithfulness
All M.A.M. students must successfully complete the course titled Pilgrimage in Faithfulness. PIF is an integrative course designed around major themes and traditions in Christian life, worship, and witness through the ages and in today’s world. The course brings the entire entering class together with a team of faculty for plenary and small group meetings, a common meal, and worship.

I-302 Leadership Across Diversity
All M.A.M. students are required to take the course Leadership Across Diversity, which is an integrative course challenging students to consider questions regarding the church's nature, organization, and leadership in order to become effective leaders in a variety of contexts.

Professional Boundaries Workshop
All M.A.M. students are required to take a 6-hour workshop to:
- Encourage consciously developing a healthy and balanced way of life in ministry in order to reduce the potential risk of clergy misconduct
- Raise consciousness of issues and identify ethical conduct and healthy ministry relationships
- Provide resources for intervention and appropriate response to unethical conduct by those in the ministry

Students in the M.A.M. program must take the workshop before their field studies.

Reclassification
Students may request to transfer to other master's programs by applying for reclassification. Interested students can initiate this process by consulting the Associate Dean for Student Academics.
Master of Arts in Urban Ministry (M.A.U.M.)
Master of Arts in Discipleship Development (M.A.D.D.)

*Note: These degree programs have been discontinued and no new applications for these degrees will be accepted. Students currently enrolled will be given all opportunities to complete their degree.*

**Dual Competency Programs**
The seminary, in conjunction with other Chicago area seminaries, has developed a program whereby students in the M.Div. programs may enroll in an approved master's degree program in a coordinate discipline such as social work. These opportunities for dual competency degrees provide an enriched preparation for ministry and a coordinate field. Students who wish to study for the McCormick M.Div. as part of the dual competency program must indicate that desire during the admission process and receive written approval for their proposed programs from their advisor within the first year of matriculation.

McCormick M.Div. students may propose dual competency programs in other schools in the Chicago area such as The Loyola School of Social Work, The Graduate School of Library and Information Science at Dominican University, the School of Social Service Administration of the University of Chicago, Aurora University School of Social Work or in other areas. All dual competency degree programs must be approved by the faculty advisor and the Associate Dean for the Office of Student Academics before making application to the coordinate master's degree program.

The dual competency program may take one of several configurations, such as two years at McCormick, followed by two years of work in a coordinate field, or one year at McCormick, two years in the coordinate field, and a final year at McCormick. Each student’s program is individually designed in consultation with their faculty advisor. Ordinarily, up to seven units of study may be transferred from the coordinate program toward the McCormick M.Div. degree.
**Master of Theological Studies (M.T.S.)**
The purpose of the M.T.S. is to provide a basic understanding of theological disciplines for further graduate study or for general educational purposes. M.T.S. students are encouraged to: a) survey various theological disciplines, b) pursue a focused enquiry in a specific discipline, or c) develop interdisciplinary knowledge.

This program is designed to meet a variety of the needs of international students pursuing graduate theological studies. It is also designed to meet the needs of individuals who wish to begin or to continue graduate theological education for personal or vocational enrichment.

Students will plan their course of studies with an advisor according to guidelines outlined in the Advisory Handbook section of the *Master's Level Campus Life Handbook*.

**Program Learning Outcomes**
Students who complete this degree will be able to:
- Think critically
- Construct theological meaning using Christian traditions(s)
- Exhibit cross-cultural competence
- Engage in theological research and analysis based upon an argument and construct a theological essay or thesis article

**Requirements for the Degree**
The M.T.S. degree program can be completed in two years of full-time study. It must be completed within four years of matriculation into the program. Students will plan their course of studies with an advisor according to guidelines outlined in the *Advisory Handbook section of the Master’s Level Campus Life Handbook*.

McCormick students will complete a *thesis or a research quality paper* as part of the M.T.S. program. Students will select a topic in consultation with the student’s advisor, and will compose a thesis or research quality paper which demonstrates skill in research, exposition, and interpretation. The thesis or paper presents the results of graduate level research, presented in a publishable form. Both the thesis and the paper will demonstrate graduate level abilities to pursue research with skill in investigation, assessment, and expression.

All M.T.S. students will take I-478 Research Methods. Exception may be granted to those who have taken a research course AND defended a thesis at the B.A. or master’s level in religious studies or theological studies. There will be no exceptions for those coming from other disciplines.

M.T.S. students will EITHER defend the paper developed in I-478 OR write a thesis based on the paper developed in I-478. Those selecting to write a thesis can take I-479 (thesis work unit) during the spring. I-479 is an independent study course in which the student works closely with the thesis advisor.

**Required Courses and Distribution of Courses**
The Master of Theological Studies degree is awarded upon the successful completion of 18 units, including courses devoted to work on the master’s thesis. All M.T.S. students are required to take I-301 Pilgrimage in Faithfulness, I-302 Leadership Across Diversity, The Boundaries Workshop, and I-478 Research Methods (fall of second year). The course I-311 Academic Research and Writing may be waived if students show evidence of very strong writing and research skills.
**I-301 Pilgrimage in Faithfulness**
All M.T.S. students must successfully complete the course titled Pilgrimage in Faithfulness. PIF is an integrative course designed around major themes and traditions in Christian life, worship, and witness through the ages and in today’s world. The course brings the entire entering class together with a team of faculty for plenary and small group meetings, a common meal, and worship.

**I-302 Leadership Across Diversity**
All M.T.S. students matriculating during or after the fall 2015 semester are required to take the course Leadership Across Diversity, which is an integrative course challenging students to consider questions regarding the church's nature, organization, and leadership in order to become effective leaders in a variety of contexts.

**Professional Boundaries Workshop**
All M.T.S. students are required to take a 6-hour workshop to:
- Encourage consciously developing a healthy and balanced way of life in ministry in order to reduce the potential risk of clergy misconduct
- Raise consciousness of issues and identify ethical conduct and healthy ministry relationships
- Provide resources for intervention and appropriate response to unethical conduct by those in the ministry

The distribution of courses required for the M.T.S. degree is as follows:
- Integrative Courses: Two courses, I-301 and I-302
- Research and Writing Courses: Two courses I-311 and I-478
- Open electives: 14 courses

The majority of the courses for this degree work are selected in conversation with the faculty advisor to meet individual learning goals and research interests for the M.T.S. degree. Very few courses in the area of ministry will count for the M.T.S.

**Reclassification**
Students may request to transfer to other master’s programs by applying for reclassification. Interested students can initiate this process by consulting the Associate Dean for the Office of Student Academics.

**Degree Concentrations**
Students may wish to focus on a particular area of study in their degree program by adding a “concentration” to their M.Div., M.A.M., or M.T.S. program. A concentration is four or more courses taken in a particular area of study and is intended to deepen knowledge and skills in a field. Students in the M.Div. degree program may develop a concentration drawn from coursework in any field. Students in the M.A.M. program may develop a concentration drawn from coursework within the ministries field. Students in the M.T.S. degree program may develop a concentration drawn from coursework in any one of the fields except ministry, to include the introductory course, three electives in that field, and a thesis written within that discipline. Students wishing to develop a concentration should work closely with their academic advisor in planning the course of study. Some examples of possible concentrations include: Presbyterian studies; interfaith ministry; science and ecology; urban ministry; Christian spiritual formation; cross-cultural ministry; field-specific concentrations, or independent concentrations developed by
a student in close consultation with their advisor. Examples and planning guides are provided in the Advisory Handbook section of the Master’s Level Campus Life Handbook.

**Certificate in Theological Studies**

The certificate program prepares persons to serve the Church as lay leaders or enables students to correlate theological study with university studies, leading to a graduate degree in another field. The program includes exposure to basic studies in the biblical, theological, and historical fields.

The requirements of the Certificate are: a total of nine full courses, including the course entitled Pilgrimage in Faithfulness (I-301), Leadership Across Diversity (I-302) and completion of the program within three years of the date of matriculation. Occasionally, McCormick may develop certificate programs for particular institutions and organizations. These certificates may require nine or fewer full courses at the master's level.
Master’s Admissions Procedures

General Admissions Procedures
McCormick Theological Seminary welcomes applications from qualified persons for admission to its master’s level programs. McCormick Theological Seminary does not prescribe a specific pre-theological course. It is expected that previous education and experience will have prepared the applicant in oral and written communication skills, to think clearly, to enter into his or her spiritual and cultural heritage, and to understand the world in which he or she lives.

International students please take note of special instructions on pages 20-21 of this catalog.

Applying to McCormick
Applications for admission to the Master of Divinity, Master of Theological Studies, Master of Arts in Ministry, and Certificate in Theological studies program at McCormick Theological Seminary are ready for consideration when the Office of Admissions and Enrollment receives the following:

- A completed application form along with a non-refundable application fee of $50 USD
- Three sealed confidential letters of recommendation, submitted on the official forms provided in the application, from persons, other than relatives, who can write thoughtfully and specifically about the applicant’s personal, academic, spiritual, and vocational qualifications
- Official transcripts of all academic work beyond the high school level, whether or not a degree was awarded
- An autobiographical statement
- An interview with a member of the McCormick faculty
- Proof of English language proficiency for those students for whom English is not their first language (see page 20)
- A background check completed by the applicant through the company, Certified Background (https://www.certifiedbackground.com)

Admissions Requirements
Prospective students seeking admission to the Master of Divinity, Master of Theological Studies, or the Master of Arts in Ministry programs at McCormick must meet the following requirements:

- Hold a Bachelor's degree (B.A. or B.S.) from an accredited institution or Bachelor’s equivalent (see B.A. equivalency requirements below)
- Maintain a grade point average of at least 3.0 on a 4.0 system in post-secondary education
- Exhibit readiness and aptitude for graduate study attested by an academic reference and autobiographical statement
- Possess a commitment to emotional health and spiritual formation as attested by personal and church references
- Display evidence of a commitment to the values and principles upon which the McCormick community is based

Applicants to the M.Div. program should also be able to:

- Show evidence of a vocational interest or a sense of call to the practice of ministry
- Be able to clearly articulate vocational interest or sense of calling
- Demonstrate a continuing relationship with a faith community or congregation
**Provisional Admissions to McCormick**

If a prospective student does not hold a bachelor’s degree or its equivalent from an accredited institution of higher education, or if the student holds less than a 3.0 GPA from the institution from which their bachelor’s degree was awarded, and there are compelling reasons to consider the applicant for admission, McCormick may do so under the provisions and limitations of the Association of Theological School Commission standard A.4.1.2. Such candidates will be admitted on a provisional basis.

Students admitted provisionally to a master's level program will be able to take courses for credit and are afforded full student privileges, including need-based financial aid and housing, if eligible. Students admitted provisionally:

- May be required to attend courses designed to enhance their writing skills and reading comprehension
- Shall take all of their courses at McCormick for letter grades for a time specified by the Student Affairs Committee
- Shall receive no grades lower than C and should not request an Incomplete

Students admitted provisionally will have their status reviewed by the Student Affairs Committee of the faculty after the completion of their first semester. Ordinarily, provisional status will be lifted by the Student Affairs Committee if the provisions named above are met at the time of the review.

**Admission Process and Deadlines**

McCormick adheres to a rolling admissions process beginning in September and culminating in July. Each month, the Student Affairs Committee will review completed applications. Upon completion of the application process and favorable action by the Student Affairs Committee, applicants are accepted for matriculation. Ordinarily, students matriculate in the fall semester.

Please note the following deadlines:

- January 1: Deadline for international student application
- March 1: Deadline to be considered for merit scholarships
- April 1: Deadline for applicants without a bachelor’s degree from an accredited institution
- July 1: Final deadline for application to the fall semester

General inquiries and requests for application forms may be addressed to the Office of Admissions and Enrollment, Office, McCormick Theological Seminary, 5460 S. University Avenue, Chicago, IL 60615. Admission applications are also available online at: [http://www.mccormick.edu/apply](http://www.mccormick.edu/apply).

**Background Checks**

McCormick Theological Seminary contracts with the company Certified Background ([https://www.certifiedbackground.com](https://www.certifiedbackground.com)) to perform background checks as part of the admissions process for all entering master's level students. If, after admission, the seminary becomes aware of any omissions or misrepresentations, or if additional new information regarding a student's background comes to light that casts doubt on a student's suitability for theological study and ministry, he or she may be subject to disciplinary action, up to and including dismissal from the seminary.
**Pre-Theological Study**
While the seminary does not prescribe a specific pre-theological course, the seminary concurs with the judgment of the Association of Theological Schools that a normal pattern of pre-seminary education will include most of the following subjects:

- English language and literature
- History: European, American and non-Western
- Philosophy, with particular attention to its history and methods
- Natural sciences
- Social sciences, especially psychology, sociology and anthropology
- Fine arts and music
- Foreign language, modern and/or biblical
- Religion: Jewish, Christian, Islam, and Near and Far Eastern traditions

Students who have completed superior college-level work in basic biblical and theological studies, Hebrew and/or Greek may be excused from the corresponding basic courses in the seminary and may proceed to the advanced level. Students may demonstrate competency in an area through appropriate assessment processes provided by the faculty in that area. The faculty advisor will refer students to appropriate faculty for such an assessment.

**Standard for B.A. Equivalency**
An applicant seeking admission to McCormick Theological Seminary who does not have a bachelor's degree but who has postsecondary education consisting of general and specialized studies comparable to the baccalaureate degree may apply for an evaluation of B.A. equivalency. Accreditation standards limit the percentage of students without an undergraduate degree allowed to enroll in the M.Div., M.A.M. and M.T.S. programs. A student successfully assessed for the equivalency would be free of those constraints.

An evaluation of B.A. equivalency happens concurrently with McCormick’s standard admissions process. Prospective students should complete and submit all paperwork needed as a part of McCormick’s standard admissions requirements.

A student admitted with a B.A. equivalency will be admitted as a Provisional Student. Students with B.A. equivalency can be admitted at any Student Affairs Committee meeting throughout the year. In addition to McCormick’s standard admissions process, those without a B.A. who wish to be granted B.A. equivalency must also provide:

<table>
<thead>
<tr>
<th>Skill Reflected in:</th>
<th>B.A. - Equivalency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Ability:</td>
<td>Achievement of one (1) of the following:</td>
</tr>
<tr>
<td>ability for critical thinking</td>
<td>1. Extensive (3+ years) baccalaureate level work completed at an accredited or an approved non-accredited institution.</td>
</tr>
<tr>
<td></td>
<td>2. Successful completion of post-secondary work at an accredited or non-accredited institution <em>in addition</em> to successful completion of trainings, certificates, or courses. A certificate in theological or religious studies is preferred but not required.</td>
</tr>
<tr>
<td>Writing Ability</td>
<td>1. Submission of an academic writing sample. Topic and instructions shall be distributed to the candidate prior to admission and evaluated with the application by the faculty.</td>
</tr>
<tr>
<td></td>
<td>2. On-site writing sample (at time of interview). 1-3 hours are allotted to write 250 words on a topic to be determined by McCormick.</td>
</tr>
<tr>
<td></td>
<td>3. Once admitted, register for course on proficiency in theological writing with the option to test out of this course.</td>
</tr>
</tbody>
</table>
Admission as a Student-at-Large

Applicants seeking to be enrolled as Student-at-Large status may include:

a. Someone who seeks to fulfill a denominational course requirement for a master's level program.
b. A Ph.D. student needing to take a class for their degree program.
c. Someone interested in applying to a master's level degree program but who seeks to explore seminary education first or is unsure of the full commitment to a master's level degree program.
d. Someone completing M.Div. equivalency to apply to the D.Min. program.

Students will complete a Student-at-Large application form. Additionally, they will provide the following items:

- Background check through Certified Background (https://www.certifiedbackground.com)
- A reference letter from a current or former academic advisor or professor

The Senior Director of Admissions and Enrollment (or designee) will interview these candidates and make a recommendation to the Student Affairs Committee. The Director may request an interview by a faculty member who will make a recommendation to accept or deny the applicant. The Student Affairs Committee will vote on the recommendation of the Senior Director of Admissions and Enrollment or the faculty interviewer.

Applicants listed above in categories a.-d., will receive the status of Student-at-Large for up to six courses. Applicants listed above in category d. who are seeking to achieve M.Div. equivalency for application to the McCormick D.Min. program may take up to nine courses as a Student-at-Large.

The Dean of the Faculty will become the student’s advisor upon admission.

All Students-at-Large will receive and sign all the official documents pertaining to academic and institutional policies, as applies to all master's level students upon admission.

A non-B.A. applicant will not be accepted as a Student-at-Large.

Ordinarily, an international applicant will not be accepted as a Student-at-Large.

**NOTE: Students from other PC(USA) Seminaries**

Applicants who are students in other PC(USA) seminaries will be granted automatically the status of Student-at-Large for one (1) year. They are required to present a letter from the Registrar of their enrolled school certifying they are a current student in good standing.

All enrolled Students-at-Large who have expressed interest in pursuing a master's degree will be interviewed by the Senior Director of Admissions and Enrollment by the end of the year.
International Students
McCormick Theological Seminary welcomes qualified students from other countries to its master's level degree programs. Degree Programs: Master of Divinity (M.Div.), Master of Theological Studies (M.T.S.), and Master of Arts in Ministry (M.A.M).

Prospective international students who have already completed a theological degree, a Master of Divinity degree or its equivalent or seeking admission to McCormick will be considered for the Master of Theological Studies, or Master of Arts in Ministry degree programs if it is clear that the education offered at McCormick will provide a significant addition to the work already completed.

International students residing outside of the United States will ordinarily not be admitted to the Master of Divinity program if they are coming from a country where the usual preparation for ordained ministry is available and accessible.

International students from countries where the Master of Divinity is not available may be considered for admission to this degree program.

International students residing in the United States who indicate a clear intention to enter and remain in ministry in the United States may be considered for admission to the Master of Divinity degree program.

Applying to McCormick
Instructions for admission to all master’s degree and certificate programs at McCormick Theological Seminary can be found on page 15 in the Admission Procedures section.

Admission Process and Deadlines
McCormick will consider International Applications in December. Prior to their December meeting, Admissions Committee members will interview all international applicants. Upon completion of the application process and favorable action by the Student Affairs Committee, applicants are accepted for matriculation. Ordinarily students matriculate in the fall semester.

The application deadline for international applicants is January 1.

Applications and recommendation forms are available for download at: http://www.mccormick.edu/apply or by contacting the Office of Admissions and Enrollment at admit@mccormick.edu or by phone at +001-773-947-6319.

English Language Proficiency
Students for whom English is not their first language are required to show proof of English Language Proficiency. This proficiency requirement can be met in one of four ways:

- The TOEFL exam with an internet total score of 79 (213 computer, 550 paper), with a 20 minimum in four sections of reading, listening, speaking and writing
- An undergraduate or graduate degree from an institution in which English was the instructional language
- Four semesters of ESL from an accredited institution
- A documentable exemption from the above, e.g., extensive ministerial experience in an English speaking context, a bilingual family of origin where English was one of the domestic languages, extensive education instruction apart from college or university in English (e.g., a British style prep-school), etc.
- English proficiency evaluated by Rob Worley, Director of the Language Resource Writing Center (LRWC)
Post-Admissions Procedures
Prior to matriculation international students will be expected to:

- Provide a confidential statement of personal health and evidence of current required immunizations
- Complete the relevant English language assessment
- Prepare a financial plan through the Student Financial Planning Office if they are unable to pay all required fees at initial registration
- Complete the online anti-harassment training course and acknowledge receipt of the Anti-Discrimination and Anti-Harassment Policy and Complaint Procedure. A review of this policy occurs at the new student orientation
- Complete a *Emergency Contact* form from the Student Resources section of the website (http://mccormick.edu/content/emergency-contact-information)
- Complete an Association of Theological Schools *Entering Student Questionnaire*
- Provide a certificate of health insurance coverage and evidence that the coverage meets Seminary requirements
- Attend New Student Orientation

LRWC Summer Programming
Admitted international students from countries whose first language is not English and/or who have not graduated from an undergraduate or graduate program in which English was the language of instruction must attend the Summer program of the Language Resource and Writing Center (LRWC) in July and August (see pg. 32 for additional information on the LRWC).

Certificate in Theological Studies
Application for Admission: Certificate in Theological Studies
Instructions for admission to all master’s degree and the certificate in Theological Studies at McCormick Theological Seminary can be found on page 15 under the Admission Procedures section.

Transfer Students
Transferring to McCormick
Students seeking to transfer from an accredited theological seminary are required to present a statement of good standing from all seminaries attended prior to applying to McCormick along with the documentation outlined above. These statements must be submitted on official forms provided in the application form and must be mailed by the seminary official directly to McCormick Theological Seminary.

If an applicant wishes to have credit considered for transfer from more than one school, the statement of good standing must be submitted from each school. Only courses with a “B” grade or higher may be transferred.

A student transferring from an accredited seminary may request transfer credit for courses equivalent to courses at McCormick. The amount of credit to be granted will be determined by the faculty advisor in consultation with the Registrar according to seminary rules and will take into account McCormick’s distribution requirements.

After the successful completion of one semester of work in residence the faculty advisor can assess courses for transfer. All transfer students will participate in the advisory system and in such review and assessment processes as are deemed appropriate.

*Courses that are more than 10 years old will not be accepted for transfer.*
No more than one-half of the courses counted toward a previous graduate degree may be transferred toward a McCormick degree, and no more than one-half of the courses required for a McCormick degree may be granted by transfer of credit.

All transfer students will participate in the advisory system and in such review and assessment processes as are deemed appropriate. In order to earn a McCormick degree, a minimum of nine courses must be taken on McCormick’s campus in Chicago prior to graduation.

**Visiting McCormick**

Visiting McCormick can be helpful to prospective students who wish to clarify their interests and goals in relation to seminary education. The Office of Admissions and Enrollment provides prospective students with opportunities to interview with members of the seminary faculty and administration, attend classes (if the seminary is in session), and meet for informal discussion with students. All master's level applicants must have an interview with a faculty member to be admitted to the seminary. Prospective students are encouraged to visit Monday through Thursday when most classes are held. Arrangements to visit McCormick can be made through the Admissions Office by emailing (inquiry@go.mccormick.edu).

Each year the seminary also hosts, “EXPLORE,” an event for prospective students to explore theological education, their sense of call to ministry, and the unique McCormick community. Further information from the Office of Admissions and Enrollment is available on our website at (http://mccormick.edu/content/admissions).

**Post-Admissions Procedures For All Domestic Students**

Following admission students will be expected to:

- Return the Intent to Enroll form and $150 Matriculation Fee
- Provide a confidential statement of personal health (international students only)
- Evidence of current required immunizations (by the end of the first semester)
- Complete a Emergency Contact form from the Student Resources section of the website (http://mccormick.edu/content/emergency-contact-information)
- Complete the relevant English language assessment
- Prepare a financial plan through the Student Financial Planning Office if they are unable to pay all required fees at initial registration
- Complete the online anti-harassment training course and acknowledge receipt of the Anti-Discrimination and Anti-Harassment Policy and Complaint Procedure. A review of this policy occurs at the new student orientation
- Complete an Association of Theological Schools Entering Student Questionnaire
- E-mail a digital photograph
- Submit a writing sample to the Language Resource and Writing Center (LRWC) for assessment (international students should consult; see pg. 32 for additional information)
- Submit a brief biographical paragraph to serve as an introduction for the faculty
- Attend New Student Orientation
Master’s Financial Information

General Financial Information
Payment Policies and Procedures
It is McCormick Theological Seminary’s policy that all tuition charges are due and payable at the time a student registers for courses. No student may register for a course until all previous charges due to the seminary are paid in full. Full payment of tuition and fees (including health insurance, if applicable) is due by the end of the add/drop period (by 4pm on the last day of the second week of the fall and spring semesters and by 4pm of the third day of classes for the J-term and May/Summer term.)

All students have up to 30 days to pay tuition charges and fees without penalty. After the 30-day grace period, a service fee of 1 percent per month on the outstanding balance will be charged.

If charges are to be paid to the seminary by a church or other agency rather than by the student, the student is responsible to see that the church or other agency makes prompt payments. Failure of the church or other agency to pay the charges does not relieve the student of responsibility for payment of such charges.

The Finance Office will issue statements every month. Regardless of when statements are issued, students are responsible for prompt payment of all charges to their account. Students who fail to pay account balances may not register, attend classes, or receive a transcript until all charges have been paid. All tuition, rent, fees, and any other charges, including those owed to the JKM Library, must be paid in full before a candidate is approved for graduation.

Master's Programs Charges Tuition
The 2016-17 tuition for entering students at the master's or certificate level of study at McCormick is $960.00 per course. (Subject to change annually)

Fees
The 2016-17 fees are listed below. Other fees are assessed for particular reasons, such as late registration or for course materials.

<table>
<thead>
<tr>
<th>Fee</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Registration fee</td>
<td>$25 per term (fall, J, and spring)</td>
</tr>
<tr>
<td>Student Activities fee</td>
<td>$175 per term (fall and spring)</td>
</tr>
<tr>
<td></td>
<td>$55 for J term</td>
</tr>
<tr>
<td>PIF fee</td>
<td>$115</td>
</tr>
<tr>
<td>Graduation fee</td>
<td>$155 (assessed the semester of graduation)</td>
</tr>
<tr>
<td>Technology fee</td>
<td>$75 per term (fall and spring)</td>
</tr>
<tr>
<td></td>
<td>$25 for J term</td>
</tr>
</tbody>
</table>

Individual/family apartments are available. Single students may choose to rent one bedroom in a multi-bedroom apartment, where each student has a private bedroom and shares common living areas and a bathroom with two other students. For students residing in McCormick housing, rent payments are due on the 1st of each month to the Finance Office.

Health Insurance
Health insurance is required for all international at McCormick Theological Seminary, but rates vary greatly. In order to document your compliance with this policy, please provide your certificate of coverage and a detailed summary of your health insurance benefits to the Office of Student Academics for evaluation. For help in exploring health insurance options refer to the
Seminary’s health insurance policy.

Presbyterian Church (U.S.A.) students may be eligible for coverage through the PC(USA) Board of Pensions.

The University of Chicago Health insurance program is available to McCormick students. If this option is of interest to you, please contact Alicia Rhine at (arhine@mccormick.edu).

Please include the costs of insurance as part of your financial planning. Remember, McCormick’s Student Financial Planning Office is available to assist you in determining educational and living costs for you and your family. Please contact Tabitha Hightower at (thightower@mccormick.edu) with questions concerning financial planning.

Questions or comments regarding compliance with McCormick’s insurance requirement should be directed to Alicia Rhine at (arhine@mccormick.edu).

**Athletic Facilities Fee**
McCormick students have the option of purchasing membership access to the athletic facilities at the University of Chicago. The Ratner Athletics Center is located at 55th & Ellis Avenue. The Henry Crown Field House is located at 56th and University Avenue.

To purchase membership, go to the Ratner Center front desk with your McCormick student ID card and fill out a membership form, available at the Ratner Center front desk (773-702-3871) or online at: [http://athletics.uchicago.edu/facilities/Membership-Application-2016-17.pdf](http://athletics.uchicago.edu/facilities/Membership-Application-2016-17.pdf)

**Refund Policy**
**Refunds When Dropping a Course**
Students are entitled to refunds upon dropping a course subject to the following schedule:

**Fall and spring semesters**
By the end of the:
- Second week (until 4 p.m.) 100%
- Fifth week (until 4 p.m.) 33%

After the fifth week of the semester, no refund will be made except in the case of serious illness. A written doctor’s statement will be required in such a case.

**J-term and intensive courses (three- or four-week classes)**
By the end of the:
- Third day of class (until 4 p.m.) 100%
- Seventh day of class (until 4 p.m.) 33%

After the seventh day of class, no refund will be made.

**Summer school (one- or two-week classes)**
By the end of the first day of class (until 4 p.m.) 100%
After the first day of class, no refund will be made.
Pro Rata Refund Policy
This policy is for students who withdraw from the seminary during their first semester of study. Students in their first semester at McCormick who withdraw before the end of 60 percent of the academic period are entitled to refunds subject to the Pro Rata Refund Policy on the following schedule:

Fall semester
By the end of the:
- Second week of class: 100%
- Third week of class: 70%
- Fourth week of class: 60%
- Fifth week of class: 50%
- Sixth week of class: 40%
After the sixth week of class, no refund will be made.

Financial Planning
McCormick’s Student Financial Planning Office exists to assist all students in the financial planning of their seminary education. Students of all denominations are served by the office. The first step in financial planning for your seminary education is to determine educational and living costs for you and your family. The following budgets serve as estimates of expenses for nine months for full-time master’s level students entering in the fall of the 2016-17 academic year.

Educational Expenses
Tuition and fees $9,710.00
Books and supplies $1,800.00
Total Educational: $11,510.00

Living Costs
Students report varying cost of living expenses. The following are average nine-month costs reported by students receiving financial aid. For assistance in developing your own personalized budget and financial plan, contact the Student Financial Planning Office at 773-947-6309 or thightower@mccormick.edu.

<table>
<thead>
<tr>
<th></th>
<th>Single</th>
<th>Married</th>
</tr>
</thead>
<tbody>
<tr>
<td>Housing in McCormick apartment*</td>
<td>$4635</td>
<td>$12,060</td>
</tr>
<tr>
<td>Food and household expenses</td>
<td>$3150</td>
<td>$4950</td>
</tr>
<tr>
<td>Incidentals</td>
<td>$630</td>
<td>$630</td>
</tr>
<tr>
<td>Transportation</td>
<td>$630</td>
<td>$630</td>
</tr>
<tr>
<td>Health insurance**</td>
<td>$6210</td>
<td>$12,415</td>
</tr>
<tr>
<td>Total living expenses</td>
<td>$15,255</td>
<td>$30,685</td>
</tr>
</tbody>
</table>

*For other rental charges, contact the Tabitha Hightower at 773-947-6309 (thightower@mccormick.edu)

**Health insurance estimates are based on the cost of insurance through the University of Chicago, which is available to all McCormick students. These premiums are higher than average, so students are encouraged to check their options for the most affordable plan available to them.

Total Estimated Nine-Month Cost of Attendance
Single $26,765
Married $42,195
Financial Aid and Scholarships

While some students are able to finance their program without financial assistance, others need access to financial aid. Students develop a financial plan which typically includes a combination of denominational, church, family, foundation and other outside support, part-time employment, seminary grant funds, and, if necessary, loans.

The Financial Aid Program is designed to aid those with limited resources to meet their educational expenses. It is our hope that each student will be able to work out a financial plan that avoids undue financial pressure, excessive employment, or unmanageable debt.

To be eligible for most types of financial aid, a student must: (1) be accepted into a degree program; (2) demonstrate financial need (as defined by McCormick, federal, or other financial aid program criteria); (3) be enrolled in six or more courses for the academic year; and (4) maintain good standing and make satisfactory progress in fulfilling degree requirements. Further information concerning the Financial Aid Program at McCormick is available from Tabitha Hightower, Director of the Student Financial Planning Office at (thightower@mccormick.edu).

Merit Scholarships

Applicants completing the McCormick admission application by March 1 will be considered for merit scholarships. All applicants wishing to be considered for a merit scholarship must be interviewed by a faculty member. Criteria which the Scholarship Committee uses in naming recipients of the Merit Scholarships are:

- Evidence of active Christian faith and practice and a personal call to ministry
- Outstanding achievement in undergraduate and graduate-level academic programs and in previous work experience
- Demonstrated potential for leadership
- Commitment to involvement in the church
- A full-time student
- A citizen, permanent resident or eligible nonresident of the United States

The May and E.E. Patterson Scholarships

The May and E.E. Patterson Scholarships are made possible through the generosity of the late May and E.E. Patterson, former members of First Presbyterian Church of Evanston, IL. Patterson scholarships are awarded to students entering full time in the Master of Divinity program who show unusual promise for parish ministry. These renewable scholarships provide $13,500-20,000 annually for tuition, fees, books, and living costs.

Gilbert and Marlene Bowen Scholarships

These scholarships are made possible through a generous gift from members and friends of the Kenilworth Union Church in Kenilworth, IL, in honor of their pastor Gilbert and his wife Marlene for their 31 years of ministry in that congregation. These renewable scholarships provide $13,500-20,000 annually for tuition, fees, books, and living costs.

G. Ernest Wright Scholarships

The G. Ernest Wright Scholarships were established in honor of the late G. Ernest Wright, distinguished alumnus, scholar, and faculty member of McCormick Theological Seminary. These renewable scholarships provide $13,500-20,000 annually for full-time students entering the Master of Divinity or the Master of Theological Studies degree programs.
Mary Alice Walker Scholarship
The Mary Alice Walker Scholarship was established by Harold Blake Walker in gratitude for his wife’s support while he was a seminarian at McCormick. This renewable scholarship provides $13,500-20,000 annually for a full-time student entering the Master of Divinity or Master of Theological Studies program.

Thomas B. Mackie Scholarships
The Thomas B. Mackie Scholarships are made possible through the generosity of the late Thomas B. Mackie, a member of the Fourth Presbyterian Church of Chicago. Preference for these scholarships are given to racial ethnic students entering full-time in the Master of Divinity or the Master of Theological Studies programs who show unusual promise for ministry. These renewable scholarships provide $13,500-20,000 annually for tuition, fees, books, and living costs.

The Reverend Doctor Minsoo Pai Memorial Scholarship
This scholarship is made possible by the family of Minsoo Pai, McCormick alumnus widely known for his pioneering work in rural development ministry in Korea. The Pai Scholarship provides $13,500-20,000 annually for full-time students who are exceptional candidates for ministry entering the Master of Divinity or the Master of Theological Studies degree programs. Preference for this scholarship is given to Korean American students.

Dr. Calvin H. Schmitt Scholarship
This scholarship is awarded in honor of Dr. Calvin H. Schmitt, a respected member of the McCormick community, who served as Librarian at the seminary from 1947 to 1975. This renewable scholarship provides $13,500-20,000 annually for tuition, fees, books, and living costs. Preference for this award is given to Hispanic students.

Wilmette Scholarship
This scholarship was established by First Presbyterian Church of Wilmette, IL, in honor of Robert and Norma Miller, longtime members of First Presbyterian Church and friends of McCormick Theological Seminary. Robert Miller served on the Board of McCormick for 11 years, including six of those years as the Treasurer. This renewable scholarship provides $13,500-20,000 annually for full-time students entering the Master of Divinity or the Master of Theological Studies degree programs.

Florence R. and J. Elliot P. Morrison Scholarship
This scholarship was established by Florence (Class of 1953) and Elliot (Class of 1954) Morrison at McCormick where they began their education in ministry in the Presbyterian Church. This renewable scholarship provides $13,500-20,000 annually for full-time students entering the Master of Divinity or the Master of Theological Studies degree programs.

Tishabell A. Hewing Scholarship
This scholarship provides $13,500-20,000 annually, renewable up to three years, for any one student. It was Tishabell Hewing’s wish that “consideration be given to, but not limited to, students preparing for a ministry to youth or the disadvantaged who will serve within the Presbyterian Church (U.S.A.).”

The Charles G. and Juanita R. Chakerian Fellowships
The Chakerian Fellowships are made possible through the gifts of Mrs. Juanita Chakerian and the late Dr. Charles Chakerian in support of the Dual Competency Program which Dr. Chakerian established during his tenure on the McCormick faculty. Up to two awards of $2,500 each are made annually to students who have demonstrated both financial need and academic excellence and who are enrolled in one of the dual competency/dual degree programs co-sponsored by the Seminary. Chakerian fellowship recipients may also apply for need-based tuition assistance.
Seminary Tuition Grants
McCormick’s need-based tuition grant program represents the largest amount of aid given to students. These grants are made possible by the generosity of many individuals and organizations, including those listed below, and awarded to students of all denominations on the basis of financial need. Contact the Student Financial Planning Office for information about your eligibility. To receive first consideration for grant assistance, complete a financial aid application as early as possible and well in advance of the beginning of your enrollment. An application will be mailed to you following your admission into McCormick. Students must reapply each year for tuition grants.

The Class of 1943’s 50th Reunion Scholarship
The First Presbyterian Church of Delray Beach, Fla., Advocates Scholarship
The First Presbyterian Church of Hilton Head Island/John and Nancy Miller Scholarship
The Second Presbyterian Church of Indianapolis Scholarship
The Henry Abraham Memorial Scholarship
The Anonymous Oak Park Scholarship
The Bella Vista Community Church/John Foss Scholarship
The William H. Bush Endowment
The S.B. Chapin and Alice Chapin-May/Chapin-May Foundation of Illinois Scholarship
The Cornelius Daane Scholarship
The John Wiley Day and Wilbur Minton Day Scholarship
The Ronald Lee and Stephen James Douglas Scholarship
The William and Sarah Ernst Fund
The Charles R. Fahringer Scholarship
The Ralph Gerber Scholarship
The Kenilworth Union Church Urban Ministry Scholarship
The Grace Irwin Kirk Scholarship
The Margaret and Robert Lavidge Scholarship
The Arthur and Lova Miller Scholarship
The Florence and Elliot Morrison Scholarship
The Mr. and Mrs. Paul Morrison Scholarship
The Preston Hollow Presbyterian Church Scholarship
The Richard L. Roahen Scholarship
The Dale and Arlene Robb Scholarship
The Edwin C. (Mike) Sanford Scholarship
The Harold W. and Irene Higby Schuster Scholarship
The S. Frank Shattuck Scholarship
The Arthur and Dorothy Stevenson Urban Ministry Fund
The Jacqueline L. White Scholarship
The Wilmette Scholarship in honor of C. Robert and Norma Miller
The Irvin L. Young Memorial Scholarship

External Support
Funding from external sources such as churches, foundations, and denominational offices should be vigorously pursued. The Student Financial Planning Office will assist you in seeking resources within your denomination. Outside grants often serve to reduce the loan burden students would otherwise have. Students who are inquirers or candidates with the PC(USA) may apply for Presbyterian study grants and racial ethnic leadership supplemental grants through the Office of Student Financial Planning. A good online resource for theological scholarships can be found at (www.thefund.org).
**Employment**
Students are hired on a part-time basis, contingent on the availability of student jobs. All student employment is considered part of the Student Financial Planning Program. Students with federal work-study eligibility may apply with the seminary for part-time community service job opportunities. A variety of student part-time work opportunities are available both on and off campus. Information on these opportunities is available from the Human Resources Department. Please contact Ashley Woodfaulk at 773-947-6261 or (awoodfaulk@mccormick.edu).

**Loans**
It may be necessary to borrow money in order to pursue seminary education. McCormick Theological Seminary urges students to borrow wisely.

**The Federal Direct Loan Program**
The seminary participates in the Federal Direct Loan Program. Eligible students may borrow up to $20,500 per year through the Direct Loan Program. These loans are repayable after graduation, withdrawal, or less than half-time enrollment status. Repayment begins after a six-month grace period following graduation or withdrawal. An entrance interview is required for students borrowing under the Direct Program. For further details on eligibility requirements and application procedures, contact Tabitha Hightower, Director of the Student Financial Planning Office at thightower@mccormick.edu.

**Denominational Loan Sources**
A frequently used source of loans for Presbyterian Church (U.S.A.) students who are enrolled as inquirers or candidates by a PC(USA) presbytery for a church occupation is the Financial Aid for Studies Office of the Presbyterian Church (U.S.A.). For information and an application, contact the Student Financial Planning Office. Students are encouraged to explore low-interest loan possibilities with their home churches or with their respective denominations.
Master’s Academic Procedures and Information

Orientation
All incoming students are expected to participate in the orientation program offered at the beginning of each academic year. The program includes opportunities for worship, discussion regarding the educational and multicultural emphases at McCormick, social gatherings, and times to become acquainted with classmates, returning students, and faculty advisors. Meeting your academic advisors and registration for classes also takes place during orientation.

Language Resource and Writing Center
The Language Resource and Writing Center (LRWC) is central to McCormick’s efforts to provide an excellent theological education to a diverse student body. Differences in students’ cultural, linguistic, educational, denominational, and career backgrounds create a wealth of perspectives from which to learn. However, in order that these differences be fully beneficial for all students, strong critical skills and communication skills are essential.

The LRWC functions to make the enhancement of these skills a part of all students’ study and preparation for ministry. The LRWC provides a full range of support to enhance the skills of all students through sequences of writing and listening/speaking courses, including the summer programs, a study methods course for theological education, one-on-one tutoring, computer training, and Korean and Spanish language instruction.

After admission and before matriculation, all students (except international students) are required to submit a writing sample for assessment by the LRWC. This assessment will determine any mandated work in the LRWC. The LRWC is available to all students for development of language and critical-thinking skills to enhance their academic programs.

All students whose first language is not English and who have not graduated from an undergraduate or graduate program in which English was the language of instruction are required to attend the summer program from July through August before enrolling in fall term courses. Following the summer program, the LRWC Director in consultation with the Associate Dean will recommend further study requirements in the LRWC. The number of credit bearing courses students will be permitted to register for in the fall and subsequent semesters will be decided at this time. Please see the International Students section (pg. 21) for further information regarding English language policies.

Comprehensive Advisory System
The advisory system at McCormick Theological Seminary is designed as a joint appraisal process, integrating reflection on academic studies, field studies, vocational interests, personal growth, and spiritual formation of students in the master’s programs. With faculty guidance, students plan their work at the seminary and prepare for lifelong learning and self-assessment in their particular vocation. Students at the seminary are adult learners who are able to be self-directed, get involved, and take responsibility for their own learning. Accordingly, the advisory system is designed to maximize student initiative and facilitate personal and professional development. The advisory system begins when a student enters the seminary. New students are required to attend orientation in order both to participate in the assessment and planning activities for the first year of study, as well as to have initial meetings with their advisors.
The initial interview with an academic advisor will include:

- assessment of previous experiences, including style of learning, strengths, styles of leading and relating to others, and educational achievement
- initial statement of vocational focus, including information from governing bodies, career counseling centers, etc.
- initial statement of educational goals

In the initial interview, a student and her or his advisor will review the student’s preparation for theological study and the purposes which shall guide the student’s program.

Consultations will be held regularly (per semester) to review progress, talk over issues that bear on the student’s work, and plan courses and other experiences which shall lead to the successful completion of the desired degree. There will be two stated reviews for M.Div. degree students and one for M.T.S., and M.A.M. degree students.

These reviews look back over the previous year’s course work (including attendance and participation), field studies, other pertinent educational experiences, the student’s progress toward the degree, and the particular preparation for church or agency certification, as well as plan for the next year’s educational program. The Graduation Review includes a recommendation to the faculty for the awarding of the degree. Details of the advisory system are fully described in the Advisory Handbook section of the Master’s Level Campus Life Handbook.

**Registration**

Registration for fall semester courses occurs during the previous spring semester for current students and during orientation the week prior to the opening of classes in the fall for new students. Registration for January and spring terms occurs in November. A late registration fee will be charged for registering after the designated days. In addition to academic requirements, students must meet the following criteria in order to register and attend classes:

- Demonstrate financial responsibility: full payment of all outstanding fees and other charges including library fees
- Complete the language assessment
- Meet all immunization requirements
- Complete appropriate reviews through the advisory system
- Renew health insurance certification in each term

**Cross-Registration in the Association of Chicago Theological Schools**

Students enrolled at the ACTS schools may take courses from any of the other member schools with no added charges. Registration for courses in all schools takes place in the school in which the student is enrolled by completion of a cross-registration form.

Each school in ACTS reserves the right to limit enrollment in certain courses for pedagogical reasons and set its own policies for the admission of students from other schools to such courses. A student who cross-registers is subject to the grading policies and deadlines of the school of cross-registration.

Students are limited to one-third the total number of courses required in a degree program (nine for M.Div., six for M.T.S., and five for M.A.M.) for cross-registration. However, transfer students may be more limited since no less than one-half of the units required for graduation must be taken at McCormick in order to be considered for a McCormick degree. **Students may not cross-register in the last semester of their course of studies.**
Cross-Registration in Other Presbyterian Seminaries

Students may cross-register with other Presbyterian seminaries. Please see the Registrar for procedures for particular schools.

Bi-Registration at the University of Chicago

A special arrangement with the University of Chicago permits McCormick degree candidates in good standing to take courses at the University of Chicago. Students desiring to avail themselves of this option should plan their courses carefully with their advisors, in consultation with the Registrar, who must approve all bi-registrations at the University. As funds are available, and on the basis of a written petition to their advisor and the Associate Dean, McCormick may subsidize the difference between McCormick and University tuition for University courses for master's programs students. Details of the registration and subsidy procedures, including certain restrictions, are available from the Registrar. A student must also pay the University of Chicago Health Services fee and student activity fee for the term concerned in order to be permitted to register for University courses. Evidence of immunization is required by the University.

Add/Drop Procedures

Master's programs students already registered will be permitted to add or drop courses in their program prior to 4 p.m. on the last day of the second week of the semester. In case of a reduction in the total number of courses previously paid, a full refund will be made until 4 p.m. on the last day of the second week of a semester. Thereafter, until 4 p.m. of the Friday prior to final exams, students may withdraw from a course on written request; a ‘W’ will be entered on the record for the course and one-third of the tuition fee will be refunded up to the fifth Friday of the semester. For a course dropped after the fifth Friday of the semester, no refund of tuition fee will be made. A ‘WS’ will be entered on the student’s record for a course dropped on medical advice; a written statement from a physician or other medical professional is required. Again, the last day to drop a class without academic penalty is 4 p.m. on the Friday the week prior to Final Exams.

Deadlines and Incompletes

All course work must be completed by the last day of the semester in which the course is taken. Students may petition an instructor for an incomplete/extension by the last day of the semester using the Petition for an Incomplete/Extension Form. Additionally, instructors may independently assign a grade of "I" on their final grade report to the registrar's office, indicating on the grade report the deadline for the student's final work. The instructor should also contact the student to inform them of the Incomplete and to determine a timeline for completion of all outstanding work. Current policy dictates that the extension can be no later than the first day of the following semester. If the work is not completed by that date, the Registrar will enter a "PI" (Permanent Incomplete) onto the record. A student may not petition for an Incomplete for a J-term course.

When a student has not completed course work within the specified deadline and the student has not petitioned for an extension, there is no obligation for an instructor to independently assign a grade of "I." Independently assigning the Incomplete is left to the instructor's discretion. If final course work has not been submitted, an instructor may evaluate a student's grade on the amount of work received and, if warranted, assign the student an "F."

A student with more than one Incomplete or Failure or ‘W’ in a given semester may be referred to the Student Affairs Committee and may be placed on academic probation.

A grade of ‘F’ or ‘PI’ or ‘W’ remains permanently on the record. The ‘F’ and ‘PI’ are calculated in the grade point average as 0.00. A grade of ‘W’ is not calculated in the grade point average. If the student takes the same course again, or another course to substitute for it, the original ‘F’ or ‘PI’ or ‘W’ remains and the new grade is recorded.
Leave of Absence
Students who find it necessary to take time away from studies are required to meet with the
Associate Dean for Student Academics and submit to the Registrar a written request for a leave of
absence, stating the reason(s) and expected duration of the leave. Students should see the Student
Accounts office to make plans for addressing any outstanding financial obligations. Leaves will
be granted for no more than one year at a time and are renewable upon written request for a
maximum of three years leave of absence. Incompletes granted prior to the leave of absence must
still be completed by the date designated on the petition for the Incomplete. A leave of absence
suspends the time limitations for the completion of the degree until the end of the leave period,
but no courses older than ten years may be counted toward the degree requirements.

Administrative Withdrawal
Students who do not register for courses for two consecutive semesters and have not been granted
a leave of absence will be referred to the Student Affairs Committee to be administratively
withdrawn. At that time, any Incomplete (I) appearing on the transcript will be changed to a
Permanent Incomplete (PI) and “administrative withdrawal” and the date will be recorded. A
student who has been administratively withdrawn is responsible to meet remaining financial
obligations to the seminary.

Voluntary Withdrawal
Students who wish to withdraw voluntarily should write to the Registrar and meet with the
Associate Dean for Academics, stating the reason(s). Students should see the Student Accounts
office to make plans for addressing any outstanding financial obligations.

Readmission
Students who have withdrawn voluntarily or those who have been administratively withdrawn
may subsequently choose to apply for admission to the degree program. If admitted, the student
will be considered to be at the beginning of the program, and the requirements for the degree will
be those of the Academic Catalog current at the time the student matriculates.

Residency Requirements
Master's programs students who have received credit for courses completed at other accredited
institutions must complete at least one half of the courses required for the degree at McCormick
under the McCormick advisory system.

Grades
Letter grades are assigned at McCormick as follows: A, outstanding; B, good; C, satisfactory.
Each grade may be given with a plus or minus added. Grade point averages are calculated on a
four-point scale as follows:

<table>
<thead>
<tr>
<th>Grade</th>
<th>Grade Point</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+</td>
<td>4.0</td>
</tr>
<tr>
<td>A</td>
<td>4.0</td>
</tr>
<tr>
<td>A-</td>
<td>3.7</td>
</tr>
<tr>
<td>B+</td>
<td>3.3</td>
</tr>
<tr>
<td>B</td>
<td>3.0</td>
</tr>
<tr>
<td>B-</td>
<td>2.7</td>
</tr>
<tr>
<td>C+</td>
<td>2.3</td>
</tr>
<tr>
<td>C</td>
<td>2.0</td>
</tr>
<tr>
<td>C-</td>
<td>1.7</td>
</tr>
<tr>
<td>D</td>
<td>0.00</td>
</tr>
<tr>
<td>F</td>
<td>0.00</td>
</tr>
</tbody>
</table>

In the M.Div., M.T.S., M.A.M., and Certificate programs, a minimum grade point average of 2.00
is required for graduation. Courses with a grade below a C- or 1.00 will not be counted toward
graduation or accepted for transfer. A grade of 'F' is given when the quality of the work in a
course clearly falls below the passing standard and may not be brought up to a satisfactory level
by remedial work. An 'F' remains permanently on the transcript and is calculated in the grade-
point average as 0.00. If the student takes the same course again, or another course to substitute
for it, the original ‘F’ is not removed and the new grade is recorded.

Regular attendance in classes is expected. Professors may consider attendance when calculating grades for courses. For all non-emergencies, students should contact the instructor directly regarding absence from class.

In case of an emergency, a student may call the Senior Administrative Assistant to the President and Dean of the Faculty/V.P. for Academic Affair and request that information be reported to instructors (773-947-6307).

Master's programs students may register either for a letter grade or for a pass/fail evaluation. The request for pass/fail must be made within the first two weeks of the semester. In the latter case, the instructor may provide a written comment on the student’s work in place of a grade. One-third of the student’s courses may be taken on a pass/fail basis and may not be changed to a letter grade. Courses taken in the ACTS seminaries and in the University of Chicago must be graded according to the procedures of those institutions.

Full-Time Load
A full-time load for students in master's level programs is four courses per semester or nine courses per year. The maximum load a student may take without written permission from their advisor is four full courses per semester.

Independent Study
An independent study may be negotiated with a member of the regular seminary faculty. Except in extraordinary circumstances, an independent study may not be substituted for a course that is included in the curriculum. Ordinarily, an independent study will not be available during a student’s first semester and will otherwise be limited to one per semester. Students in the M.Div. program may take up to three courses as independent studies; students in the M.T.S., and M.A.M. programs may take up to two courses as independent studies. The student must register for an independent study at the prescribed period of registration and secure an independent study contract from the Registrar. The contract must be filled out fully by the student and faculty member(s), signed by both, and sent to the Registrar for approval before the end of the second week of the semester in which the course is taken. Independent studies may be taken for letter grade or for pass/fail, and are subject to the same rules and regulations as regularly offered courses.

Auditing of Courses
The term “audit” is reserved for formal arrangements in which a student agrees to attend a course regularly and be responsible for reading and other obligations as affirmed by the instructor, yet without academic credit toward a degree.

Students must register for an audit through the regular registration process. A student registered for a full-time program of four courses during a semester may register for one additional course on an auditing basis without charge. Part-time students will be required to pay one-half tuition. Permission of the instructor is required prior to registration. Participation in the class is to be negotiated with the instructor. A student may take only one audit in any given semester. The term “audit” will appear on the transcript upon successful completion of the course. Audits may not be changed to credits at any time. An audit does not apply toward the enrollment requirement for housing and financial aid. Students enrolled in PC(USA) and ACTS seminaries may audit McCormick master's level courses under existing cross-registration policies. The students are subject to the policy outlined above.
Spouses of currently enrolled students may attend classes as “noncredit listeners” with the permission of the instructor. Instructors will report the attendance of these students by adding their names to the class registration lists. There will be no other admissions process, there will not be a fee for attendance, and no academic records will be kept.

**Continuing Education Credit**

McCormick Theological Seminary may offer selected master’s level courses for continuing education units (CEUs); one CEU is granted for 10 contact hours. Such courses may have enrollment limits, and participation must be negotiated with the instructor. In order to be eligible to take a course on a continuing education basis, students who have not been admitted to a degree program must apply and be admitted as Student-at-Large. CEUs may not be changed to credits at any time. A fee equal to one half of the full tuition for the course will be charged. Fees will be waived for field education supervisors and members of lay ministry teams who enroll in courses for continuing education credit.

Students who attend continuing education events which are not classes and wish to receive CEUs may do so by registering for CEUs in advance of the event and paying a fee of $50 in addition to the cost of the event; this additional fee covers the recording of the CEUs on a permanent transcript. As with course work, CEUs are awarded on the basis of one CEU per ten contact hours.

**Transcripts**

Students and graduates who wish to receive unofficial copies of their transcripts or who wish to have official transcripts sent to other institutions or agencies may apply in writing to the Registrar. Telephone and e-mail requests will not be honored. Transcript request forms are available through the Registrar’s office. The first transcript is provided at no charge. Each additional transcript is provided at a charge of $5. Transcripts on demand or walk-ins will be charged $10. Official transcripts will not be issued until the student has met all financial obligations to the seminary.

**Academic and Personal Integrity**

The seminary maintains high standards for integrity in academic work, in the completion of field study covenants, submission of all documents and in community relationships, including social media. Evidence of a lack of integrity in any of these areas which comes to the attention of faculty members or students may be dealt with on a personal basis or, in the case of flagrant breaches of academic honesty such as plagiarism, may be referred by the deans to the Student Affairs Committee. The seminary is committed to fairness, equitable process, and proper compassion. At the same time, given its objectives, McCormick cannot overlook failures of personal integrity in members of the seminary community and will deal with them in an effort to seek the best interests of all concerned.

**Confidentiality of Student Records**

The seminary recognizes the necessity of confidentiality of student records and endorses and will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA). Only school officials of the seminary and the student may have access to the student’s records, and no copy of a transcript, test score, or other evaluation will be supplied to any other person or agency without the expressed written permission of the student. Registered students may inspect their records by application to the Registrar. Students have the right to request that no personal information such as name, address, and telephone number be disclosed.

**Graduation**

All degrees are voted by the Board of Trustees on the recommendation of the faculty. The Board
of Trustees will grant degrees in October to those students who complete all academic and administrative requirements and are approved by the faculty as candidates for graduation in September/October. However, there will be only one graduation ceremony in May. The faculty explicitly reserves the right to determine whom it will recommend for any degree, taking into account not only the candidate’s fulfillment of minimum course requirements but also the quality, coherence, and integrity of the student’s program as a whole as indicated by the reports of the assessments. A minimum grade point average of 2.00 (C) on a four-point scale is required for graduation in the Certificate, M.T.S., M.A.M., and M.Div. programs. A student with a grade point average below 2.00 (C) is not making satisfactory progress in the Certificate, M.T.S., M.A.M., and M.Div. programs and may be placed on academic probation. Candidates for the degree of Master of Divinity are reminded of the statement on “Readiness for Ministry” found on page 8 of this catalog. Candidates for any McCormick master’s degree must be registered for the full final year preceding graduation, unless special arrangements have been made with the concurrence of the Academic Dean.

Students registering for their final semester of work before qualifying for a degree will at the same time fill out an application for graduation and pay the established graduation fee. In order to be eligible to graduate, degree candidates must submit all course work to instructors no later than Friday two weeks prior to the last day of the spring term. All students must meet all financial obligations to the seminary by April 15, including payment of rent in housing owned by other ACTS seminaries and settlement of all debts and obligations to JKM Library, other ACTS libraries, and the University of Chicago libraries. Diplomas and transcripts will be withheld until all the graduate’s accounts are reconciled, financial obligations have been satisfied, and various forms and requests for information by the seminary, including an Association of Theological Schools questionnaire, are completed.

Second Master's Program
Students who wish to apply all course units from a completed McCormick Theological Seminary degree to count toward another McCormick degree program may do so, but only by relinquishing their completed degree. For example, a student who has completed the Master of Theological Studies degree may wish to use all completed course units to pursue the M.Div. program. In such cases, the first degree is relinquished. Contact Registrar Chandra Wade at the Registrar’s Office for details (773-947-6285, cwade@mccormick.edu).

Academic Standing
The seminary will honor the academic requirements in force at the time of matriculation for a particular degree or certificate program for the length of time as specified, after which any new requirements must be fulfilled. Degree and certificate candidates are expected to make progress sufficient to complete the degree or certificate according to the time limits as follows: Certificate, three years; M.T.S. and M.A.M., four years; M.Div. six years. A student exceeding the time limit for completing a Certificate or master's degree must make a new application to the Student Affairs Committee.

Good Standing
A student shall maintain a grade point average of 2.00 (C) or above to be considered in good standing. A student with a grade point average below 2.00 (C) is not making satisfactory progress in the Certificate, M.T.S., M.A.M., and M.Div. degree programs and may be placed on academic probation by the Student Affairs Committee of the faculty.

The Student Affairs Committee
The Student Affairs Committee (SAC) of the faculty is responsible for taking appropriate action with students in academic trouble or any difficulty that is affecting the student’s ability to make
satisfactory academic progress. When the SAC receives a referral concerning a student or a recommendation for remedial action from the Dean of Faculty or the Associate Dean, the SAC will come to a decision on the issue concerned, after which the Dean of Faculty will communicate with the student in writing, explaining the reasons for the referral/recommendation and for the SAC’s decision. The student may appeal the decision of the SAC by following the procedure set out in the Appeals section below.

**Academic Probation**
A student may be placed on academic probation by the Student Affairs Committee under one or more of the following conditions:
- More than one Incomplete (I), Permanent Incomplete (PI), F (no credit) or Withdrawal (W)
- A grade point average below 2.00 (C) for the preceding semester

Probationary status normally will extend over only one semester and may be removed at the close of the next semester providing that the following conditions have been met:
- Previous incompletes have been completed and passing grades have been assigned
- There are no new incompletes and all grades are at or above a grade point average of 2.00

Furthermore, a student on academic probation may be directed by the Student Affairs Committee (SAC) to reduce his or her course load for the following semester, to seek remedial assistance, or to take a leave of absence for a specified time in order to undertake such appropriate actions necessary to be reinstated as a student in good standing.

In the event that academic probation cannot be removed after one semester, the SAC will deliberate and decide whether to continue the student on probation or to administratively withdraw or dismiss the student from the certificate or degree program.

**Grade Appeal Procedure**
A grievance about a master’s level grade will follow this procedure:
1. The student will speak directly (i.e., in person) with the faculty person(s) who assigned the grade, within three weeks of the posting of the grade. The student may ask one person to accompany them in seeking an explanation of the grade. If the student does not speak directly with the faculty person(s) who assigned the grade within three weeks of the posting of the grade, the grade will be final and without appeal. If the faculty person is not available, the student will notify the Associate Dean.

2. If, after speaking directly with the faculty person(s), the grievance remains, the student may submit a grade appeal petition to the Associate Dean in writing within five weeks of the posting of the grade.
   a. This petition will outline the specific reasons the assigned grade should be reviewed.
   b. The Associate Dean will review the process by which the disputed grade was assigned, will consult with the faculty person(s) who assigned the grade, and will decide within five days whether to refer the appeal to the SAC.
   c. If the Associate Dean decides not to refer the student grade appeal to the SAC, and the grievance remains, the student may appeal the decision of the Associate Dean “not to refer” within five days of the decision. If the student does not appeal the decision of the Associate Dean within five days of the decision, the assigned grade will be final and without appeal.
   e. If the Associate Dean refers the student appeal to the SAC, the SAC will consider the student grade appeal at its next scheduled meeting.
   f. The SAC will review the student appeal of the assigned grade, and will render a decision at its next regular meeting. The SAC may sustain the assigned grade, or may refer the appeal by forming a Grade Review Panel.
g. The Grade Review Panel is convened for the sole purpose of rendering a decision on a student grade appeal, and will be dismissed by the Dean after rendering its decision. The Grade Review Panel is composed of one member of the field in which the course was taught (or a tenured faculty member if the field has only one member), and two other tenured faculty persons. The Grade Review Panel may choose to consult with a tenured faculty person from another ACTS school.

The Grade Review Panel is authorized to review the assigned grade and to sustain the assigned grade, or to assign a different grade. The Grade Review Panel will render a decision within four weeks of appointment, and will report its decision to the Dean of the Faculty, the SAC, the student, and the faculty member who assigned the course grade. The decision of the Grade Review Panel is final and without further appeal. If the Grade Review Panel is unable to render a majority decision within its authorized four weeks, the grade assigned by the course instructor will stand as the final grade.

Timetable of grievance and appeal of an assigned grade.
- Day 1 posting of grade by the Registrar
- Day 21 (3 weeks) deadline for student to speak directly with the faculty person(s)
- Day 28 (4 weeks) deadline for student to petition their Associate Dean to appeal the assigned grade
- Day 42 (6 weeks) deadline for the Associate Dean to decide whether to refer the student grade appeal to the SAC
- If the Associate Dean declines to refer the student grade petition to the SAC:
  - Day 49 (7 weeks) deadline for student to appeal the decision of the Associate Dean not to refer the student grade petition to the SAC. The appeal of the Associate Dean’s decision will be made directly to the Chair of the SAC, and the petition of the student will advance to the SAC.
- The SAC will review the student grade appeal petition at its next regularly scheduled meeting. Within two weeks of that regularly scheduled SAC meeting, the SAC will render a decision to sustain the assigned grade, or to convene a Grade Review Panel.
- If a Grade Review Panel is convened, that Panel will render a decision within four weeks of its appointment. The Grade Review Panel will report its decision to the Dean of the Faculty, the SAC, the student, and the faculty member who assigned the course grade. The decision of the Grade Review Panel is final and without further appeal. If the Grade Review Panel is unable to render a majority decision within its authorized four weeks, the grade assigned by the course instructor will stand as the final grade.

May term and Summer term grade appeals will take place in the following Fall term, and will follow the Fall term schedule. J term grade appeals will take place in following Spring term, and will follow the Spring term schedule.

The decision of the SAC is final and without further appeal.

May and summer term grade appeals will take place in the following fall term and will follow the fall term schedule. J term grade appeals will take place in following spring term and will follow the spring term schedule.

Appeals

All students have the right to appeal any action of the Student Affairs Committee (with the exception of issues relating to grade disputes). Notice of such appeal must be filed with the appropriate program Dean within 10 days of the date of the receipt of the written notice of the decision of the committee. If no appeal is filed in writing within this period, the decision of the
committee is final. If an appeal is duly filed with the Academic Dean, she or he will communicate with the chairperson of the SAC and the matter of appeal will be taken up at the next scheduled meeting of the SAC or within 30 days of receipt of the appeal. The SAC will take up the issues presented in the appeal and decide its merits. The decision of the SAC will be communicated in writing to the student in a timely manner by the chairperson.

All matters of a student’s standing which involve the SAC will be recorded in writing and become a part of the student’s file on record in the offices of the Registrar and Academic Dean.

**Plagiarism Policy**

**DEFINITION:**

*Plagiarism* is the unattributed use of another’s words or ideas in written material submitted by a student for a class. Examples include, but are not limited to the following:

1. Copying the words of others (whether published or unpublished) without proper indication (quotation marks, for example) or citation (sources, footnotes, etc.)
2. Submitting the work of others in one’s own name (buying a paper, downloading or copying from the internet, having another person write for you)
3. Failure to acknowledge the source of ideas you are using in your own work (omissions in foot- or endnotes and/or in bibliography)
4. Paraphrasing the words of others with only minimal alteration and without adequate attribution
5. Re-using one's own work without documentation (sometimes called "self-plagiarism")

**PROCEDURE:**

**Preemptive Procedures:**

(A) The seminary shall provide an introduction to proper academic writing form during orientation.

(B) In their course syllabi, instructors should include a reminder of the seminary’s *Policy on the Proper Use of Sources*.

(C) Instructors and students are encouraged to use www.turnitin.com as a plagiarism prevention and detection tool.

**Remedial Procedures:**

(1) If the instructor detects plagiarism, she/he shall ascertain, by consulting the office of the degree level Dean, whether this is the first, second, third, etc., instance of suspected plagiarism in the student’s written work.

(2) **First Instance of Plagiarism.** If the instructor determines that this is the first instance of suspected plagiarism, she/he shall

   (a) Meet with the student to explain what is wrong with the paper and how it can be remedied (i.e., the seminary’s *Policy on the Proper Use of Sources* shall be explained to the student, and the plagiarized passages in the paper will be discussed)
   
   (b) Require the student to rewrite the paper before grading it
   
   (c) Require that the student complete McCormick’s remedial plagiarism course and submit written notification of this to the degree level Dean within two weeks
   
   (d) Refer the student to the LRWC for help with writing papers
   
   (e) Send a copy of the paper and its evaluation to the office of the degree level Dean and to the student’s advisor

(3) **Second Instance of Plagiarism.** If the instructor determines that this is the second instance of suspected plagiarism (either for the same or a different course), the steps above under “First
The meeting between the instructor and the student will now also include the degree level dean. A representative of the LRWC and the advisor may also be present.

(b) The instructor will decide whether the paper should receive a “0” or whether it can be re-written for credit.

(4) **Third Instance of Plagiarism.** If the instructor determines that there have been two or more previous instances of suspected plagiarism (either for the same or a different course), she/he shall refer the student to the Student Affairs Committee (SAC) by informing the chair of the SAC and the degree level Dean and submitting relevant materials to the chair of the SAC.

1. The degree level Dean shall advise, in writing, any student of his or her referral to the SAC, giving reasons for the referral.

2. The student referred to the SAC shall be invited, in writing, to appear before the SAC if the student so desires to address the pertinent issues.

3. If the student is unable to appear in person, the SAC will deliberate and respond without prejudice.

4. Upon review of the materials, the SAC shall judge whether plagiarism took place and whether the action constitutes a breach of academic and personal integrity (see the Bulletin). If the SAC judges that plagiarism took place, it shall decide among the following actions:

   (a) Failure in the course
   (b) Academic probation
   (c) Suspension
   (d) Dismissal

5. If the action involves failure in the course or academic probation, the SAC shall notify the faculty member, the student, and the advisor of its judgment and decision. A copy of the paper, the instructor’s evaluation, and the notification letter will be filed in the office of the degree level Dean.

6. If the action involves suspension or dismissal, the SAC shall communicate such proposed action to the faculty in a confidential memorandum. This memorandum shall specify a time and place at which the SAC will next meet (at least seven days notice shall be given). Faculty members may communicate with the SAC about the student and the proposed action either in writing or in person at the announced SAC meeting.

7. The SAC shall, after appraising pertinent information, confirm or alter its proposed action, making thereby a definitive action.

8. The SAC shall communicate, in writing, its determinative action to the student. It shall also, where feasible, interpret its action orally to the student through two or more of its members (including *ex officio*).

9. When appropriate, the SAC shall request the President, Vice President for Academic Affairs, or a member of the faculty or administration to be responsible for personal follow-up with the student.

(5) **Any other instances of plagiarism** beyond three shall result in dismissal. All of the previous steps in section 4 (Third Instance of Plagiarism) shall be followed, with the exception 6.
**Appeals**
All students have the right to appeal any action of the Student Affairs Committee (with the exception of issues relating to grade disputes). Notice of such appeal must be filed with the appropriate degree level dean within 10 days of the date of the receipt of the written notice of the decision of the committee. If no appeal is filed in writing within this period, the decision of the committee is final. If an appeal is duly filed with the degree dean she or he will communicate with the chair of the SAC and the matter of appeal will be taken up at the next scheduled meeting of the SAC or within 30 days of receipt of the appeal. The Student Affairs Committee will take up the issues presented in the appeal and decide its merits. The decision of the SAC will be communicated in writing to the student in a timely manner by the chair.

**Plagiarism Policy for Cross-Registration students at McCormick**

**DEFINITION:**
*Plagiarism* is the unattributed use of another’s words or ideas in written material submitted by a student for a class. Examples include, but are not limited to the following:

1. Copying the words of others (whether published or unpublished) without proper indication (quotation marks, for example) or citation (sources, footnotes, etc.)
2. Submitting the work of others in one’s own name (buying a paper, downloading or copying from the internet, having another person write for you)
3. Failure to acknowledge the source of ideas you are using in your own work (omissions in foot- or endnotes and/or in bibliography)
4. Paraphrasing the words of others with only minimal alteration and without adequate attribution
5. Re-using one's own work without documentation (sometimes called "self-plagiarism")

**PROCEDURE:**
This procedure will be followed if a cross-registered student engages in plagiarism at McCormick:

1. A professor who believes that plagiarism has taken place shall notify the Dean of the Faculty and copy the Registrar, specifying the terms of the complaint and providing the evidence.
2. The Dean of the Faculty will review the evidence. If the Dean of the Faculty does not agree with the professor, they will confer and reach a decision. If in agreement with the professor’s evaluation, the Dean of the Faculty shall notify the Academic Dean of the student’s home school that a case of plagiarism is underway.
3. The professor shall notify the student that the paper is a case of plagiarism and that it has been reported to the Dean of the Faculty and to the Academic Dean of her/his school.
4. The professor shall meet with the student to discuss the case of plagiarism. After the meeting and depending on the severity** of the case, the professor may choose to resolve the issue by one of these options:
   a) Rewrite the paper or turn in a different paper. The professor will decide whether the option given will be without or with penalty.
   b) Failure of the assignment (0)
   c) Failure of the course
5. The professor will notify the student of the decision by email with copy to the Dean of the Faculty and the Registrar.
6. The Dean of the Faculty will notify the resolution of the case to the Academic Dean of the student’s home school. The home school is responsible for any remedial and disciplinary action.

7. If the student wants to appeal the professor’s decision, he or she will state in writing a case for the appeal and send it to the Dean of Faculty, with copy to the Academic Dean of the home school, within five business days after the professor’s decision (step 5).

8. The Dean of Faculty will refer the appeal to the Student Affairs Committee, which will make a final and non-appealable decision on the case. The SAC shall invite the student to the meeting in which the case of plagiarism will be reviewed, so the student can explain the grounds for her/his appeal. If the student cannot be present, the Student Affairs Committee will make a decision without prejudice. The Dean of the Faculty will notify the student and his/her Academic Dean of the SAC final decision.

**The severity of plagiarism is determined by the frequency and extent of plagiarism practices in the paper.**
Master's Programs Courses

General Information
The course descriptions listed in the pages that follow include courses scheduled for the current academic year. Check the McCormick website (www.mccormick.edu) for up-to-date lists of courses for each year, course schedules, and syllabi.

The following letters are used in the course numbers to indicate the field of study:
I  Integrative
B  Bible
H  History
T  Theology
E  Ethics
M  Ministry

Within the field of Ministry:
MED  Religious Education
MIN  Integrative
MPC  Pastoral Care
MPL  Polity and Program
MPM  Public Ministry
MSX  Sexuality
MUM  Urban Ministry
MWP  Worship and Preaching
MSP  Spirituality

Along with several of the ACTS schools, McCormick employs a numbering system to indicate the level of study:
300-399 Introductory
400-499 Intermediate
500-599 Advanced
600-699 Doctoral

McCormick Theological Seminary is on a semester system, with January and summer terms between the semesters. Courses are counted as whole units rather than by semester hours (i.e., one unit is equal to three semester hours and represents some 36 hours of classroom work). Courses generally meet once or twice per week. A normal course load for a full-time master's program student is four courses per semester and nine courses per year.

The following list of courses offered at McCormick not exhaustive. For more information on the master's level curriculum and semester-by-semester course schedules, please visit (http://mccormick.edu/content/registrars-office-0).

Integrative Courses
I-301 Pilgrimage in Faithfulness (PIF)
PIF is an interdisciplinary course that brings students and faculty together around a range of resources, both biblical and contemporary, including the variety of experiences brought by the learners to develop a common foundation for ongoing theological education and for thinking creatively and responsibly about church and ministry in today’s world. The course meets once a week for plenary sessions, small group discussion, a common meal, and worship.
The course has four goals:

- To enable students to become collaborative sharers and learners, developing skills in self-assessments
- To inquire together about the nature of theological education at McCormick
- To grasp a sense of the range of the church’s ministry in the world
- To find an initial point of integration around call, baptism, communion, and spiritual development

**I-302 Leadership Across Diversity**

The consistent witness of Scripture is of God's intention to form a community, a visible body—*ekklesia*. But what is the nature of this church to which we are called? What is it to be and to do? How is it to be organized and led? What should be its voice amidst the world around it? And why are there so many churches, expressed in so many ways, often to the exclusion of other churches? Among earnest believers in multiple faith traditions, a deep, living understanding of the nature of Leadership Across Diversity is essential to the practice of ministry in and for a variety of particular contexts and settings. Such understanding is the object of this course.

**I-311 Academic Writing**

This course is about writing for academic theological audiences, and includes tools and resources, strategies of composition, and the important work of revision.

**I-478 Seminar on Research Methods**

This seminar teaches the “how-to” of effective argumentation and examines, criticizes, and models selected methodologies from the biblical, historical, theological/ethical, and ministries fields. The course project is a detailed research article for possible publication, developed and carefully refined throughout the seminar. Skills and concepts for researching and writing a master’s level thesis are also covered. Limit: 15 students. Prerequisite: preliminary course work in two of the disciplines mentioned above.

**I-457 Environmental Ministry & Leadership**

What are the resources (biblical, theological, and practical) to aid people of faith in addressing the eco-crisis? The aims of this course are to: 1) offer an informed update on the “state of the earth,” 2) cultivate ways of reading biblical texts that recover the centrality of nature in biblical thought, 3) explore theological foundations for creation care, and 4) equip students with creative ideas, resources, and training for ecojustice education and advocacy.

**I-Travel Seminar**

Various

**Field of Bible**

**B-300 Introduction to Biblical Studies (IBS)**

This is the required, foundational course for biblical studies, introducing students to the processes of interpreting scripture. Attention is given to methods of cultural and literary analysis related to the Bible’s historical context and to the setting of the contemporary reader. Students work with texts from both Old and New Testaments. **IBS is a pre-requisite for all other Bible courses except Hebrew or Greek.**

**B-301 Reading from Cultural Spaces: the Difference that Culture Makes in Biblical Interpretation**

This course surveys recent hermeneutical approaches in biblical studies that identify the importance of race and ethnicity for reading the Bible. Students will explore biblical texts through the lenses of African American, Latino/a, Asian American, and postcolonial biblical
interpretation. This course can be taken for New Testament or Old Testament/Hebrew Bible credit.

**B-321 Introduction to Hebrew Exegesis I**
The first semester of a two-semester introduction to biblical Hebrew, including the basics of grammar and vocabulary, followed by the translation and exegesis of selected texts from the Hebrew Bible. Most of the first term is devoted to acquiring the knowledge of grammar and vocabulary necessary for reading biblical Hebrew.

**B-322 Introduction to Hebrew Exegesis II**
The second semester of a two-semester introduction to biblical Hebrew, including the basics of grammar and vocabulary, followed by the translation and exegesis of selected texts from the Hebrew Bible. A significant portion of the second term is devoted to translating biblical Hebrew and using it in biblical interpretation.

**B-324 Introduction to Greek Exegesis I**
As the first semester of a two-semester sequence, this course introduces the fundamentals of Greek grammar and vocabulary and the exegetical issues necessary for reading, translating, and using the Greek New Testament.

**B-325 Introduction to Greek Exegesis II**
The second semester of a two-semester sequence, this course completes the basic elements of Greek grammar and vocabulary. It will facilitate students in the translation and exegesis of selections from the Greek New Testament by using the basic tools and resources of Greek exegesis.

**B-410 Genesis: Origins of Biblical Faith**
A study of the book of Genesis, focusing on foundational texts and topics influential in Jewish and Christian thought, including creation, covenant, family, gender, ethnicity, and politics. It provides students the opportunity to practice the interpretive skills introduced in B-300 IBS in the exegesis of a major section of the Pentateuch/Torah.

**B-413 Joshua and Judges**
This course looks at the content, history, and ethical/theological issues contained within the books of Joshua and Judges. Students will study the books within the larger context of the Deuteronomistic History and will explore issues with contemporary significance such as holy war, divinely sanctioned violence, violence against women, issues of colonization, and Israelite settlement.

**B-420 Isaiah and the Prophetic Vision**
An introduction to Israel’s prophetic heritage through the writings of one of its most famous and loved spokespersons, the prophet Isaiah. The course will focus especially on Isaiah as a social critic and visionary and will provide students the opportunity to practice the interpretive skills acquired in B-300 IBS on the Bible’s prophetic texts.

**B-431 Job and Its Modern Interpreters**
A study of the book of Job in the context of its biblical world and an examination of responses to Job by contemporary writers, such as Archibald MacLeish, William Safire, Gustavo Gutiérrez, Bill McKibben, and Harold Kushner. The problem of evil and suffering in the Bible and in Jewish and Christian traditions is the course’s focus.
B-449 Hebrew Exegesis III
As a supplement to Hebrew Exegesis I and II, this class provides additional practice in reading and interpreting biblical Hebrew. It is based on the reading and interpretation of selected texts from the Hebrew Bible and includes a review of biblical Hebrew grammar. By providing a deeper grounding in biblical Hebrew, this course is helpful both to future ministers and to those who wish to do advanced study of the biblical languages.

B-450 The Gospels
Introduction to the four canonical Gospels with special focus on the unique portrait of Jesus each presents. Major issues and methods for study of gospel literature. Central emphasis on Christology; minor attention to the historical Jesus.

B-460 The Epistles of Paul
This course introduces students to studying, interpreting, and appropriating the letters of Paul, with focus on the seven letters generally acknowledged as genuinely Paul’s among scholars. Students will study main issues in the study of the literary, socio-historical, political-religious, and theological dimensions of Paul’s letters and communities. Students will encounter diverse critical methods and hermeneutical approaches in the contemporary interpretation of Paul and early Christian origins.

B-467 The Bible, Sexuality, and Gender
This course will study the ways in which gender and sexuality are understood both within contemporary theology and ethics and within the biblical world. Key texts from both the Old Testament and from the New Testament that have influenced attitudes and practices today about gender and sexuality, and that have been used in ethical debates in the public square and in our religious institutions, will be examined within their original contexts. Discussions will focus on useful methods for determining the relationships between biblical practices and perspectives and contemporary ones. The aim of this course will be to provide class members a fuller way to enter into conversations in the church today about sexuality and gender and to gain the knowledge necessary to develop practices of ministry that support integrity for all and create a healthy church and society. Students may receive distribution credit for this course in the areas of Old Testament, New Testament, Theology, or Ethics.

B-469 Biblical Perspectives on Multiculturalism
This course has two aims. One is to investigate the perspectives on multiculturalism held by biblical authors. We ask how biblical authors constructed their own ethnic identity and how they viewed and related to other ethnicities and cultures. The other aim is to weigh the impact on these biblical perspectives and attitudes on our life together today in light of our own cultural differences. We ask what kind of a multicultural society we want to create today and whether biblical attitudes provide problems or possibilities in this task.

B-489 Greek Exegesis III
Building on Greek I and II, this course provides students an opportunity to study biblical Greek language and exegesis for a third term. Along with reviewing grammar and vocabulary and studying more syntax of NT Greek, it will guide students to read, translate, exegete, and interpret an entire Greek NT text.

B-490 Biblical Foundations of Jewish & Christian Difference
The course looks at biblical and early post-biblical roots of Jewish and Christian difference. It is text centered, attempting to understand from a historical vantage point how it is that Jews and Christians (often beginning with the same Hebrew Bible texts) have developed world views and
identities which differ from each other. The ultimate aim of the course is to explore more deeply the dynamics of interfaith relationships in the world today.

Field of History

H-300 History Survey I
The focus of this course is on Christianity as a world movement, to identify formative aspects of the Christian movement in service to contemporary communities of faith, but also to identify and challenge models of interpretation in the history of Christianity. This course surveys the history of Christianity as a world movement by exploring the formation and development of the Ancient and Medieval periods. We pursue issues of identity and method within the Christian traditions in order to trace the origins of theological concepts that continue to inform contemporary Christian communities. We will track types of theology and movements of renewal within the Church. Theological texts, terms, and traditions are placed in historical context. We will introduce aspects of the interrelationship of Christianity with Judaism and Islam.

H-301 History Survey II
This course continues H-300, with an emphasis on Christianity as a world movement. We will begin with the Reformations of the sixteenth century, and then continue into the formation of the modern era. This course maintains the focus on issues of identity and method, with a special focus on the diversity of theological voices in the modern and postmodern Church.

H-340 Reading the Church Mothers and Fathers
A study of the emergence of the Christian Church in its first three centuries. We read and discuss primary sources in translation. Close attention will be given to the development of the major themes of the Christian communities within the social and institutional structures of the Late Antique period. This course examines the ways in which Christians related to the world around them, with a special focus on the diversity of doctrine and practice of the early church. This course seeks to provide resources for contemporary ministry informed by the wisdom of the early church and to introduce students to methods and resources to study the early church.

H-401 Calvin Seminar
This history course studies Calvin and the Institutes of the Christian Religion within the broader context of the Reformations of the sixteenth century. The course consists of a close reading of the1559 Institutes, with attention to issues of biography, polemics, spirituality, theological and rhetorical method, ecumenism, and the dynamics of Calvin’s calling and his associations with other Reformers, especially Luther, Zwingli, and Bucer.

H/T-402 Reformed tradition
This course explores the history and theology of the Reformed tradition with a view to understanding its Reformation origins and development and its contemporary manifestations and relevance, with special attention to the PC(USA) Book of Confessions.

H-412 Reformations of the 16th Century
A historical and theological overview of reform efforts of women and men in European Christianity in the 16th and 17th centuries, from late medieval Catholicism through the divisions of the Thirty Years War. Topics include efforts at reform within the late medieval church; the reform of the Spanish church; the Lutheran, Zwinglian, and Calvinist patterns of reform; the “radical reformation” of the various Anabaptist and sectarian groups including the emergence of Unitarianism; the Council of Trent and counter-reform; the development of Anglicanism; and (briefly) the trajectories of Post-Reformation theology.

H-416 Historia de la Iglesia en America Latina y el Caribe
This course is an exploration in the development of Christianity in Latin America and the Caribbean covering the periods of colonialism and emancipation. A major emphasis will be placed on two fundamental projects of evangelizing: Roman Catholic and Protestant. We will use the documents of both experiences to analyze not only the historical events of the church, but also the ecclesiology, as well as the anthropologies that are used in their practices. The course will look to evaluate how the history of the church in Latin America and the Caribbean continue giving form to the unique character of the Latin@ churches in North America.

**H-420 Women in the History of Western Christianity**
An introduction to primary texts by and about women in the western Christian tradition, with special attention to contemporary women historians and interpreters of the Christian tradition.

**H-423 American Christianity and Modernity**
A study of the transformation of U.S. Christianity through the encounter with modernity from the colonial era to the present, highlighting renewal movements, theological trends, and social reform movements.

**H-433 Readings in Christian Spirituality**
Introduction to Christian devotional writings in the West. This course is based in reading primary texts in translation from the early, medieval, and modern periods, with particular attention to prayer, Christian life, and the literature of instruction, encouragement, and consolation. In considering methods and sources, this course explores connections and distinctions of dogmatic, mystical, polemical, and devotional materials.

**H-434 American Presbyterianism**
Survey using primary documents and historical interpretations to explore origins of institutions and issues within the contemporary church. Attention to revivals, doctrinal controversies, schisms, and reunions of 19th and 20th centuries.

**H-452 Christian Spirituality & the American Church: A Historical Perspective**
This course explores the history of Christian spirituality within the United States during the nineteenth and twentieth centuries through the lenses of spiritual practices as they are situated in specific places and time. The course will compare different forms of spirituality within specific eras, noting the historical context in which they emerge or are relocated from other historical eras. We will study major traditions of spirituality within the Christianity of the United States such as Reformed, Roman Catholic, Baptist, Methodist, and Pentecostal. Attention will be given to the ecclesial and personal experiences of spirituality through the study of texts, field visits, and journaling.

**H-453 Black Church in North America**
Study of the major issues and events in the development of the black church from the slavery era to the present, with particular focus on folk religion, protest movements, theological developments, and ecclesial expressions.

**H-471 Global Pentecostalism**

**H-485 A History of the Latina/Hispanic Church in the United States**
An exploration of Latin@ Christianity applying a methodology that starts with a socio-religious and historical analysis, with the goal of reaching an approximation of the multiple histories
forging the North American religious experience. Study of the influence of the traditional dominant historical “canon” which has served to reinforce certain values, cognitive and symbolic forms, resulting in a particular vision of the world that becomes normative thus ignoring the other civilizations at play. Study of the ecclesiology of various denominations, their theologies, and religious practices, as well as the impact in American society.

H/T-489 Reinhold Niebuhr
Historical and theological study of Reinhold Niebuhr (1892-1971), the foremost Reformed theologian and ethicist of twentieth century America. Against the background of Niebuhr’s life and times, the course surveys Niebuhr’s distinctive engagement with biblical faith, historic Christianity, modern times, and the human condition. A major theme will be an assessment of Niebuhr’s life and thought for informing public ministry today.

Field of Theology
T-300 Introduction to Christian Theology
Introduction to the practice of Christian theological reflection and inquiry that is constructive, contextual, cross-cultural, confessional, comparative, dialogical, and ecumenical. Attention is given to understanding and interpreting basic Christian doctrines (God, humankind, Christ, Spirit, Church) in connection with contemporary issues affecting the life of church and society, including contents and resources for a pastoral and public Christian theology. Plenary lectures, small group discussion, readings, reflection papers, a statement of faith, argumentative term paper, and one creative project are required.

T-335 Religious Pluralism and Ministry: Chicago and Beyond
The teaching team introduces tradition-based and inter-religious models and strategies for ministry with persons and communities of more than one faith. Our focus is on the diversity of faith communities in the global city of Chicago as articulated by five community representatives and site visits. We inquire into five historic religions, learn how to be a good guest in another’s sacred space, and work together on a major writing project. Philosophic-theological frameworks and practical strategies for interfaith ministry will be introduced. Site visits to houses of worship are part of the course on scheduled weekends. The teaching team models dialogue and partnership between Muslims and Christians.

T-400 Religion and Science: On Creation and Providence
This upper-level course will explore traditional theological doctrines of creation and providence in conversation with scientific understandings of the origin and operation of the world. Students will be exposed to the pluralism in each field. They will be asked both to reflect upon the points of tension and the places of mutual illumination as these fields are brought into lively conversation, as well as to develop their own constructive positions on the relation between theology and science. Special attention will be given to the place of the human being within nature and the current ecological crisis. Both fields share some responsibility for the crisis and offer some promising approaches to its resolution. Prerequisite: T-300

T/H-402 Reformed tradition
This course explores the history and theology of the Reformed tradition with a view to understanding its origins and development and its contemporary manifestations and relevance, with special attention to the PC(USA) Book of Confessions.

T-404 Who is Jesus Christ for Us Today?
The early Church defined doctrines about God, Christ, the Spirit, and the Church, but left the cross of Jesus, the central symbol of Christian faith, open to multiple readings and
representations. This course will explore images, texts, and theologies of the cross in light of Scripture, historical traditions, cultural contexts, and contemporary critiques. Our goal is inquiry into the history, meanings, and “truths” about the cross for a new century in light of the heritage of Christian reflection and in conversation with scholars of other traditions and movements today. That inquiry will serve the tasks of ministry in today’s ecumenical and interfaith age where the symbol of the cross both divides and unites. Prerequisite: T300 Introduction to Christian Theology or equivalent

T-411 God as Trinity
Investigation of the roots of trinitarianism, with attention to meanings, truths, and practical implications. Trinitarian practices highlight the social, participatory, dynamic, abundant, temporal, and eternal dimensions of life. How should we confess the Trinity in different cultural contexts with interfaith partners? An historical-theological approach through discussion of texts, argumentation about issues, plus research. Prerequisite: T-300

T-412 Doctrine of God
Does God exist? How can we know and speak of God? What do we mean by “God”? This course uses wide-ranging resources, both traditional and contemporary, to address issues surrounding the nature of God and the challenges to believing in God in the 21st century. Prerequisite: T-300

T-420/T-520 Philosophy for Theological Reflection
Theology’s first conversation partner was ancient philosophy. Our tools for critical thinking, argumentation, and asking questions like what we mean by ‘God’ depend on ancient and modern philosophical traditions. This course investigates contributions of philosophic reflection to theology and ethics. Different theological methods critically appropriate the work of certain philosophical movements and thinkers. Selected primary and secondary texts in philosophy are closely read. Some uses of logic in criticizing claims and arguments are introduced. A brief history of western philosophy’s contributions to Christian theology is surveyed. The course includes a research project on a text by a philosopher and its implications for your own theological method. The course is an introduction to philosophic reflection for M.A., M.T.S., upper-level M.Div. students; no Ph.D. candidates. Prerequisite T-300 (Introduction to Christian Theology) or equivalent

T-421 Karl Barth without Apology
Karl Barth: fundamentalist? Neo-orthodox? Modern? Postmodern? Post liberal? The reception of Barth’s theology has divided his readers. How should one read Barth amid the cacophony of his critics? What do Barth’s theology and ministry have to do with us today? The course avoids tiresome apologies for Barth’s idiosyncrasies in order to focus on his enduring gift: a theology that is scriptural, modern, and ecclesial for persons engaged in church and society today. Prerequisite: T-300 or equivalent

T-428/T-528 Divine Activity
Scriptures, ethics, doctrines, liturgies, and everyday practices among Christians, Muslims, Jews, and theists assume God is the divine agent who creates, redeems, and sanctifies life. Today how do we understand divine activity in our evolving, bio-historical world? In cosmic history did divine agency predate human agency? Do believers project our own capacity for agency into our stories about God? Do God’s special acts contravene the universal laws of nature created by God and mapped by our sciences? Are miracles (signs of God) supernatural in origin? Or do they emerge from natural processes? We will engage in open-ended inquiry into our language about God, especially how we understand notions of divine agency in dialogue with natural and social sciences, philosophy, and theology. The research project will present a constructive argument for your theory about what believers should say and not say about divine activity. This course is for
upper-level M.Div., M.A., M.T.S., and Ph.D. candidates. Prerequisite: T-300 (Introduction to Christian Theology) or equivalent

**T-430 God, Suffering and Evil**
If God is good and all-powerful, why is there so much suffering and evil in the world? Various attempts (Augustine, Irenaeus, process theology, and others) to respond to this question and the theological problems it raises will be considered and evaluated. Prerequisite: T-300

**T-431 Process Theology**
This course will be an introduction to process thought, exploring the contributions of process philosophy to Christian theology. Selected works of Whitehead, Hartshorne, Cobb, Griffin, and Suchocki will be included as will critical responses to process theology. Prerequisite: T-300

**T-445 The Unity of the Church**
Today we are reaping the fruit of ongoing ecumenical dialogue. After years of comparative analysis of our differing histories and beliefs we seem to be “leaving controversies behind” and advancing toward new forms of unity and common life. This course will examine the theological content of recent dialogues and agreed statements. Students will inquire into the nature of the church’s unity, locating both advances and obstacles in the journey toward unity and considering what they portend for the future shape of the church. Prerequisite: T-300

**T-449 God and Nature**
The present ecological crisis makes it imperative that human beings find more responsible and sustainable patterns for living. Crucial to this reorientation are some basic theological questions concerning God’s relation to the natural world and the place of the human being within the rest of nature. Students will undertake the work of the course by drawing upon a variety of theological resources both traditional and contemporary. Prerequisite: T-300

**T-467 The Bible, Sexuality, and Gender**
This course will study the ways in which gender and sexuality are understood both within contemporary theology and ethics and within the biblical world. Key texts from both the Old Testament and from the New Testament that have influenced attitudes and practices today about gender and sexuality, and that have been used in ethical debates in the public square and in our religious institutions, will be examined within their original contexts. Discussions will focus on useful methods for determining the relationships between biblical practices and perspectives and contemporary ones. The aim of this course will be to provide class members a fuller way to enter into conversations in the church today about sexuality and gender and to gain the knowledge necessary to develop practices of ministry that support integrity for all and create a healthy church and society. Students may receive distribution credit for this course in the areas of Old Testament, New Testament, Theology, or Ethics.

**T-472 Arab Quests for Justice and Peace**
The Middle East was the historic cradle for both Christianity and Islam. Today Christians and Muslims from the region live across Chicago. How do we understand the origins, history, and relations of these two traditions in the Middle East? What do Christians and Muslims from the region believe and practice? What forces have driven Diaspora to our city? How do events in the Middle East today impact Christian-Muslim relations here? Using Chicago and Dearborn, Michigan as case studies, the course takes up historical, theological, and ethical issues for the purposes of enriching interfaith dialogue and partnership between Christians, Muslims, and others. It focuses on Arabic-speaking Christians and Muslims in Israel/Palestine; Jordan; Lebanon; Syria; Iraq; Egypt; Saudi Arabia and the Gulf States. Prerequisite, T300 or equivalent
T-487 Schleiermacher: The Liberal Spirit
Schleiermacher (1768–1834) was the most important Protestant theologian to appear after the Reformers. He is also the most misunderstood. His work helped spark the movement of ‘liberalism.’ Yet, the movement turned away from basic insights of its progenitor. Why? This course investigates this question from Schleiermacher’s perspective (via text-based analysis of some of his major theological works) and from the perspective of his critics. His texts on religion, Christ, humanity, and the relation of Christianity to modernity still speak today. Close readings of selected texts by Schleiermacher will be complemented by discussion of his life and times and student research on his critics. Prerequisite: T-300 or equivalent

T-523 Advanced Seminar on the Design Argument
Advanced Seminar on Purpose and process in science and theology: the design argument and the idea of “teleology” in creation. With invited speakers, we explore the history, science and theology of the argument (for God) from design, and of ideas for and against direction in creation, as they have changed in both theology and science. We move to “Open” and “process” theologies’ alignment with science’s concepts of “emergence” and “self-organization.”

Field of Ethics
E-300 Introduction to Christian Ethics
Whether we are concerned with being a good person or faced with a dilemma in which we want to make a good decision, we ask questions that can be summed up as “What must we do? How should we live?” These questions take a unique form in the Christian life. The phrase “WWJD” though trite and well worn captures an important truth about Christian morality. How do we discern faithful Christian living in our day and time? In this introductory Christian Ethics course, we will begin an engagement with those questions through analysis of the development and practice of ethics in general, and in particular we will explore the uniqueness of Christian Ethics, in its various forms. Students will be exposed to many streams of thought within the discipline and have an opportunity to become familiar with one tradition in order to work through a contemporary dilemma.

E/MED-401 Culture, Race, and Privilege
Ministry in the multi-racial and multicultural context of North America calls for leaders who understand the culture of others as well as their own race and culture. These leaders will be conscious of the racialized reality of their context. They will practice ministry that is anti-racist and skillful in intercultural communication. This course is designed to develop and cultivate such anti-racist and cultural competence by focusing on listening and learning amid cultural and racial difference.

E-420 Harlem Renaissance, Literature and Theology
The Harlem Renaissance Literary Movement was a radical, international effort to reclaim and recalibrate humanity from its harmful rendering by white supremacy. The Harlem Renaissance evolved to include music and aesthetic art, and was eventually identified as a cultural movement, which was a change from its original intentions. The Harlem Renaissance was a moment of radical international blackness that proved to be a liminal moment in African American history, post-Civil War, Pre-civil rights movement, including a theological analysis of humanity. Authors of the Harlem Renaissance Literary movement depicted Jesus as a representation of humanity on the underside of the global color line. This class analyzes the Harlem Renaissance Literary Movement as an interrogation of the intersection of race and religion in modernity, occurring as a critical theological/ethical engagement with Christology and anthropology. Prerequisite: E-300 or equivalent

E-423 Bonhoeffer, Race & Christian Ethics
Dietrich Bonhoeffer was trained as a theologian in a German theological academy that eventually became pro-Nazis, while he became an outspoken Nazi opponent. Bonhoeffer understood well before most Germans did that Nazi racism was a key anti-Christian trait of the Nazis. In this course we will learn key motifs of Bonhoeffer’s Christian formation, and his theological ethics, that enabled him to see racism as a Christian problem so that we can explain and evaluate those motifs for their helpfulness for our own faith and ethics. We will seek to understand how Bonhoeffer’s ethics and his theological anthropology are Christ-centered and interwoven, and how they help interpret the life of the body of Christ in a racist world, with cultural accommodation in his time and our time.

E/M-308 Sexual and Domestic Violence
This course is a seminar and will study and reflect on sexual and domestic violence especially as it relates to women and children. The course will include an ethical, theological, and Christological investigation of scripture, doctrine, and church tradition, toward developing strategies of pastoral intervention, prevention, and pastoral care. Particular attention will be paid to the intersection of race, class, and gender as a way of understanding the particularities of this universal experience of violence and its subsequent impact on individuals, communities, and families.

E-467 The Bible, Sexuality, and Gender
This course will study the ways in which gender and sexuality are understood both within contemporary theology and ethics and within the biblical world. Key texts from both the Old Testament and from the New Testament that have influenced attitudes and practices today about gender and sexuality, and that have been used in ethical debates in the public square and in our religious institutions, will be examined within their original contexts. Discussions will focus on useful methods for determining the relationships between biblical practices and perspectives and contemporary ones. The aim of this course will be to provide class members a fuller way to enter into conversations in the church today about sexuality and gender and to gain the knowledge necessary to develop practices of ministry that support integrity for all and create a healthy church and society.

Students may receive distribution credit for this course in the areas of Old Testament, New Testament, Theology, or Ethics.

E-501 Methods for Concreteness in Christian Ethics
This ethics seminar is an upper-division systematic and comparative analysis of essential ingredients in an ethical method adequate for grappling with concrete issues. An analytical model of essential ingredients will be used to compare a wide variety of representative methods in the field of Christian ethics.

Field of Ministry
Religious Education
MED-310 Introduction to Religious Education: The Ministry of Teaching
An introductory course designed to acquaint students with some basic literature of religious education, look at how cultural and congregational life educates people, examine what constitutes teaching and learning, ponder where “education” happens in ministry settings, and develop skills and strategies for continual discovery and creation of teaching resources (human and material) to be used in ministry. Through interaction with practicing religious educators, the use of and creation of on-line resources, and teaching one class, the course will strive to be practical as well as theoretical.
MED/E-401 Culture, Race, and Privilege
Ministry in the multi-racial and multicultural context of North America calls for leaders who understand the culture of others as well as their own race and culture. These leaders will be conscious of the racialized reality of their context. They will practice ministry that is anti-racist and skillful in intercultural communication. This course is designed to develop and cultivate such anti-racist and cultural competence by focusing on listening and learning amid cultural and racial difference.

Integrative
M-329 Worship Renewal: Listening, Learning, Leading
This course is designed to empower, inspire and equip those who long for a renewal of authentic, honest, just and relevant worship in our churches. The question underlying the course is, “what skills, knowledges, attitudes and resources contribute to the renewal of worship in a local congregation.”

MIN-403 The Nuts and Bolts of Everyday Ministry
Mission, strategies, performance, people, and leadership. Every leader of a not-for-profit organization, whether it is a community agency or a church, needs to be able to engage the principles and practices of effective organizational leadership. Through readings and discussion, guest lectures, and case studies, this course will equip students to analyze organizational dynamics, think about leadership from a human relations perspective, and better understand the administrative demands of not-for-profit leadership.

MIN-404/405 Reflection on the Practice of Ministry
The integration of theology, spirituality, ministerial skills, and vocational discernment is at the center of this course, which is a two-semester sequence taken in conjunction with an approved field placement. This course provides students with the opportunity to strengthen their ability to think critically and reflect theologically on the practice of ministry.

MIN-425 Seminar in the Practice of Ministry
Through the development of their individual ePortfolios students will demonstrate and discuss their understandings of ministry and their readiness to practice it after graduation. Class activities will include critical reflection upon leadership, the Lord’s Prayer, seminary learning, and the development of vocational plans. Registration is limited to master's students who are in their final year of study. This course is required for all graduating M.A.M. students.

Pastoral Care
MPC-310 Introduction to Pastoral Care
This course leads students toward a basic understanding of the meaning and practice of pastoral care while focusing on various historical and contemporary models of pastoral care. Students will acquire skills necessary for field education, clinical pastoral education, advanced courses with experiential components, and pastoral ministry itself.

MPC-333 Pastoral Care in African American Tradition
In this course we will examine the pastoral care needs present in the black community and black church. These needs and concerns have varied over the years, and attention must be given to analyzing the most significant concerns present at a given time. In this course we will be examining three themes: 1) Interpersonal relationships; 2) Racial identity; and 3) Pathways to Freedom.

Polity and Program
MPL-307 Polity in the Presbyterian Church (U.S.A.): Faithfulness and Clarity in Church Leadership
Learning our church government system, called “polity,” has always been one of the most significant responsibilities of officers—elders, deacons, and pastors—in the Presbyterian Church (U.S.A.). The Book of Order, in particular, is a guide for God’s people meeting in representative bodies to be able to seek and know the will of God, so that the whole Church can be governed in ways that are just, decent, and orderly. Participants in this class are expected to conclude the session with an ability to lead and serve the Church with faithful understanding of its system and with clarity in exercising their leadership by acquiring a working knowledge of church government, worship dynamics and contents, and church discipline, which will also enable those Presbyterians successfully to pass all examinations in church polity on their journey toward ordination.

Spirituality
MSP-415 Spiritual Practices for Faithful Discipleship
This is a hybrid course, part online and part in a traditional classroom
Recognizing the need for personal and spiritual nurture in the practice of ministry, this course will explore the cultivation of devotional practices, resources, and attitudes appropriate for sustaining vitality and effectiveness in the life of faith. Students will be introduced to major theological and practical dimensions of classical Christian disciplines and be encouraged to apply them to their own journey and ministry. The course will combine plenary, small group discussion, and communal prayer time.

Urban Ministry
MUM-312 Prisons: New Realities, New Missions
This course will examine theologically prison ministry models, re-entry ministry models, and campaigns to end mass incarceration. The class will read texts that offer critical theological perspectives of the prison industry in the United States and introduce resources from religious, social and government agencies that address the plight of the incarcerated and formerly incarcerated together with their families.

MUM-315 Intro to Urban Ministry
In this course we ask: who is my neighbor? Using biblical reflection, social analysis, and conversations with local religious leaders, students encounter various approaches to ministry in a changing urban setting and reflect together about ways Christians respond to the challenge of being neighbor to others.

MUM-325 The Church and Social Change
Through case study analyses and a class organizing project, students will develop an understanding of some best practices for leading social change, gain insight into how religious leaders have employed them effectively in community organizing and social movement work, and practice organizing skills. The five best practices for leading social change on which this course focuses are relationship building, organization building, leader development, learning from experience, and inspiration/mobilization.

MUM-397 Exploring the Northern Latino Border in Chicago
The human migration across the international boundary between Mexico and the United States is centuries old. Chicago is home to many of them. The course will examine and struggle with questions related to ministry in the local Mexican-American community. The primary focus is the dynamics of Mexican immigration, taking the Pilsen community as a border within multiple borders; an area where many of the patterns of national/international economics, politics, human rights, environmental, and health issues can be viewed; where the diverse denominational
presence offers differing perspectives and viewpoints when responding to the church’s mission. The course will prioritize giving a strong time to experience and study a particular community immersed in multiple borders.

**MUM-425 Food**
From table grace to the politics of food production and distribution, through a focus on urban religious organizations, this course will help students to identify the multiple challenges ministers face (and the approaches they might employ) as they respond to Jesus’ command, “You give them something to eat” (Mt 7:37).

**Worship and Preaching**

**MWP-314 Introduction to Christian Worship**
This course pursues three lines of investigation: development of Christian worship traditions over time; dynamic relationship between worship, theology and ethical concerns; and the significance of symbol and ritual in conversation with human sciences.

**MWP-315 Introduction to Preaching**
This course in an introduction to the task of preaching, with specific focus on the multiple skill sets required to proclaim the Word of God in contemporary communities of faith: e.g., responsible interpretation of texts and contexts, inviting sermon design and effective delivery, clarity and resonance in public speaking and reading, etc.

**MWP-328 Preaching as Celebration**
This course will explore 1) the distinct perspective and genius the African American Church has brought to the preaching task and 2) the role of celebration in the African American pulpit. This is a one week intensive offered during the J-term. This course is taught as pass/fail.

**MWP-412 Christian Daily Prayer**
This course explores the discipline and rhythm of communal and personal daily prayer and their significance as critical practices for ministry in the 21st century. Participants will be exposed to the prayer traditions of Christian and other faith communities during the first week of the term. During the second week of the term, participants will also travel to northeast Iowa, where they will be guests of the monks of New Melleray Abbey. An additional fee of $100 will be charged to cover the cost of room, board, and travel for the field trip.

**MWP-451 Worship and Sacraments in the Reformed Tradition**
This course delves into the distinctive liturgical and sacramental traditions of the Reformed family of churches, with particular emphasis upon the history, theology, and practice of worship in the Presbyterian Church (U.S.A.). The course is particularly helpful for students preparing to take the PC(USA) Standard Ordination Examination in worship and sacraments.
Master’s Fellowships and Awards

General Information
The fellowships, awards, and prizes listed below are available each year to McCormick students. They have been established through the generosity of alumni/ae and friends of the seminary in order to stimulate interest in further theological study, to promote theological research, and to encourage effective preaching. As all of the fellowships, awards, and prizes are funded by income from endowments, the exact monetary amount of each may change from year to year.

Eligibility and application details are set out in the pages that follow. Many of the awards and prizes are available to students at any point of their master's level study at McCormick; others are available only to seniors, as are all of the fellowships. Some awards and fellowships may be applied for, while others are available only by nomination. Unless otherwise stated, all application materials are due the Monday following Spring Reading Week of the year in which the fellowship, award, or prize will be granted. Materials should be given to the Administrator for the Office of Student Academics no later than 4:30 pm on that Monday. Please contact the Office of Student Academics if you would like further information on eligibility or the application process.

All fellowships are awarded with the expectation of immediate use for further graduate or theological professional degree study. While ordinarily it will be used in the year following graduation, upon written request a one-year postponement may be arranged with the Vice President for Academic Affairs. The postponement may be renewed annually for a period not to exceed six years.

Fellowships
The Bernadine Orme Smith Fellowship
Each year the faculty nominates the graduating senior who has attained the highest excellence in the Master of Divinity program in academic success and in leadership, integrity, and commitment to ministry. This fellowship was established in 1888 by Col. Dudley C. Smith of Bloomington, Illinois, and provides a stipend. Each year the faculty designates an alternate recipient who will receive the fellowship if the original recipient is unable to use it. The faculty has the right to decide that, in any given year, no senior merits the award.

Fellowships Granted by Research Article
Fellowships in Old Testament Hebrew, New Testament Greek, Practical Theology, Church History, and Theology/Ethics are awarded on the basis of application and a detailed research article for possible publication. Applications in Old Testament and New Testament also require a written examination in Hebrew and Greek, respectively, and applications in Church History also require an oral examination on the article. The research article is developed by participation in the course I-478, Seminar on Research Methods, and in consultation with an advisor from the field to which the article will be submitted. Students who do not take I-478 must apply to the Student Affairs Committee to have this requirement waived by the end of the first week of the term in which I-478 is offered. Students may not submit applications to more than one field and may compete only once. The faculty of the respective fields recommends the winner of each fellowship to the Student Standing Awards and Prizes committee. The faculty reserves the right in any year not to grant one or more of the fellowships.

M.Div. students who have been registered at McCormick for the two years immediately prior to graduation are eligible for these fellowships, as are M.T.S. students who have done the majority of their work at McCormick. To be eligible a student must have attained a grade point average of
3.0 at the beginning of the senior year. In the case of a transfer student, the record at the former school is consulted as a factor in the competition but is not included in the grade point average. Ability to use secondary sources in modern languages other than English, while not required of candidates, ordinarily will be advantageous in the preparation of the research article and will be taken into account in judging its quality.

Once a fellowship is granted, a plan of study and other requested material must be submitted in writing for approval by the Vice President for Academic Affairs. Following approval of the plan of study, the stipend will be paid in equal semianual installments, the first of these becoming available within sixty days of the recipient’s graduation from the seminary.

The various fellowships granted by application and research article are as follows:

**The George Tressler Scott Fellowship in Practical Theology**
Through the generosity of the Reverend Dr. George Tressler Scott, McCormick ‘09, and the members of his family, the Trustees of the seminary are able to make an annual grant to a deserving graduating senior on the basis of demonstrated ability and interest in the field of applied Christianity. The award is to be used toward further graduate study.

Applicants for the fellowship should register for the course I-478, Seminar on Research Methods, to develop a detailed research article for possible publication, which will be submitted to the convener of the Ministry Field.

**The Nettie F. McCormick Fellowship in Old Testament Hebrew**
Through the generosity of Mrs. Nettie F. McCormick, an annual fellowship for two years is made to the senior M.Div. or M.T.S. student who shows the highest attainment in a written examination on a previously specified portion of Hebrew and in a research article on a selected Old Testament topic approved in I-478, Seminar on Research Methods. The examination must indicate marked proficiency in the Hebrew language, and the research article must possess academic distinction.

The fellowship is to be used toward two years of graduate study or theological professional degree study. At the will of the holder, a portion of the time period for which the fellowship is tenable may be used for travel in biblical lands.

**The T. B. Blackstone Fellowship in New Testament Greek**
This fellowship, endowed by Mrs. T. B. Blackstone, provides an annual stipend for two years to the senior M.Div. or M.T.S. student who shows the highest attainment in a written examination on a previously specified portion of Greek and in a research article on a New Testament topic approved in I-478, Seminar on Research Methods. The examination must indicate marked proficiency in the Greek language, and the research article must possess academic distinction.

The fellowship is to be used toward two years of graduate study or theological professional degree study. At the will of the holder, a portion of the time period for which the fellowship is tenable may be devoted to travel in biblical lands.

**The Arthur A. Hays Fellowship in Church History**
Through the generous gift of the late Arthur A. Hays, who taught Church History at McCormick from 1909 to 1945, it is possible to offer an annual fellowship for two years to the senior M.Div. or M.T.S. student who shows the highest attainment in a research article on a topic in the church history field approved in I-478 and in an oral examination defending the article. The oral examination must show marked proficiency in the field, and the article must possess academic distinction. The award is to be used toward two years of graduate study.
The John V. Farwell Fellowship in Theology and Ethics
Through the generous gift of John V. Farwell, McCormick Theological Seminary is able to offer a fellowship for graduate study in theology/ethics. The John V. Farwell Fellowship recognizes outstanding work in the field and potential for further graduate level work. It is an award for study in a graduate or theological professional degree program in theology or ethics. Those wishing to compete should enroll in I-478, Seminar on Research Methods. Field faculty will make their recommendation to the Committee on Awards and Fellowships based upon the submitted research article and overall performance in the field. Both the article and performance in the field should evidence academic distinction.

Awards and Prizes
Awards are given annually to stimulate scholarly study and ministerial development and to recognize excellence of achievement. A student must be in good academic standing at the time he or she applies for or is nominated for an award. The faculty reserves the right in any year not to grant one or more of the awards. Recommendations regarding the recipients in each case are made by the faculty of the respective fields. Unless otherwise stated, application materials should be submitted to the Administrator for the Office of Student Academics by the Monday following Spring Reading Week of the year in which the award or prize will be granted.

The information on awards and prizes is organized by subject area and by method of competition as follows:

1. Competitions in Preaching
2. Competitions by Essay
3. Competitions by Examination
4. Awards by Nomination
5. Awards for Travel and Study

1. Competitions in Preaching
Candidates may apply or be nominated for the awards listed below. The sermon should be integrated with the liturgy, faithful to its scriptural text, sensitive to its audience and persuasive in expression. Applications should include cover paper, purpose of sermon, sermon text, and bulletin and may include DIGITAL RECORDING (mp3, DVD, etc.) of the scriptural reading and sermon.

The Ellen and James Taylor Awards in Preaching
First and second prizes with appropriate monetary stipends are given for the best sermons submitted. Any student in the M.Div. or M.A.M. program is eligible.

The Jesse Halsey Award for Imagination in Preaching
A prize, with monetary award, is made annually to the student who has demonstrated a gift for imagination in preaching. Any student in the M.Div. or M.A.M. program is eligible.

The Martin D. Kneeland Award for Sermon Delivery
A prize, with monetary award, is given annually to the student who has demonstrated particular gifts in sermon delivery. Any student in the M.Div. or M.A.M. program is eligible.

The James W. Angell Award for Preaching with the Congregation
A prize, with monetary award, is offered to the student who has best demonstrated an understanding of the corporate dimensions of preaching: an awareness of the dynamics of the congregation’s life, its needs, its hopes, and the means of realizing its corporate calling. Any student in the M.Div. or M.A.M. program is eligible.
2. Competitions by Essay
Candidates may apply or be nominated for the following awards and prizes.

The Nettie F. McCormick Award in Old Testament
The Isabella Blackstone Award in New Testament
The Isabella Blackstone Award in Church History
The Henry P. Crowell Award in Systematic Theology

These four awards, with monetary stipends, are offered for the best essays in the respective fields of study. Candidates for these awards should consult with a professor from the field to which the essay will be submitted. Recommendations for the recipient of each award will be made by the faculty of each field. Seniors in the M.T.S. program and middlers/seniors in the M.Div. or M.A.M. program are eligible.

The Henry W. Andersen Award in Pastoral Ministry
This award, with monetary stipend, is offered through the generosity of the First Presbyterian Church, La Grange, IL, in honor of their beloved pastor, to the graduating senior in the M.Div. or M.A.M. program who composes the best essay on parish ministry and on his or her reasons for entering it. The essay is normally written for a course in the field of ministry. The candidate for the award is recommended to the faculty by professors in the field.

The Floyd V. Filson Prize
This award was established to honor the memory of Floyd V. Filson, longtime McCormick professor of New Testament and Faculty Dean. Two prizes may be awarded annually for the best essays in the field of New Testament by students completing their junior year.

3. Competitions by Examination
The Hugh McBirney Awards in English Bible
First and second awards, with monetary stipends, are given to the students who have earned the highest and second highest scores on the PC(USA) Bible Content Examination.

The Samuel Robinson Awards
Through the generous provision of Samuel Robinson, 10 monetary awards can be given each year to the 10 members of the student body who are studying for the ministry and who best pass the memory examination on the Shorter Catechism of The Westminster Confession of Faith. Interested students should contact the Convener of the Theology/Ethics Field.

4. Awards by Nomination
The Arthur R. McKay Prize in Theology
This award, established by the McKay family in honor of Arthur R. McKay, the president of the seminary (1957-70), may be awarded annually, with a monetary stipend, to a senior in the M.Div. or M.A.M. program who has demonstrated outstanding theological ability. A nominee for the prize is recommended by the faculty in the field of theology. The prize is awarded solely on the basis of a judgment concerning theological ability.

The Marshall Scott Urban/Labor Ministry Award
This award was established by the alumni/ae of the Presbyterian Institute on Industrial Relations (PIIR) in honor of PIIR’s director. The award may be granted annually, with monetary stipend, to a senior in the M.Div. or M.A.M. program who has demonstrated excellence, commitment, and promise to urban and/or labor ministry. Nominated students will have a strong academic record.
(especially as demonstrated in research or analysis in urban ministry courses), give evidence of outstanding work in a ministry site related to urban and/or labor ministry, and provide a brief paper on her/his vision for urban and/or labor ministry.

5. Awards for International Travel and Study
Candidates may apply by the Monday following Spring Reading Week or be nominated by the Bible faculty for the following awards:

**John Hayes Creighton Fund for Graduate Study in the Holy Land**
This fund provides awards enabling students to visit and stay in biblical lands for a period of up to three months. The grants are made on the basis of student proposals submitted to the Administrator for the Office of Student Academics. Students who receive grants must have completed one year of seminary (transfer students are eligible) and be intending to enter parish ministry. A student’s plans for travel and study should be connected with one of the many educational programs available in the Middle East. A student receiving an award (including graduating seniors) should anticipate opportunities to share the experience in written and oral reports to the McCormick community. Proposals must be submitted to Administrator for the Office of Student Academics by the first day of spring semester.

**The George L. Robinson, Ovid R. Sellers, and Ernest Wright Archaeological Awards**
These awards, established at the initiative of Katherine Sellers, honor three alumni who subsequently became McCormick faculty members in the field of Old Testament. All were internationally recognized for their contributions to biblical archaeology. The income from this fund is to be used to assist in underwriting the costs of one or more students’ participation in an archaeological expedition related to lands associated with the scriptural narratives.

**The Robert and Jean Boling Memorial Fund for International Travel and Study**
The Robert and Jean Boling Memorial Fund for International Travel and Study honors the life and work of two longtime members of the McCormick community. Through the lens of their faith, Bob and Jean saw the world as a global community in which they lived joyously and worked with determined hope for peace. Over a span of nearly 40 years, Bob and Jean traveled and lived on and off in the Middle East in conjunction with Bob’s ministry as Professor of Old Testament at McCormick. Their life commitments were shaped in large part by relating that region’s rich history and troubled present to biblical hopes for peace. The Robert and Jean Boling Memorial Fund upholds McCormick’s commitment to global and cross-cultural theological education.

Recognizing the value of firsthand experiences of global community in theological education and leadership formation and acknowledging the need to equip both laypersons and clergy for leadership in ministries of reconciliation, the Boling Memorial Fund was established. This fund supports international travel and study for theological students and laypersons who seek to enhance cross-cultural understanding and peace. Proposals for travel/study to the Middle East will be given priority consideration.
Doctor of Ministry Program

Application and Academic Calendar

<table>
<thead>
<tr>
<th>Program</th>
<th>2016-2017</th>
<th>2017-2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>McCormick D.Min. program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applications due for January entry</td>
<td>October 1, 2016</td>
<td>October 1, 2017</td>
</tr>
<tr>
<td>McCormick D.Min. program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>January entry, first class</td>
<td>January 9-13, 2017</td>
<td>January 8, 2018</td>
</tr>
<tr>
<td>ACTS D.Min. in Preaching program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applications due for June residency</td>
<td>January 31, 2017</td>
<td>January 31, 2018</td>
</tr>
<tr>
<td>Ecumenical D.Min. program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applications due for September entry</td>
<td>March 1, 2017</td>
<td>March 1, 2018</td>
</tr>
<tr>
<td>McCormick D.Min. program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Applications due for June entry</td>
<td>March 1, 2017</td>
<td>March 1, 2018</td>
</tr>
<tr>
<td>Graduation Saturday</td>
<td>May 13, 2017</td>
<td>May 12, 2018</td>
</tr>
<tr>
<td>McCormick D.Min. program</td>
<td></td>
<td></td>
</tr>
<tr>
<td>June first class</td>
<td>June 5-9, 2017</td>
<td>June 4-8, 2018</td>
</tr>
<tr>
<td>ACTS D.Min. in Preaching program</td>
<td>TBD</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Program Information

The purpose of the Doctor of Ministry programs at McCormick Theological Seminary is to provide advanced professional study for pastors and church leaders in a community of mutual learning and teaching. The McCormick Doctor of Ministry encourages academically rigorous, cross-cultural, and ecumenical inquiry as it nurtures the gifts of women and men for faithful Christian ministry. Core values in McCormick’s program include group learning rooted in context and practice, serious theological reflection, engagement across cultures and traditions, and personal and congregational or agency transformation.

The Doctor of Ministry program at McCormick Theological Seminary provides core and elective courses which challenge ministers to be more intentional and faithful in their leadership of congregations and other institutions. The program addresses the life of the world through the life of the church and ministry, with an emphasis on helping learners work more effectively with the systems of which they are a part and with the complicated dynamics that confront their communities of faith. The program focuses on the transformation of the congregations and agencies served by students as much as the ongoing formation and learning of the students themselves.

The McCormick Doctor of Ministry program draws on both cohort and individual learning models. Entering students become part of a cohort group with whom they will study throughout the length of the program, providing opportunity for dialogue and learning from each other both in the classroom and year-round. Students also have opportunity to select elective courses that best fit their own desired course of study and their particular ministry settings. In establishing
Doctor of Ministry groups, McCormick seeks to create cross-cultural learning communities in which students and faculty are co-learners, working with and learning from each other. McCormick faculty consistently report that their involvement in the D.Min. Program informs and energizes their teaching and research by placing them in the middle of the life of the church where they learn alongside active pastors and denominational leaders.

A Master of Divinity degree (or its academic equivalent) and at least three years in the practice of ministry after earning the M.Div. are prerequisites for admission to the Doctor of Ministry. The program is composed of nine one-unit courses and a thesis in the practice of ministry. These nine courses are the equivalent of one year of full-time academic work. Because the program of study is closely integrated with the student’s professional work, the normal time for fulfilling the degree requirements is three academic years. Five years is the maximum time allowed unless an extension of time is granted (see “Deadlines and Incompletes”).

Students choose one of three concentrations. Currently, these concentrations are: (1) Parish Revitalization, (2) Pastoral and Spiritual Care, and (3) Building Beloved Community. Each concentration consists of core courses common to all of the concentrations and required of all students, plus elective courses that help students more closely meet their own specific objectives. Each aspect of the program emphasizes a collaborative model of learning and ministry and a mode of inquiry that sustains the essential relation between theory and practice.

(1) Parish Revitalization
Parish Revitalization specifically addresses the challenges faced by established congregations, and their leaders, in a post-Christendom culture. The concentration is designed for those whose ministry is the local church and whose calling is to lead a people in renewed gospel witness in its community. This is not simply ten steps to success; here, students engage Christian tradition, current scholarship, and contemporary ministry in ways that help identify, form, and deepen the practices that make for vital, faithful churches and pastors.

(2) Pastoral and Spiritual Care
The Pastoral and Spiritual Care concentration looks deeply into the spiritual nurture and care of God’s people, whether in a congregation or other ministry setting. It is designed for pastors, chaplains, and other leaders who daily bring the gospel to a hurting world and its people, by focusing on the dynamic life of the people of God as part of a helping community.

(3) Building Beloved Community
Building Beloved Community is a McCormick core commitment as well as one of three concentrations in the D.Min. program. It is designed for those who seek to understand culture and human difference in ways that nurture and promote a vision of the common good through justice, compassion, and active engagement with the other. Its focus is on the relationship between the local church or agency and the communities it serves, through encouraging and supporting ministry practices that can strengthen communities within and around the student’s church or agency setting.

Plan of Study
Courses are offered as five-day intensives, primarily on McCormick’s campus in the Hyde Park neighborhood of Chicago and occasionally at off-site locations. The program is composed of nine one-unit courses and a thesis in the practice of ministry, which includes an eleven-day thesis residency requirement. These nine courses are the equivalent of one year of full-time work. Because the program of study is closely integrated with the student’s professional work, the normal time for fulfilling the degree requirements is three to four years. Any program of study lasting more than five years requires an approved extension from the dean of the program.
The following four courses are required of all McCormick Doctor of Ministry students, regardless of concentration, and are taken primarily with the D.Min. cohort group with whom you began studies:

- **Where Three or More Are Gathered**: exploring a leader’s own gifts in the context of issues of hospitality, group process and formation, and collaborative learning. (1st Course)

- **The Church in the World Today**: exploring the changing landscape of Christian expression in North America and around the world and its impact on ministry.

- **Bible**: exploring how pastors and leaders can engage Scripture in contemporary settings in ways that motivate theological boldness and communal change.

- **Culturally Attentive Pastoral Leadership**: exploring ministry leadership that is attentive and responsive to the increasingly diverse and multi-cultural communities in which we live and work.

Additionally, two courses are required that aid in the development of a student's thesis project:

- **Research Methods in Ministry**: exploring the work of a practical theologian, using congregational and contextual analysis, strategy, and evaluation to enhance ministry and prepare a student for the writing of a thesis project.

- **Thesis Residency**: an eleven-day, on-campus retreat where substantive work on the thesis project is undertaken, guided by a faculty advisor. The thesis project explores in depth an issue of ministry within students' current contexts.

Together, these core courses form the solid foundation both for the program and for effective ministry in local contexts.

In addition to the core courses, each student will take three elective courses in their own specific concentration of study. Those courses can be taken together by the whole cohort group, if it chooses, or individuals may select from a short menu of courses, at least one of which will be offered specifically in his or her concentration.

**The Thesis in the Practice of Ministry**

Students must satisfactorily complete a Thesis in the Practice of Ministry in order to complete a doctor of ministry degree. In the thesis, students demonstrate the ability to: (1) identify and analyze a particular challenge in their context of ministry; (2) work effectively with appropriate resources out of the tradition, the wider culture, and personal experience to address the challenge; (3) formulate theological principles to guide thought and action in relation to the challenge; (4) design and implement (in partnership with others) appropriate means of responding to the challenge; and (5) critically evaluate the outcome, learnings, and significance of the work undertaken. The thesis is to be a 40-page article of publishable quality.

To facilitate the development of the thesis, all students participate in course I-648 Thesis Residency, for which they receive one unit of credit. This is an eleven-day intensive course offered on the seminary campus. It is designed to be team-taught, interdisciplinary, and integrative in its approach. Students bring with them a preliminary proposal and then work with faculty, peers, a writing consultant, and library staff to refine the proposal and to carry out
appropriate research. Before enrolling in this course, a student will ordinarily have taken four or more courses, including M-617 Methods. Each McCormick D.Min. student has a thesis advisor who will work closely with them through the entire thesis process. The Oral Evaluation of the thesis is a conversation involving the student, a peer, a recent graduate of the program, and the thesis advisor. Ordinarily the Oral Evaluation follows completion of all course work and the final thesis.

Additional information is included in the *D.Min Thesis Handbook* which students receive before their Thesis Residency is scheduled.

**Cooperative Doctor of Ministry Programs**

**The ACTS Doctor of Ministry in Preaching**

The ACTS D.Min. in Preaching is a cooperative program of six member seminaries of ACTS, the Association of Chicago Theological Schools: Chicago Theological Seminary, Lutheran School of Theology at Chicago, McCormick Theological Seminary, North Park Theological Seminary, Garrett-Evangelical Theological Seminary, and Bexley-Heimble Theological Federation. Participants apply to the program through any of the participating seminaries; the seminary through which one enters is also the degree-granting school. Students wishing their degree from McCormick Theological Seminary should apply and matriculate through McCormick.

The ACTS D.Min. in Preaching program is a three-year program. During each year, participants spend three weeks in residence in Chicago, taking courses, engaging in colloquies, and developing their thesis subjects.

**Year One**

In the first year of the program, participants complete a summer residency consisting of two courses and one colloquy. The required course is “Preaching as Interpretation” and participants also select one elective. The colloquy focuses on diagnostic evaluation and the creation of the parish project. During the academic year and between the first and second summers, participants complete a parish project in their place of ministry in conjunction with persons in their ministry site.

**Year Two**

During the second year, participants again complete a summer residency consisting of two courses and one colloquy. The core course is “Preaching as Performance” and participants also select one elective. The colloquy serves to develop learning goals for the program, design the parish project, initiate the thesis subject, and examine the sermon preparation process. During the academic year and between the second and third summers, participants complete another parish project in conjunction with persons in the ministry site.

**Year Three**

During the third year, participants complete the last three-week summer residency in Chicago. The core course is “Preaching as Social Transformation” and participants also select one elective. The colloquy continues the objectives of the two previous summers in addition to focusing specifically on the thesis project. Participants then complete a thesis during the year following the third residency.

A unique ACTS D.Min. in Preaching application is required and may be obtained from the program coordinator of the ACTS D.Min. in Preaching program. Applications are considered in a two-step process: interested persons first apply to the seminary to which they wish to be admitted. Once admitted by the seminary, applicants are considered by the D.Min. in Preaching Program
Committee (made of representatives from all six seminaries) where a final decision on applications is made. Total enrollment each year is limited to a class size of 32 participants.

For additional information, contact Marcy Miller, Program Coordinator for ACTS D.Min. in Preaching Program, 5460 S. University Ave., Chicago, IL 60615 (mmiller@mccormick.edu; 773-947-6270; www.actsdminpreaching.com).

The Ecumenical Doctor of Ministry

The Ecumenical Doctor of Ministry Program is coordinated by Catholic Theological Union in conjunction with McCormick Theological Seminary and the Lutheran School of Theology at Chicago. Prerequisites for the program include an M.Div. degree or its equivalent and three years ministerial experience. The Ecumenical D.Min. program offers study in these areas of concentration:

**Cross-Cultural Ministries** is designed for persons with experience in cross-cultural ministries who wish to advance the integration of knowledge and skill.

**Liturgy** is designed for persons who have served in positions of liturgical leadership who wish to advance the integration of their knowledge and skill.

**Spirituality** is designed for persons with experience in spiritual formation and leadership who wish to advance the integration of knowledge and skill in this ministry.

**Education for Witness** is designed for those who take leadership in educating believers both in the knowledge and in the practice of their faith and wish to advance the integration of knowledge and skill in this leadership.

**Hispanic Theology and Ministry** models *pastoral y teología en conjunto* in preparing leaders for this fastest growing population in our churches.

Enrollment is limited each year. For additional information contact Janet Hoffman, academic services assistant to the Ecumenical D.Min. Degree Program, 5401 South Cornell, Chicago, IL 60615; phone 773-371-5444. Admission to this program is through the regular application and admissions process of McCormick Theological Seminary for those students who desire to receive the degree from McCormick.

**Admissions Procedures**

McCormick Theological Seminary welcomes applications from qualified persons for admission to its Doctor of Ministry degree programs. In accordance with criteria established by the Association of Theological Schools in the United States and Canada (ATS), the Master of Divinity degree (or its academic equivalent) from an ATS accredited school is a prerequisite for admission into the D.Min. program. It is expected that the applicant will have achieved a B average in their M.Div. program. In addition, a minimum of three years of professional experience in ministry after graduation with an M.Div. is required of all applicants.

In addition to these ATS standards, McCormick Theological Seminary requires applicants to show a capacity to use their context for ministry as a learning environment. There must be evidence of a match between the applicant’s learning goals and the outcomes the seminary hopes for in its graduates. The applicant must have a history of effective ministry, a willingness to think and act in new ways, and an ability to work and learn collaboratively with others. The applicant must demonstrate a capacity for self-reflection, self-analysis, and self-directed learning. The applicant must also demonstrate clarity of call.
Ordinarily students are admitted before taking the first class. Students may audit the first class, but must have submitted at least a completed application form and a statement of learning goals before permission can be granted to enroll in a second course. Any exception must be granted by the Associate Dean of Doctor of Ministry Programs. Under no circumstances can more than two courses be taken before the student has been formally admitted to the program.

General inquiries and requests for application forms may be addressed to the Office of Admissions and Enrollment, Veronica Johnson, (773-947-6319; dminadmissions@mccormick).

**M.Div. Equivalency**
The Association of Theological Schools in the United States and Canada requires all applicants to a D.Min. program to hold an M.Div. degree, “or its academic equivalent,” in order to gain admission. McCormick Seminary defines academic equivalency as at least 72 hours of graduate theological study that includes broad exposure to the traditional seminary disciplines of Bible, theology, history, ethics, and ministry studies. A full equivalency guide can be found in the doctor of ministry section of the McCormick website. The associate dean for doctor of ministry programs should be consulted regarding any questions related to the determination of M.Div. equivalency.

**Language Proficiency Requirements**
An English Language proficiency requirement must be met by all students for whom English is not their first language. Applicants may meet this requirement in one of four ways:

1. Complete the TOEFL exam with an internet total score of 79 (213 computer, 550 paper), with a 20 minimum in four sections of reading, listening, speaking and writing
2. Hold an undergraduate or graduate degree from and institution in which English was the instructional language
3. Complete four semesters of ESL from an accredited institution
4. Supply a documentable exemption from the above, e.g., extensive ministerial experience in an English speaking context, a bilingual family of origin where English was one of the domestic languages, extensive education instruction apart from college or university in English (e.g., a British style prep-school), etc.

Action to admit or not to admit any applicant to the McCormick doctor of ministry program will be taken by the Student Affairs Committee when the following completed forms and assessments have been received:

- Official transcripts of all academic work beyond the high school level whether or not a degree was awarded. These must be requested by the applicant and forwarded by the granting institution directly to McCormick Theological Seminary
- A completed application form
- Denominational Staff Reference
- Governing Body Reference
- Peer Assessment
International Students
McCormick welcomes international students to its Doctor of Ministry Programs. Prospective International Students are encouraged to carefully study the curricula and the admissions requirements for the various Doctor of Ministry Programs before submitting applications.

Most international students find that the Ecumenical Doctor of Ministry Program best meets their needs in terms of subject matter content, length of time to complete the degree, and U.S. Visa requirements. This Doctor of Ministry Program is a joint program of McCormick, the Lutheran School of Theology at Chicago, and the Catholic Theological Union. A separate application is required for this program. Students wishing to receive a degree from McCormick Seminary apply through McCormick.

International students residing abroad are strongly advised to apply by December 1 of the year preceding the desired matriculation date.

The McCormick Doctor of Ministry Program (with concentrations in Building Beloved Community, Parish Revitalization, and Pastoral and Spiritual Care) and the ACTS Doctor of Ministry in Preaching Program are part-time, intensive programs and do not meet the requirements for student visas.

Transfer Students
A student wishing to transfer credit for Doctor of Ministry courses completed at another theological seminary must first submit the regular application for admission to the Doctor of Ministry program at McCormick. Once admitted, the student may submit a transcript of D.Min. courses completed at other institutions along with a statement of good standing from the Dean or other appropriate official.

If a student wishes to have credit considered for transfer from more than one school, transcripts and statements of good standing must be submitted from each school. Courses that are more than ten (10) years old will not be accepted for transfer. No more than three courses completed at other institutions may be credited toward a McCormick D.Min. degree. All core courses of the McCormick D.Min. program, as well as the courses related to the McCormick D.Min. thesis, must be completed at McCormick. All matters related to transfer of credit should be directed to the Associate Dean of Doctor of Ministry Programs.

Financial Policies and Procedures
Payment Policies and Procedures
It is McCormick Theological Seminary’s policy that all tuition charges are due and payable at the time a student registers for courses. No student may register for a course until all previous charges due to the seminary are paid in full.

Students have up to 30 days to pay tuition charges and fees without penalty. After the 30-day grace period, a service fee of 1 percent per month on the outstanding balance will be charged.

The Finance Office will issue monthly statements listing charges (courses, fees, housing), payments, grants, and the total amount due to those students with an outstanding balance. Statements with credit balances are sent every other month. Regardless of when statements are issued, students are responsible for prompt payment of all charges to their account. Students who fail to pay account balances may not register, attend classes, or receive a transcript until all charges have been paid. If charges are to be paid to the seminary by a church or other agency rather than by the student, the student is responsible to see that the church or other agency makes
prompt payments. Failure of the church or other agency to pay the charges does not relieve the student of responsibility for payment of such charges.

All tuition, rent, fees, and any other charges, including those owed to the JKM Library, other ACTS libraries or the University of Chicago libraries must be paid in full before a candidate is approved for graduation.

**Doctor of Ministry Charges**

**Tuition**
The 2016-17 tuition for D.Min. students in the McCormick D.Min. program is $900 per course. (This rate is subject to change annually.) The thesis advising fee is equal to the tuition for one course and is charged six months following Thesis Residency.

If a student requests and is granted an extension of time for completing the program (beyond the five-year academic limit), a continuation fee of $500 per year will be charged.

Graduates of McCormick’s D.Min. program may enroll as auditors in current D.Min. courses, when class capacity allows, at the audit fee of $450 per course. Auditors need the approval of the Associate Dean to participate in courses.

**Fees**

Graduation fee (assessed the term of graduation) $155  
Thesis advising fee (noted above) $900  
Thesis digitization fee (at graduation) $36  
Continuation fee (assessed per year for extensions granted beyond the normal course of the program) $500  
Governance fee $11

Additional expenses for D.Min. students include housing, board, transportation and books.

**Financial Planning**

For assistance in estimating your program costs and developing a financial plan, contact the Student Financial Planning Office.

**Estimated Expenses (per course)**

Tuition $900  
Class audit $500/course  
Books (average per course) $100-200  
Travel (varies for individual) ** $100-200  
Campus Housing/Residency per person per night** $60

** Expenses for D.Min. students will vary by place of residence. All travel and housing costs are the responsibility of the individual student.

**Financial Aid and Scholarships**

There is not financial aid available from McCormick for DMin students. However, the Financial Aid office can be helpful in identifying scholarships and aid available from non-seminary sources. Contact them for assistance.
**Joint Programs Tuition**

**ACTS Doctor of Ministry in Preaching**

Tuition is a fixed fee charged over a three-year period for those who entered in Summer Residency. Payment may be made in increments over the three-year period. The tuition for students entering the program in 2016 is $11,550. Expect annual increases of approximately 3 percent.

**Ecumenical Doctor of Ministry**

The 2016-17 tuition rate for students for the full program is $13,110. McCormick Seminary graduates matriculating in the fall of 2015 will pay a tuition rate of $8,000 for the full program (a $5,000 reduction from regular tuition offered only to McCormick graduates).

**Awards and Prizes**

**The John Randall Hunt Prize for Outstanding D.Min. Thesis and Academic Record** was established by Faith Presbyterian Church of Cape Coral, FL, in honor of their pastor, John Randall Hunt. It is awarded each year, with monetary stipend, to the graduating student or students in any of McCormick's own or cooperative programs who have achieved the highest level of excellence as expressed by the GPA and by the D.Min. thesis.

**Academic Policies and Procedures**

**Registration for Courses**

Online registration is available on McCormick’s website approximately two months before the first day of class. Students must register no later than 30 days before the course. Courses are subject to cancellation when fewer than six students register.

**Syllabi and Textbooks**

Students may order books from whatever source is most convenient for them.

**Due Dates for Work**

Because D.Min. course work involves application of learning in a student’s place of ministry, due dates for final projects in individual courses are scheduled between the instructor and the students. Taking into consideration the nature of the course project, final course projects are normally due two to three months following the completion of the course itself. Any disagreement between faculty and student overdue dates will be adjudicated by the Associate Dean for Doctor of Ministry Programs. Students planning to graduate in May must submit all work by April 1.

**Student Papers**

The faculty is expected to return papers in a timely manner. It is the responsibility of the student to communicate with the faculty member and with the Doctor of Ministry Office of the seminary if a paper she or he has handed in to a professor is not graded and returned.

**Deadlines and Incompletes**

If a student cannot complete the course assignment by the date on which it is due, he or she may request an extension. Instructors may or may not grant course extensions. Requests for a second extension, or any appeal on a faculty member’s decision on an extension request, must be addressed to the Associate Dean, who may or may not grant the requested extension. No more than two extensions may be granted in any particular course and all course work deadlines will be observed.
After the given extension expires, a Permanent Incomplete (PI) will be recorded on the transcript if work has not been submitted. A PI remains permanently on the student's transcript, but is not included in the student's GPA. Students are required to take another course for full credit at full tuition to replace a course that has become PI.

A student who has two Incompletes on the transcript will not be allowed to take further coursework until these are resolved.

**Certificate of Advanced Studies in Ministry**

Doctor of Ministry students in good standing who have successfully completed eight courses at the 600 level (excluding thesis residency) but will not complete the requirements for the D.Min. degree may be granted a Certificate of Advanced Studies in Ministry.

**Auditing Doctoral Level Courses**

Doctoral level courses are available on an audit basis as follows:

*McCormick DMin graduates*: Graduates of McCormick's DMin programs may enroll as auditors in current DMin courses, when class capacity allows, at the audit fee of $450 per course. Auditors need the approval of the Associate Dean to participate in courses.

*Admitted Students*: Admitted D.Min. students may audit D.Min. courses. Tuition will be established annually by the office of Doctor of Ministry instruction. Audited courses will not count toward the 9 required courses for the degree, and may not be later changed to a for-credit course.

*Non-Admitted Students*: Non-admitted students may audit a McCormick Doctor of Ministry course. To be eligible for audit status, students must complete a special-student application form and be accepted by the Associate Dean of the Doctor of Ministry program. Students must have qualifications similar to those required of D.Min. applicants; that is, an M.Div. or its equivalent and three years of applicable ministry experience.

Audited courses may not be changed to for-credit courses later, with one exception. Prospective students whose application form and learning goals have been submitted but who have not yet been admitted may audit the first course in the McCormick Doctor of Ministry sequence and later receive full course credit, upon payment of full tuition and satisfactory completion of all course requirements.

*McCormick D.Min. Graduates and M.Div. Graduates*: Graduates of the McCormick D.Min. and Master of Divinity programs may audit D.Min. elective courses. Alumni must submit a Student-at-Large application. All other audit requirements, including audit tuition rates, apply.

No more than five auditors will be allowed to participate in any D.Min. course. Participation of auditors, and the total number of auditors (up to but not exceeding five) in any D.Min. course, is by permission of the Associate Dean and the instructor of the course. All auditing students will be expected to do advance course readings and other pre-class work and participate in class discussions; no final course projects will be expected or evaluated by the instructor. Other course expectations for auditors will be set by the instructor. If there is a cap on the total number of students in the course, preference will be given to credit-seeking students.

Master's level field-study supervisors and members of their lay-ministry support teams are eligible to audit a single course, with no audit tuition or fees charged, during the year that they are engaged in field-study supervision. Credit can be given for the course taken if the person taking
the course is already enrolled in the Doctor of Ministry program, fulfills all course requirements including the final project, and requests credit.

**D.Min. students from other institutions**: Students currently enrolled in Doctor of Ministry programs at other Association of Chicago Theological Schools (ACTS) institutions, or students in good standing in the doctor of ministry program of San Francisco Theological Seminary, and who wish to take courses at McCormick for academic credit may cross-register for courses. Students currently enrolled in Doctor of Ministry programs at other ATS-accredited institutions and who wish to take McCormick D.Min. courses for academic credit must apply for Student-at-Large status through the Director of D.Min. Admissions. Once admitted they may enroll in D.Min. courses after consultation with the Associate Dean; an academic transcript will be maintained and credit for courses may be transferred to the degree granting institution. Such students will be charged by McCormick for the full amount for the course(s) in question.

**Changes in Student Status**

**Change of Ministry Site**
In cases where a change of parish or other ministerial context occurs, it is essential that a student communicate this to the Doctor of Ministry office. Normally at such a juncture, one should follow these procedures:

- A new application cover sheet should be completed
- If the move occurs prior to Thesis Residency, a new Advisory Group on Ministry should be formed and their names submitted
- A new Governing Body Assessment should be submitted (if student has changed judicatories)
- A new Governing Board Assessment for pastors (or Personnel Committee Assessment) should be submitted
- A revised statement of learning goals should be submitted

In addition to the above, if a thesis proposal has been submitted but interventions not yet undertaken, the proposal must be revised, or if necessary, a new thesis proposal addressing issues in the new ministry setting must be submitted. Such rethinking and rewriting should be done in consultation with the new advisory group and with the thesis advisor.

**Course Status**
When a student wishes to change course status from credit to audit (or vice versa) or to withdraw from a course, he or she should make the request in writing to the faculty member concerned and to the Registrar's office. Requests must be made before the due date for course work.

**Extensions beyond the Five-Year Limit for the Program**
Students who do not complete the Doctor of Ministry program within a five-year time limit may petition the Associate Dean of Doctor of Ministry Programs in writing for a one-year extension.

A student requesting an extension must present an intentional plan to move toward completion of the Doctor of Ministry program within an established period. The plan must show evidence of active work on the Thesis in the Practice of Ministry and registration for any courses necessary to complete the nine other units of credit needed for the degree.

An annual continuation fee of $500 is charged to all students who require more than five years to complete the degree.
Leave of Absence Policy
Students who find it necessary to take time away from studies should submit a request for a leave of absence to the Associate Dean of Doctor of Ministry Programs, stating the reason and expected duration of the leave. A leave of absence may be granted for no more than one year at a time. At the end of the leave of absence, students must normally resubmit their statement of learning goals. Time while on a leave of absence is not included in calculation of the five-year program limit or in calculation of the continuation fee. If a student needs additional time away from the program, he or she may voluntarily withdraw from the program and reapply for admission when ready to resume studies.

Voluntary Withdrawal from the Program
A student who, for any reason, wishes to withdraw from the Doctor of Ministry program may do so by petitioning the Associate Dean of Doctor of Ministry Programs. All fees must be current before a withdrawal request will be granted. In the case of a voluntary withdrawal, a student may reapply in the future and be considered without prejudice.

Policy for Readmission to the Program
If a student leaves the program by voluntary or administrative withdrawal and then wishes to continue studies at McCormick, she or he must apply for readmission. Students applying for readmission will submit a complete and current admissions application (an exception may be the request for transcripts, which are already on file unless there are additional transcripts to be presented.) The following guidelines and procedures will be required in responding to the request for readmission:

- Students applying for readmission must present evidence that the reasons for previous difficulties have been identified and resolved
- Previous indebtedness to the seminary, including tuition for courses taken but not completed satisfactorily, must be satisfied

Readmitted Students
Students who are readmitted will:
- Ordinarily be required to take or retake I-648 Thesis Residency and pay the full course and thesis fees
- Pay full tuition for all courses needed to meet degree requirements at the prevailing rate at the time of readmission
- Be required to maintain a 3.00 average in all courses after readmission and to complete all courses in accordance with the seminary’s rules or again be subject to action by the Student Affairs Committee

After readmission, previous Fs and PIs will not be considered in computing the average.

Dismissal
D.Min. students may be dismissed by action of the Student Affairs Committee for any of the following reasons:
- Failure to make academic progress in a timely manner
- Three or more Incompletes (I), permanent incompletes (PI) or Fs on the transcript
- Breach of integrity or other disciplinary actions
**Academic Information**

Letter grades are assigned at McCormick as follows: A, outstanding; B, good; C, satisfactory. Each grade may be given with a plus or minus added.

Grade point averages are calculated on a four-point scale as follows:

- **A+** (96-100%) 4.0  **C+** (76-80%) 2.3
- **A** (92-96%) 4.0  **C** (72-76%) 2.0
- **A-** (90-92%) 3.7  **C-** (70-72%) 1.7
- **B+** (86-90%) 3.3  **D** (60-70%) 0.0
- **B** (82-86%) 3.0  **F** (< 60%) 0.0
- **B-** (80-82%) 2.7

The D.Min. degree requires a 3.00 average. A student with a grade point average below 3.00 is not making satisfactory progress.

**Academic Load**

A normal course load for students in the D.Min program is three courses, including work on the thesis, during an academic year.

**Independent Study**

An Independent Study may be negotiated through the Associate Dean for Doctor of Ministry Programs with a member of the seminary faculty. Except in extraordinary circumstances, an Independent Study may not be substituted for a course that is included in the Doctor of Ministry course offerings. The Associate Dean of Doctor of Ministry Programs must approve an Independent Study in advance; the contract must be filled out fully by the student and the faculty member, signed by both, and sent to the D.Min. Associate Dean for approval. Independent Studies at the D.Min. level must be taken for a letter grade and are subject to the same standards as regularly-offered courses.

**Transcripts**

Students and graduates who wish to receive unofficial copies of their transcripts or who wish to have official transcripts sent to other institutions or agencies may apply in writing to the Registrar. Telephone and e-mail requests will not be honored. Transcript request forms are available through the Registrar’s office. The first transcript is provided at no charge. Each additional transcript is provided at a charge of $5. Transcripts on demand or walk-ins will be charged $10. Official transcripts will not be issued until the student has met all financial obligations to the seminary.

**Academic and Personal Integrity**

The seminary maintains high standards for integrity in academic work and in community relationships. Evidence of a lack of integrity in either of these areas which comes to the attention of faculty members or students may be dealt with on a personal basis, or, in the case of flagrant breaches of academic honesty such as plagiarism, may be referred by the Associate Dean to the Student Affairs Committee. The seminary is committed to fairness, due process, and proper compassion. At the same time, given its objectives, McCormick cannot overlook failures of personal integrity in members of the seminary community and will deal with them in an effort to seek the best interests of all concerned.

**Plagiarism**

Plagiarism is the unattributed use of another’s words or idea in material submitted by a student for a class, and for the purpose of academic integrity will not be tolerated at McCormick Theological Seminary. Students will be provided with a full plagiarism policy prior to their first class at McCormick and will be expected to adhere to the definitions and conditions of the policy.
throughout their enrollment in the D.Min. program.

Confidentiality of Student Records
The seminary recognizes the necessity of confidentiality of student records and endorses and will comply with the provisions of the Family Educational Rights and Privacy Act (FERPA). Only school officials of the seminary and the student may have access to the student’s records, and no copy of a transcript, test score, or other evaluation will be supplied to any other person or agency without the expressed written permission of the student. Registered students may inspect their records by application to the Registrar. Students have the right to request that no personal information such as name, address, and telephone number be disclosed.

Graduation
All degrees are voted by the Board of Trustees on the recommendation of the faculty. The faculty explicitly reserves the right to determine whom it will recommend for any degree, taking into account not only the candidate’s fulfillment of minimum course requirements but also the quality, coherence, and integrity of the student’s program as a whole as indicated by the reports of the assessments.

Students expecting to graduate will fill out an application for graduation, pay the established graduation fee prior to the spring semester of the year of graduation and complete the student assessment portfolio. To be eligible to graduate, degree candidates are required to submit all academic work to instructors by April 1 of their graduation year, unless specific arrangements have been made with the instructor and with the Associate Dean of Doctor of Ministry Programs. All students must meet all financial obligations to the seminary by four weeks prior to the end of the semester, including payment of rent in housing owned by other ACTS seminaries and settlement of all debts and obligations to JKM Library, other ACTS libraries, and the University of Chicago libraries. Diplomas will be withheld until all of the graduate’s accounts are reconciled and financial obligations have been satisfied. Additional details related to the procedures for completion of D.Min. degree requirements are found in the D.Min. Thesis Handbook.

Academic Standing
Degree candidates are expected to maintain an adequate qualitative level of work and to make progress sufficient to complete the degree in the statutory time allowed unless special permission for a slower rate of progress is given. The seminary will honor the academic requirements in force at the time of matriculation for a particular degree program for the length of these time limits, after which any new requirements must be fulfilled.

Academic Probation
A D.Min. student is placed on academic probation and suspended from the program for the following reasons:

- Inability to function in an educational context and as a member of the learning community or D.Min. group of which she or he is a part
- Failure to pay tuition and fees on a timely basis
- Two Incompletes (I) on the transcript

When these conditions exist, the Associate Dean of Doctor of Ministry Programs will notify the student of the academic probation. Students on probation may not take additional courses or continue working with their advisor on their Thesis in the Practice of Ministry until the required financial payments have been made, or the incomplete work has been submitted.
A D.Min. student may be dismissed by action of the Student Affairs Committee for any of the following reasons:

- Failure to make academic progress in a timely manner
- Three or more incompletes (I), permanent incompletes (PI), or Fs on the transcript
- Breach of integrity or other disciplinary action

**The Student Affairs Committee**

The Student Affairs Committee (SAC) of the faculty is responsible for taking appropriate action with students in academic or other difficulty that is affecting the student’s ability to make satisfactory academic progress. When the SAC receives a referral concerning a student or a recommendation in writing for remedial action from a Dean explaining the reasons for the referral/recommendation, SAC will come to a decision on the issue concerned, after which the appropriate Dean will communicate with the student in writing, explaining the reasons for the referral/recommendation and for the SAC decision. The student may appeal the decision of the SAC by following the procedure set out in the Appeals section below.

**Appeals**

All students have the right to appeal any action of the Student Affairs Committee. Notice of such appeal must be filed with the Associate Dean of the Doctor of Ministry Program within in 10 days of the date of the written notice of the decision of the committee. If no appeal is filed in writing within this period, the decision of the committee is final. If an appeal is duly filed with the Associate Dean within the appropriate time period, the Associate Dean will communicate with the chairperson of the SAC and the matter of appeal will be taken up at the next scheduled meeting of the SAC or within 30 days of receipt of the appeal. The Student Affairs Committee will take up the issues presented in the appeal and decide its merits. The decision of the SAC will be communicated in writing to the student in a timely manner by the chairperson. All matters of a student’s standing which involve the Student Affairs Committee will be recorded in writing and become a part of the student’s file on record in the offices of the Registrar and the Associate Dean.
JKM Library

Occupying the 2nd and 3rd floors of the west wing of the LSTC building, the JKM Library serves the students, faculties and staffs of the Lutheran School of Theology at Chicago and McCormick Theological Seminary. JKM was — from 1975 to 2004 — an initialism for Jesuit-Krauss-McCormick, a name derived from the three disparate libraries that were brought together to form the current collection. The library is governed by a board comprising the presidents and deans of the two schools, two faculty representatives, two board representatives, along with the director of the library.

McCormick students are strongly encouraged to avail themselves of the library's services, resources (both hardcopy and digital), and the expertise of library staff. Answers to most questions regarding JKM’s hours, policies and procedures, and services are available on the library’s website at www.jkmlibrary.org. The website also provides access to the library's catalog, databases (especially the ATLA Religion Database), relevant links, and other electronic resources to which the library subscribes.

Library services
- individual and in-classroom instruction on research strategies
- e-mail and telephone research assistance
- public computers
- wireless access (password available at the circulation desk)
- photocopying ($0.15/image) and free scanning
- interlibrary loan
- open 78 hours/week during the academic year, with both Saturday and Sunday hours
- document delivery (within the constraints of fair use)
- an information commons, a cafe, rooms for group study, as well as secluded study areas throughout the building
- and, access to a wealth of other library resources.

Contacting library staff
- Circulation (privileges, access to I-Share and other libraries, overdue materials, fines and fees, etc.): 773.256.0739 or jkmcirculation@jkmlibrary.org
- Research assistance (reference, access to e-resources, interlibrary loan): 773.256.0738 or infocommons@jkmlibrary.org

Other Libraries Available to JKM Users
The JKM Library is a member of I-Share, a consortium of 87 libraries in Illinois [complete list of I-Share libraries is on the JKM website at the Links tab] holding more than 36 million items. I-Share libraries offer Universal Borrowing in which McCormick students, faculty and staff may borrow items from any of the I-Share libraries by requesting them through the catalog when those items are not available at JKM (note that, because of publishers’ licensing restrictions, JKM users cannot borrow e-resources from other I-Share libraries). Requested items are sent via courier from the lending library to JKM, where users can pick up materials at the circulation desk. I-Share’s reciprocal borrowing policy also allows JKM patrons to visit any other I-Share library and borrow items onsite or have materials routed to another I-Share library. This Universal Borrowing is distinct from interlibrary loans, which is a relationship among libraries not in I-Share.
McCormick students and faculty may also borrow materials from all of the member libraries of the Association of Chicago Theological Schools (ACTS), nine seminary libraries holding 2 million volumes and 12,000 current periodical titles:

- Catholic Theological Union
- North Park University
- Mundelein Seminary/University of St. Mary of the Lake
- Trinity International University
- Northern Seminary
- Meadville/Lombard Theological School
- Chicago Theological Seminary*
- Garrett Evangelical Theological Seminary and Bexley-Seabury Theological Seminary*

*not members of I-Share. Contact JKM circulation and inquire about required i.d. as proof of current enrollment before visiting these libraries.

In addition, Hyde Park is a remarkable place to study because of the many libraries within walking distance of the seminary. These include the Joseph Regenstein Library and the John Crerar Library of the University of Chicago, where seminary faculty and students have borrowing privileges. Regenstein and Crerar complement the holdings of JKM, by providing deep resources in the humanities, social sciences, medicine, sciences, etc. Contact JKM circulation and inquire about required i.d. as proof of current enrollment before visiting the University of Chicago libraries.

Finally, JKM participates in the ATLA Reciprocal Borrowing program, which is an arrangement between participating ATLA (American Theological Library Association) members to grant borrowing privileges to each other’s users for a limited duration. When applying for privileges at a participating library, the McCormick-affiliated user must present proof of current enrollment (consult the registrar), and abide by the library’s local lending policies. Individuals interested in applying for borrowing privileges at a participating library are urged to contact that library's circulation department before visiting. An [up-to-date list of participating libraries is available on the JKM website at the Links tab]

**Rare Book and Manuscript Collections**

In 2008 McCormick entered into an innovative partnership with the world-renowned Newberry Library. Approximately 2035 rare books (650 of which came from Lane Theological Seminary) moved to the Newberry on irrevocable deposit, joining that library’s 1.5 million rare books, 5 million manuscript pages, and 500,000 maps. Researchers may access any of McCormick’s rare volumes, or any from Newberry’s larger collection by applying for a reader’s card at the Newberry Library. In addition, the JKM Library houses several significant LSTC-owned collections including manuscript codices from the 10th through the 13th centuries (including an entire New Testament, individual gospels, and gospel lectionaries), early printed materials, Luther manuscript letters and printed works, Swedish and German hymnals, several original editions of Luther’s German Bible and many 16th-century treatises and pamphlets. Scholars may access these collections by making arrangements with Ralph Klein, LSTC Rare Books Curator (rklein@lstc.edu).
Resources and Partnerships

McCormick Theological Seminary has a strong commitment to cross-cultural, ecumenical, and urban ministry. The focused ministry programs are integral to the mission of the seminary through recruiting students, developing and supporting relationships with churches and community agencies, developing understandings of ministry in specific contexts, and providing programs and seminars of interest to the entire McCormick community. The seminary curriculum provides courses designed with specific racial-ethnic and emerging majority contexts in mind.

Certificate Programs
McCormick Seminary has begun new non-degree certificate programs in areas of interest to the church and its ministries. Those new programs have included the Certificate in Executive Leadership and the Certificate in Environmental Ministry and Leadership. More programs are likely to be added in the future. Certificate programs are widely open to interested persons and do not require previous theological education. For the most up-to-date information on current certificate programs, please consult the McCormick website.

Continuing Education
A commitment to continuing study, on-going spiritual formation, and ministerial skill development is critical for ordained clergy and significant for everyone involved in the mission of the church. While continuing theological education is usually designed and provided for pastors, it is needed and often requested by laity as well. McCormick recognizes this need for the continuing theological education of the whole people of God and is committed to helping provide the necessary resources.

Continuing education at McCormick follows the mission of the seminary as a whole and so is intentionally diverse. It is not focused on a specific issue or limited to a single audience but offers programs and events across cultural and academic boundaries and works ecumenically with other theological education institutions and church bodies. These events include:

McCormick Days is a two-day annual event combining lectures, worship, and an opportunity for McCormick graduates to renew ties with each other and the seminary. The event is open to everyone.

Scheduled courses are available on a continuing education basis for individuals not working toward McCormick degrees. See the “Student-at-Large” information in the Admissions section (pg. 20).

Programs and events for specific audiences: McCormick has a long-standing commitment to providing theological education for Asian American, African American, and Hispanic students, a commitment that extends to continuing education. Continuing Education Units (CEUs) are available as needed.

Special lectures are offered throughout the year: the Allen, Brawley, and Zenos lecture series, presentations offered by individual centers and programs, and lectures by scholars visiting McCormick. Admission is open to everyone.
**Urban Ministry Colleague:** This one-term sabbatical program offers urban ministry practitioners the opportunity for forward study and continuing education. Colleagues may audit McCormick courses, develop an independent study plan with the urban ministry faculty member, and use the JKM Library. Financial stipends are not available; however, McCormick will assist with locating local housing. Applications for the fall semester sabbatical must be received by April 1, and must include vitae, a letter of sabbatical endorsement from the relevant governing body, a plan of study, and a description of the way the sabbatical will be funded. Interested persons should contact the Vice President for Academic Affairs.

**Joint programs.** McCormick is a partner with other institutions in offering continuing education both in Hyde Park and in other parts of the country.

- **The LEAD Event** (Leadership, Education and Development), co-sponsored by the Presbytery of Chicago, is a full day of worship and leadership training for the whole church—church school teachers, deacons, elders, pastors, specialized clergy, church musicians and youth workers.

- **World Mission Institute** and the **Scherer Lectures** in Hyde Park.

- **Western National Leadership Training Event** (WNLT) at Jackson Hole in Wyoming.

- McCormick also partners with congregations and church governing bodies to provide leadership training in several disciplines.

**Courses in Congregations:** Master's level courses are occasionally offered in congregational settings in the Chicago area. McCormick students may take the courses for credit and congregation members participate for a nominal fee. CEUs are available.

For information about CEUs and more, please contact the D.Min. and Continuing Education Office at 773-947-6362. A complete Continuing Education calendar of events, with links to specific events and speakers, is available at [http://mccormick.edu](http://mccormick.edu).

**Institute for Cross-Cultural Theological Education**

The Institute for Cross-Cultural Theological Education was established in 2008 by McCormick’s Board of Trustees to provide resources and promote research related to the preparation for ministry in racially and culturally diverse contexts. The Institute’s objectives focus on faculty development (pedagogy for diverse classrooms, understanding and sensitivity to issues of race and privilege, and intercultural competence), preparation of all students for ministry in racially and culturally diverse locations, and coordination of the work of the three centers (listed below). McCormick Theological Seminary is a diverse learning community dedicated to preparing graduates able to minister in culturally, racially, and religiously diverse contexts and so provide leadership that will enable congregations and agencies to be communities of hospitality. The Institute supports this central vision of the seminary by promoting three goals:

1. The formation of all McCormick students as religious leaders both committed to the values of cultural and racial/ethnic diversity, intercultural relations, and racial justice, as well as competent in the cross-cultural practices essential for ministry in a multicultural church and society.

2. The development and sustenance of those McCormick students seeking to serve in a particular ethnic context as religious leaders with cross-cultural competence to serve in Afro-American, Latino/a, Asian American, and Euro-American churches and communities.

3. The development of a faculty that supports the achievement of the two previous goals.
The external objectives of the Institute have to do with promoting research and providing resources and opportunities for networking with the wider theological education community. Recent initiatives include:

**ACTS Faculty Project**: In 2013 the Institute completed a two-year project with members of the faculty of ACTS schools in Chicago to examine issues and experiences in cross-cultural and anti-racist theological education. The project was funded by a grant from the Wabash Center.

**Global Survey on Theological Education**: In 2011, the Institute launched a major research project designed to gather data and perspectives on all forms of theological education from every Christian tradition in every part of the world. The project was undertaken in partnership with the World Council of Churches and the Center for the Study of Global Christianity. Initial results of the survey were presented at the Tenth Assembly of the World Council of Churches in Busan, South Korea, in November 2013.

The Institute also works in cooperation with the McCormick’s ministry centers:

(1) **The Center for African American Ministries and Black Church Studies**

The Center for African American Ministries and Black Church Studies initiates, coordinates, and co-sponsors courses, special lectures, community service opportunities, research, and other such events that prepare women and men for effective service within ministries of leadership in African American communities and Black Church contexts. The Center’s aims are educational, formational, and transformational. Individual students are advised and nurtured through specialized course work and community-based supervised ministry field placements in churches, agencies, and community organizations that serve the African American communities throughout Chicago land and beyond. Lay leadership and professional clergy leaders are served by the Center through continuing education programs of interest to those engaged in ministries in African American communities and racially changing urban neighborhoods.

(2) **The Center for the Study of Latin@ Theology and Ministry**

The mission of the Center for the Study of Latin@ Theology and Ministry is to contribute to the theological and ministerial formation of Latino/as and non-Latinos working in Hispanic ministries and theological education. Its goal is to develop research, publications, and training that will contribute to the understanding and development of Latin@ theologies, congregations, and ministerial leadership. The Center seeks to involve Latin@ scholars, ministers, and seminarians in envisioning new models of theologies, mission, and leadership that are public, intercultural, ecumenical, and holistic. The Center plans courses, conferences, and lectures with other McCormick Centers and other institutions in the Chicago area. It promotes the Hispanic Summer Program which McCormick co-sponsors.

(3) **Center for Asian American Ministries**

The Center for Asian American Ministries provides programming that strengthens the ministries of pastors, congregations, and church leaders. Through partnerships with Asian American communities and scholars and collaborative work with other Ministry Centers at McCormick, the Center promotes research and study about Asian American theology and ministry. The Center also provides curricular and co-curricular programs for Asian American seminary students as they prepare to serve the church.
(4) Center for Faith and Service
The Center for Faith and Service, under the direction of Rev. Wayne Meisel, connects young adults with vocations centered in service and social justice. A new partner with McCormick, Meisel has deep roots in church and in social media. Both through his regular contributions to the HuffingtonPost and through his speeches on the conference circuit, Meisel’s national prominence reflects decades of consistent advocacy of the new ways young adults view vocation, service, and leadership. Meisel is regularly on the McCormick campus but more often on the road or at keyboard meetings. How to find him? You can follow his twitter feed at https://twitter.com/waynemeisel12 or read about new projects at www.faith3.org or track his column at http://www.huffingtonpost.com/wayne-meisel/ or email him at wmeisel@mccormick.edu. As President Yamada noted in January 2014, “the Center seeks to challenge and support the church to be a telling presence in the lives of young adults, especially those involved in community service and social justice.”

Urban Ministry
For over 60 years, urban ministry has been a focus of teaching and learning at McCormick. Our urban ministry program includes course offerings in urban ministry at McCormick and other ACTS schools, as well as field experience in a wide variety of urban settings. Coordinated dual degree programs provide the opportunity to gain expertise in social work or community development. Relationships with the Urban CPE program, the seminary Consortium on Urban Pastoral Care (SCUPE), and the National Interfaith Committee for Worker Justice (NICWJ) allow students to deepen their understanding of urban issues and their capacity to minister in the face of them. Finally, the presence of many persons committed to urban ministry provides students the chance to build networks of support and mutual commitment with other students, faculty, and community leaders–networks that will continue to grow beyond students’ seminary careers.

Partners in Education
The Association of Chicago Theological Schools
The Association of Chicago Theological Schools (ACTS) consists of eleven theological seminaries: Catholic Theological Union, Chicago Theological Seminary, Garrett-Evangelical Theological Seminary, the Lutheran School of Theology at Chicago, McCormick Theological Seminary, Meadville/Lombard Theological School, University of St. Mary of the Lake (Mundelein Seminary), North Park Theological Seminary, Northern Seminary, Bexley Seabury Seminary Federation, and Trinity Evangelical Divinity School. ACTS publishes an internet catalog that contains a comprehensive listing of all courses being offered by the member schools. Master's level students in the ACTS schools can cross-register among the eleven schools. (http://www.actschicago.org/courses/course-catalog).

The Hyde Park Cluster of Theological Schools
The four ACTS schools located in Hyde Park (Catholic Theological Union, Chicago Theological Seminary, the Lutheran School of Theology at Chicago, McCormick Theological Seminary) and the Divinity School of the University of Chicago constitute the Hyde Park Cluster of Theological Schools. The chief academic officers of each school form the planning, coordinating, and decision-making body for the cluster. The Cluster seeks to: (1) promote cooperation among the academic programs of its member institutions; (2) create and promote joint programs of particular interest to these schools which optimize faculty and other resources to meet particular needs of church mission and ministry; (3) foster cooperation and scholarship among its faculties in both disciplinary groups and interdisciplinary endeavors; and (4) aid in communication and planning among the member institutions.
The University of Chicago
McCormick maintains several cooperative relationships with the University of Chicago through dual competency programs. Through the University of Chicago Divinity School, McCormick students may take courses for seminary credit. By applying to the faculty advisor and the Associate Dean, McCormick students may receive subsidies to meet the higher tuition of the courses. All McCormick students have access to the University libraries, the University health and athletic facilities, the University bus service, and numerous cultural and educational events (http://www.uchicago.edu).

Hispanic Summer Program
McCormick Theological Seminary is a co-sponsor of the Hispanic Summer Program, an academic program of 32 seminaries. The program is widely ecumenical and representative of the varieties of Latino/a experience and background and the supporting schools. An accredited ATS-related school hosts each session. Courses cover a wide range of the theological curriculum and are taught with emphasis on the Latino/a church. The Hispanic Summer Program sessions last two weeks, during which time students may take one course for one unit of credit. Additional information and applications for registration are available in the Center for the Study of Latin@ Theology and Ministry (http://hispanicsummerprogram.org).
The Faculty

The McCormick faculty is divided into four fields of study: Bible, History, Theology/Ethics, and Ministry. In addition to teaching, advising, and participating in seminary governance and community life, faculty members are active in their academic fields through publishing and leadership of professional societies and in the life of the church locally, nationally, and internationally.

The McCormick faculty is intentionally diverse in gender, race, ethnicity, and faith tradition. The academic preparation and commitment to excellence, the multilingual capabilities, and the diversity of the faculty serve to support the student body, the academic programs, and the educational mission of the seminary as a whole.

The McCormick faculty enjoys and fosters an open and collegial spirit. Together faculty members plan and evaluate the overall curriculum of the seminary degree programs, community worship, and other activities and events of the seminary, and they work together to monitor and assess student performance and progress. Faculty members seek ways in which to work together in and outside the classroom, often teaching across disciplines, learning from each other as they teach and learn from students.

Besides the resident faculty members, McCormick recruits qualified and credentialed adjunct colleagues and visiting professors who teach in their areas of expertise.

Anna Case-Winters
Professor of Theology
Anna joined the McCormick faculty in 1986. Ordained in the Presbyterian Church (U.S.A.), she served in pastoral ministry before completing her Ph.D. in theology. She is a member of the International Theological Network of the World Communion of Reformed Churches and currently serves as the Co-Moderator of the Commission on Lutheran and Reformed Relations for the WCRC. She is also the organizer and leader of the "Religion and Science" Colloquium for the Institute for Reformed Theology. Case-Winters is particularly interested in Reformed tradition and contemporary theological issues. She has preached and lectured throughout the denomination. Case-Winters is the author of two books; Divine Power: Traditional Understandings and Contemporary Challenges and Reconstructing a Christian Theology of Nature: Down to Earth, and she is now completing a third book, A Theological Commentary on Matthew. B.A. Agnes Scott College; M.Div. Columbia Theological Seminary; Ph.D. Vanderbilt University.

Robert A. Cathey
Professor of Theology
Bob joined the McCormick faculty in 1998. He has taught at Monmouth College (IL) where he was Chair of the Department on Philosophy and Religious Studies, Davidson College (NC), and William Paterson University (NJ). He is ordained in the Presbyterian Church (U.S.A.). He is a member of the Center of Theological Inquiry (Princeton, NJ), the Christian Scholars Group for Christian-Jewish Relations, and the Christian Leadership Initiative of the Shalom Hartman Institute in Jerusalem and the American Jewish Committee. Robert is a past President of the American Theological Society (Midwest Division), 2006–2007. In 2010 he was a guest scholar of the Near East School of Theology in Beirut, Lebanon. He attended the Barcelona Parliament (2004) and the Melbourne Parliament (2009). He has written or co-authored essays, articles, chapters, or reviews in Oxford Encyclopedia of the Bible and Ethics, Journal of Interreligious Studies, The Review of Metaphysics, Ars Disputandi, Interpretation, Feasting on the Word:

David D. Daniels III
Henry Winters Luce Professor of World Christianity
David came to McCormick in 1987 and is the Henry Winters Luce Professor of World Christianity. The author of over 20 book chapters and journal articles, he has served as on seven major research projects. Ecumenically, he has served as the co-chair of International Reformed and Pentecostal Dialogue, the president of the Society for Pentecostal Studies, a commissioner for the Faith and Order Commission of the National Council of Churches USA, and a delegate to Edinburgh 2010. Daniels has lectured and taught in over ten countries. Daniels chairs the International Board of Education for the Church of God in Christ. B.A. Bowdoin College; M.Div. Yale University; Ph.D. Union Theological Seminary, New York.

Steed Davidson
Associate Professor of Old Testament
Davidson, a native of Trinidad and Tobago, earned a Ph.D. in Hebrew Bible from Union Theological Seminary in New York. He received a S.T.M. from Boston University, a M.A. from the University of the West Indies, a Diploma of Ministerial Studies from the United Theological College of the West Indies, and a B.A. from the University of the West Indies. A member of the Society of Biblical Literature, Davidson is on the steering committee of the Israelite Prophetic Literature Section as well as the Postcolonial Studies and Biblical Studies Section. He serves on the editorial board of Black Theology: An International Journal. Davidson is an ordained clergyperson within the United Methodist Church. Davidson is the author of Empire and Exile: Postcolonial Readings of Selected Texts of the Book of Jeremiah and a co-editor of the forthcoming book, Islands, Islanders and the Bible: RumiNations. He has authored various essays that explore the Hebrew Bible from postcolonial and gendered perspectives. He has given presentations at 30 conferences and academic societies, including the Hein-Fry Lecture Series in Tacoma, Washington, as well as the Sarah Ann Gill Memorial Lecture in Barbados.

Theodore Hiebert
Vice President for Academic Affairs and Dean of the Faculty
Francis A. McGaw Professor of Old Testament
Ted is the author of The Yahwist’s Landscape: Nature and Religion in Early Israel and God of My Victory: The Ancient Hymn in Habakkuk 3. Previously he has taught at Harvard Divinity School, Louisiana State University, Gustavus Adolphus College, and Numan Teachers College in Numan, Nigeria. He is on the Editorial Board of the Abingdon Old Testament Commentary Series and has been Director of the Chicago Theological Initiative in Eco-Justice Ministry. He holds an M.Div. from Princeton Theological Seminary and a Ph.D. from Harvard University and has been a research fellow at the W. F. Albright Institute of Archaeological Research in Jerusalem. During his last sabbatical, he taught at the Evangelical Theological Seminary in Cairo and lectured at the Near East School of Theology in Beirut. Currently, he is working on a commentary on Genesis.
Deborah J. Kapp  
Edward F. and Phyllis K. Campbell Professor of Urban Ministry
Deborah joined the faculty in 1995. A sociologist of religion, Deborah’s research interests include women’s experiences in urban ministry, improvisation in ministry, and the practice of worship. She teaches urban ministry and also serves the Doctor of Ministry program. From 2004-2005 and in fall 2013 she served as the Acting Dean of the Faculty at McCormick. Her published work includes Worship Frames: How We Shape and Interpret Our Experience of God (Alban Institute 2008), articles in the Journal of Religious Leadership and the Review of Religious Research, “The Commissioned Lay Pastor in the Presbyterian Church (U.S.A.): A Preliminary Examination of a New Occupational Category” in the volume, Unusual Occupations, and reviews in Sociology of Religion, Journal for the Scientific Study of Religion and Journal of Contemporary Religion. Ordained as a teaching elder in the Presbyterian Church (U.S.A.), she has served on the pastoral staff of three congregations and worked with the General Assembly offices for Women’s Programs. She was moderator of the Presbytery of Chicago in 1990. B.A. Brown University; M.Div. Union Theological Seminary, New York; M.A., Ph.D. Loyola University Chicago.

Joanne Lindstrom  
Jean and Frank Mohr Director of Experiential Education and Field Studies, Associate Professor of Ministry
Joanne came to McCormick in January 1996 as program specialist for the Experiential Education and Field Studies Program. After serving as interim Coordinator for the Program for two years, she was named to the newly-created director position in July 1998. She was appointed Assistant Professor of Ministry in July 2007, and in February 2009 Joanne was installed as the Jean and Frank Mohr Director of Field Studies and Experiential Education. Joanne is an ordained minister of American Baptist Churches USA, a member in good standing with American Baptist Churches of Metro Chicago (ABCMC) and has served as Associate Minister at the First Baptist Church of Chicago since 1994. She served as Coordinator for the Nueva Vida Initiative, a two-year project aimed at strengthening and revitalizing local congregations through partnership and education with sister churches in the region. In February 2002, she led a delegation of ABCMC pastors to meet with leaders of the Ghana Baptist Convention to explore the possibility of an international partnership. Since the partnership was formalized, she continues to lead delegations to Ghana in support of that Partnership, and she formerly served as the Chair of the Mission Partnership Committee. Other leadership experiences include serving as teacher and facilitator for seminary students in training for cross-cultural ministry on the Pine Ridge and Rosebud Reservations in South Dakota and teaching a cross-cultural ministry course at Ghost Ranch Retreat Center in Santa Fe, New Mexico. She also has worked with pastors and judicatories on issues of clergy misconduct. Joanne is a contributor to Victim to Survivor: Women Recovering from Clergy Sexual Abuse, edited by Nancy Poling, and to a project of the Association of Presbyterian Field Educators entitled, A Handbook on Legal Issues in Theological Field Education, edited by Susan E. Fox and Judith Trott Guy. Her essay, “The Formation of Ministerial Authority and Identity: Cross Cultural Experiential Education” is part of a collection of McCormick faculty essays in Shaping the Beloved Community: Multicultural Theological Education, edited by David V. Esterline and Ogbu U. Kalu. Her most recent publication is an essay titled, "Considerations for Cross-Cultural Placements" in Welcome to Theological Field Education! edited by Matthew Floding. Other writings include a book review and locally published worship resources for ABCMC. M.Div. and D.Min. in Preaching McCormick Theological Seminary.
Jennifer McBride  
**Associate Dean of Doctor of Ministry Programs and Continuing Education and Assistant Professor of Theology and Ethics**

Dr. McBride brings to McCormick extensive experience in the intersection between theological reflection and the practice of ministry. Most recently, Dr. McBride held the Regents Chair of Ethics as Assistant Professor of Religion at Wartburg College in Waverly, Iowa, where she implemented and directed the new Peace and Justice Studies Program. Previously, she held a postdoctoral fellowship and visiting lectureship at Emory University’s Candler School of Theology. At Candler, McBride worked in the Lilly funded Initiative in Religious Practices and Practical Theology, which brought together practitioners and scholars, and she helped to implement and then directed a theological certificate program at a women’s prison in the Atlanta area. McBride’s advocacy on behalf of death row inmate Kelly Gissendaner, to commute her sentence to life in prison, gained national attention.

In her doctoral work at the University of Virginia, McBride focused on public theology in her dissertation on *The Church for the World: A Theology of Public Witness* (now published with this title by Oxford, 2011) and assisted in the Project on Lived Theology. Her second book, *Reducing Distance: The Space of Radical Discipleship*, will be published by Fortress Press. McBride has participated in urban ministry in Washington, D.C. and has more recently been associated with the Open Door Community, an ecumenical, interracial, Christian activist and worshipping community in Atlanta.

Daniel Rodriguez-Diaz  
**Co-Director for the Center for the Study of Latin@ Theology and Ministry and Professor Emeritus of Church History**

Daniel taught church history at McCormick for 15 years and currently serves as adjunct faculty, in addition to his directorial duties. A graduate of the National University of Mexico, Mexico City, where he received a Ph.D. in History and Latin American Studies, Rodriguez taught church history for 13 years at the International Institute of Higher Studies in Mexico City. He continued with a series of teaching engagements at Colgate Rochester Divinity School, Wesley Theological Seminary, and Baptist Seminary of Mexico and worked extensively with the United Methodist Church on anti-racism training and building awareness of United States foreign policy in Latin America. Daniel’s published work includes *Breaking Down Walls, Building Bridges: Education Against Racism* and the co-edited volumes *Hidden Stories: Unveiling the History of the Latino Church* with David Cortés-Fuentes and *Desde el Reverso: Materiales para la Historia de la Iglesia* with Justo L. González.

Kenneth Sawyer  
**Professor of Church History and Associate Dean for Student Academics**

Ken joined the McCormick community in 1980 as a member of the JKM Library staff, began teaching as adjunct faculty in 1988, and was appointed to the regular faculty in 1993. He is a member of the Presbyterian Church (U.S.A.). Ken’s teaching and research focus upon Reformation topics, especially the life and work of John Calvin. He teaches courses in the history of the Reformed tradition, Puritan and Reformed movements, New and Old School Presbyterian history, and the Early Church Mothers and Fathers. Ken is interested in the appropriate use of emerging technologies in service to theological education. Ph.D. University of Chicago Divinity School.
Sarah Tanzer
Professor of New Testament and Early Judaism
Sarah came to McCormick in 1986. She was awarded the first Frances Grabow Goldman Fellowship at the Hebrew Union College-Jewish Institute of Religion in Cincinnati, where she resided, taught, and did research for three years. She spent a year at Oxford, a year at the Hebrew University of Jerusalem, and a summer excavating at Tel Anafa, Israel. During her years at Harvard University, she held several positions. She has published “Ephesians,” in Searching the Scriptures: A Feminist Commentary and “Judaism of the First Century,” in The Oxford Companion to the Bible. She is a member of the International Dead Sea Scrolls Team, working to produce an official edition of unpublished texts of the Qumran Scrolls. B.A. Dickinson College; M.A.T.S. Harvard Divinity School; Ph.D. Harvard University.

Christine Wenderoth
Director of JKM Library and Associate Professor of Ministry
Chris came to McCormick/LSTC in 2004. Previously, she was the library director at Colgate Rochester Crozer Divinity School in Rochester, New York, where she also taught courses on gender issues in pastoral ministry, faith development, and Christian education. This followed 13 years on the library staff and faculty at Columbia Theological Seminary in Decatur, Georgia. Chris has been an active member of ATLA since 1982, serving twice on its board and as its president. Her work has focused on including the role of gender in administration and leadership; how literacy is changing under the impact of on-line environments and globalization, and how new literacies affect theological education and ministry; the impact of technology on community; librarianship as ministry and instruction; and teaching, learning, and research as it occurs outside the classroom. She is an ordained minister in the Presbyterian Church (U.S.A.). B.A. Oberlin College; M.S.L.S. University of North Carolina at Chapel Hill; M.A., PhD. Emory University.

Reggie L. Williams
Assistant Professor of Christian Ethics
Dr. Reggie Williams joined the McCormick faculty in 2012. He earned his Ph.D. at Fuller Theological Seminary in his native state of California. Prior to joining the faculty at McCormick, he taught in the religion department at Baylor University in Waco, Texas, and at Azusa Pacific University in Azusa, California. He is a member of several academic guilds, including the Society of Christian Ethics, the International Dietrich Bonhoeffer Society, and the Society for the Study of Black Religion. His research interests center around the moral implications of Christology, with special attention to the intersection of Christology, race, and social justice. His published work includes Bonhoeffer’s Black Jesus: Harlem Renaissance Theology and an Ethic of Resistance (Baylor University Press, October 2014).

Rob Worley
Director of the Language Resource and Writing Center
Rob has been teaching ESL writing and listening/speaking at McCormick since 1991. He brings a wealth of cross-cultural experience, having traveled extensively and researched and written about life in the Middle East, specifically the Arab-Israeli occupation, Islamic philosophy and the future of Arab Christian participation in Middle East life. He also served as Middle East resource person for the Peace and Disarmament Committee of the Italian Federation of Protestant Churches and wrote an historical perspective on the Arab-Israeli occupation. As Director of the LRWC, Rob and his colleagues have developed a pedagogical model of openness, mutuality, and vulnerability integral to McCormick’s mission to prepare women and men for the challenges of local and global ministry. “Our experience at LRWC,” he says, “clearly shows that an accompaniment model of teaching and learning cultivates both respectful attitudes towards one another and the critical skills crucial for ministry.” B.A. Macalester College; M.A. Northeastern Illinois University; Ph.D. candidate, Northern Illinois University.
Frank M. Yamada  
*President and Cyrus McCormick Professor of Bible and Culture*

Frank became McCormick’s tenth president in the spring of 2011. He joined the faculty of McCormick Theological Seminary in the summer of 2008 as the Director of the Center for Asian American Ministries and Associate Professor of Hebrew Bible. Before coming to McCormick, Frank taught Hebrew Bible at Seabury-Western Theological Seminary in Evanston, Illinois, for nine years. He has also offered classes in the Course of Study at Garrett-Evangelical Theological Seminary, in the Association of Chicago Theological Schools’ D.Min. in Preaching program, and at McCormick Seminary, where he offered a course on cultural interpretation of the Bible in 2005.

Frank received his Bachelor of Arts degree in religion from Southern California College. He earned his Master of Divinity and Doctor of Philosophy from Princeton Theological Seminary, where he studied Hebrew Bible with an emphasis in hermeneutics, feminist theory, and culturally-contextual biblical interpretation. As an active member of the academy, Frank belongs to the Society of Biblical Literature, where he has chaired the Asian American Biblical Hermeneutics Group and the Feminist Hermeneutics of the Bible Section. He currently chairs SBL’s Committee for Underrepresented Racial and Ethnic Minorities in the Profession. He is a member of the Ethnic Chinese Biblical Colloquium and the American Academy of Religion. He also served as co-chair for the Managing Board of the Asian Pacific American Religions Research Initiative. Frank is the author of *Configurations of Rape in the Hebrew Bible: A Literary Analysis of Three Rape Narratives* (Peter Lang, 2008), and he was an editor and contributor for *The Peoples’ Companion to the Bible* (2010) and *The Peoples’ Bible*, a cross-cultural study bible from Augsburg Fortress Press (2008). His scholarship and writing has been featured in several edited collections, bible dictionaries, lectionary volumes, websites, and periodicals such as *The Christian Century*. 
Affiliate Faculty
Linda Eastwood, Ph.D.
Rev. Linda Eastwood is by background a physicist (PhD, and a 25-year career designing medical MRI systems.) She is now, after earning a Master of Divinity degree from McCormick Theological Seminary, a Presbyterian teaching elder (minister.) Linda serves as Affiliate Faculty in Theology and Science at McCormick Theological Seminary, where she is currently also pursuing a Master of Theology in Science and Religion, and has also been invited to serve as Auxiliary Faculty at the Lutheran School of Theology at Chicago. She also teaches and preaches in Chicago-area churches. She was originally ordained to work for the Presbyterian Peace Fellowship, coordinating (for three and a half years) a human-rights accompaniment program in Colombia, South America. Over the last few years, these apparently disparate elements of her background have been put together lecturing and teaching Science and Religion and other topics (in Spanish) at the school of theology in the Reformed University in Barranquilla, Colombia.

Sharon Ellis Davis, Ph.D.
Rev. Sharon Ellis Davis is a United Church of Christ (UCC) pastor and is the Pastor Emeritus of God Can Ministries, UCC, Chicago. Sharon Ellis Davis serves as an Affiliate Professor at McCormick Theological Seminary, Chicago, teaching courses such as Sexual and Domestic Violence; Pastoral Care in Times of Crisis and Pastoral Care in African American Communities. She also serves as a Faculty Mentor at United Theological Seminary, Dayton, OH, in her Doctor of Ministry focus group titled “Biblical and Ethical Engagement for Social and Moral Imperatives. Dr. Ellis Davis is a Trainer for Faith Trust Institute, Seattle, WA, for Clergy Healthy Boundaries and Domestic Violence. She is also a retired Chicago Police Officer of 31 years serving in the Patrol Division, the Crime Laboratory and upon retirement she served as one of their full time Chicago Police Chaplains serving police officers and their families especially in times of crisis. Dr. Ellis Davis is a nationally recognized speaker on issues of Domestic Violence, especially as it intersects with race, class, gender, culture and the Criminal Justice System (CJS). She is the author of Battered African American Women: A Study in Gender Entrapment.

Janaan Hashim, Esq.
When she's not in the classroom but in her office, Janaan Hashim is a criminal defense attorney with the State Appellate Defenders Office in Chicago. Out of the office Prof. Hashim serves as the spokesperson for the Council of Islamic Relations of Greater Chicago and sits as chairperson of its Media Relations Committee. The Council is a federation of over 50 mosques, Islamic centers, schools and organizations whose membership allows the Council to represent the voice of the 400,000 Muslims who call Chicago their home. Prof. Hashim is also the Tuesday night host of WCEV's Radio Islam, the nation's first daily, prime time call-in talk show produced by Muslims for the mainstream market; she also sits as its Advisory Board Chairperson. Prof. Hashim is a board member of Sound Vision Foundation and was a founding board member of CAIR-Chicago, the local chapter of the Council on American-Islamic Relations. Prof. Hashim is an active speaker on Islamic issues, particularly those focusing on American Muslims, having spoken in many U.S. cities and at the 2004 Conference of the Parliament of World's Religions in Barcelona, Spain. At the end of the day Janaan returns home to her husband and three teenage children, often with a warm meal waiting for her in the oven.

Elizabeth Hopp-Peters, Ph.D.
Rev. Elizabeth Hopp-Peters has taught courses on Exodus, Jeremiah, and prophecy, as well as biblical Hebrew. An ordained teaching elder in the PC(USA), Elizabeth has served as a pastor at several Chicago-area congregations. She received her M.Div from McCormick and her Ph.D in Biblical Studies from the University of Chicago Divinity School, where she wrote her dissertation, Breaking Pots, Making Metaphors: Symbolic Action in the Book of Jeremiah, on history, theology and literary technique in a series of ten narratives. Elizabeth lives in Evanston with her husband Kurt and her cat Koko.
Dae Sung Kim, Ph.D.
Rev. Dae Sung Kim is a historian and Presbyterian minister. He completed his Ph. D. in History of Christianity at Garrett-Evangelical Theological Seminary. He is a McCormick graduate (MATS, 2003) and ordained minister of Presbyterian Church of Korea after earning M. Div. degree from Presbyterian Theological Seminary, Seoul. He returned to McCormick as an adjunct instructor, teaching American Presbyterianism and Research Methods since spring 2012. His specialty includes history of missions and Asian/Asian-American Christianity. His present passion focuses on writing a mission history through missionary biographies and joining a publishing project about history of Korean Churches in the Chicago Area. He is also an interim preacher in local Korean American churches. He loves baseball, Lake Michigan, and ABBA.

Ann Rosewall, Ph.D.
Rev. Ann Rosewall is currently the senior minister at the First Congregational Church of Evanston, and is an ordained teaching elder within the Presbyterian Church (U.S.A.). As an Affiliate Faculty member at McCormick, Ann focuses on pastoral care and its related issues in ministry. Receiving her M.Div. from Austin Presbyterian Theological Seminary, Ann continued her studies at Garrett-Evangelical Theological Seminary with her Ph.D. in Pastoral Theology, Personality and Culture. She has served as Staff Chaplain at Seton Medical Center, taught as an adjunct at Austin in pastoral care. She continued her work in pastoral care as director of that department at the North Austin Medical Center. Moving north, her church ministry continued as an associate pastor at Northminster Presbyterian Church.

Daniel Schipani, Ph.D.
Rev. Daniel S. Schipani was born and raised in Argentina. He holds a Doctor of Psychology degree from Universidad Católica Argentina, and a PhD in Practical Theology from Princeton Theological Seminary. He is currently Professor of Pastoral Care and Counseling at the Anabaptist Mennonite Biblical Seminary in Elkhart, Indiana. An ordained minister in the Mennonite Church USA, he also serves as a psychotherapist and pastoral counselor (volunteer) at a local community health center for economically vulnerable care receivers, especially immigrants from Latin America. His academic work includes clinical supervision of students in chaplaincy, and pastoral and spiritual counseling. Professor Schipani’s research and teaching interests include formation and transformation processes and intercultural and interfaith pastoral care and counseling. He is the author or editor of over twenty-five books on pastoral counseling, education, and practical and pastoral theology. He is also a visiting professor in various academic institutions and lectures widely in North America, Latin America and Europe. He is a member of several professional and academic organizations, including the Canadian Association for Spiritual Care, the Society for Intercultural Pastoral Care & Counseling, the Society for Pastoral Theology, and the International Academy of Practical Theology.

Frank Thomas, Ph.D., D.Min.
Rev. Frank A. Thomas currently serves as Nettie Sweeney and Hugh Th. Miller Professor of Homiletics and Director of the Academy of Preaching and Celebration at Christian Theological Seminary of Indianapolis, Indiana. His newest book is the revised and updated version of They Like to Never Quit Praisin’ God: The Role of Celebration In Preaching, considered by many to be a classic. American Dream 2.0: A Christian Way Out of the Great Recession, was released by Abingdon Press in August, 2012. Preaching With Sacred Fire: An Anthology of African American Sermons, 1750 to the Present, co-edited by Martha Simmons, offers a rare view of the unheralded role of the African American preacher in American history. He is the CEO of Hope For Life International, Inc. which formerly published The African American Pulpit. Thomas holds a Ph.D. in Communications (Rhetoric) from the University of Memphis, D.Min. degrees from Chicago Theological Seminary and United Theological Seminary, a Master of Divinity degree from Chicago Theological Seminary and a Master of Arts degree in African-
Caribbean Studies from Northeastern Illinois University. Thomas also serves as a member of the International Board of Societas Homiletica, an international society of homiletic professors. Thomas and his wife, Rev. Dr. Joyce Scott Thomas, earned their Certified Professional Coaching Certificates (CPC) from the Institute for Professional Excellence in Coaching. While they are equipped to coach corporate, executive, business, life, personal, or group, their most passionate areas are pastors, pastor’s spouses, and coaching in the area of preaching.
2016-17 Master's Adjunct Faculty

Rev. Nannette Banks
Ministry

Rev. Shawna Bowman
Ministry

Rev. Charles Cary, D.Min.
Ministry

Brandy Daniels, Ph.D. candidate
Bible, Theology, Ethics

Rev. Julian DeShazier
Ministry

Rev. Curtiss DeYoung
Leadership

Rev. Lolly Dominski, Ph.D. candidate
Worship

Rev. Stacey Edwards-Dunn, D.Min.
Ministry

Rev. Andrew Guffey, Ph.D.
Bible

Paula Hiebert, Th.D.
Bible, Hebrew

So Jung Kim, Ph.D. candidate
Theology

Seon Yong Kim, Ph.D. candidate
Bible

Rev. Jacquelina Marquez
Ministry

Gary Rand, D.Mus.
Worship, Ministry

Rev. Daniel Rodriguez-Diaz, Ph.D.
History

Rev. Christine Vogel, D.Min.
Ministry

Tamar Wasoian, Ph.D.
Ministry
2016-17 Doctor of Ministry Adjunct Faculty

Rev. Tony Aja, D.Min.
Ministry, Leadership

Rev. Jennifer Ayres, Ph.D.
Ethics

Rev. Thom Bower, Ph.D.
Religious Education, Methods

Rev. Virstan Choy, D.Min.
Ministry, Leadership

Rev. Leslie Diaz-Perez, D.Min.
Ministry, Thesis

Bethany Harris, D.T.I.
Ministry

Rev. Elizabeth Hopp-Peters, Ph.D.
Bible

Rev. Jeffrey Japinga, D.Min.
Ministry, Leadership

Veronica Kyle, M.A.
Ministry

Rev. Margaret Lindsey, D.Min.
Thesis

Rev. Carol McDonald, D.Min.
Ministry, Leadership

Ministry, Leadership

Rev. Jeanne Porter-King, Ph.D.
Ministry, Leadership

Carmen Nanko-Fernandez, D.Min.
Ministry

Rev. Daniel Rodriguez, Ph.D.
Ministry, History, Thesis

Rev. Jose-David Rodriguez, Ph.D.
Ministry, Theology

Rev. Brian Sauder, M.A.
Ministry, Leadership

Dr. Daniel Schipani, Ph.D.
Ministry
Rev. John Schmidt, Ed.D.
Ministry, Leadership

Rev. Ozzie Smith, D.Min.
Ministry

Rev. Jeremiah Wright, D.Min.
Ministry, Leadership

2016-17 Doctor of Ministry Advisors

Rev. Barbara Cathey, D.Min.

Rev. Anna Case-Winters, Ph.D.

Rev. Deborah Kapp, Ph.D.

Rev. Matthew Sauer, D.Min.

Rev. John E. Schmidt, Ed.D.

Rev. Ozzie E. Smith, Jr., D.Min.

Rev. Michael Youngblood, D.Min.

Catalog updated July 2016