



# First Presbyterian Church OF ATLANTA

## ASSOCIATE PASTORS FOR ENGAGEMENT

**Status:** Full-Time, Exempt  
**Reports To:** Scholar in Residence/Chief Ministry Officer

### Summary:

First Presbyterian Church of Atlanta is seeking to fill two associate pastor positions. Each associate pastor for engagement will lead and coordinate **two of four** ministry areas: connection, global mission, faith formation, and 20s/30s ministry. Interested individuals should express their interest and experience working in these four areas and rank the four areas in order of their experience and interest in their cover letter.

### Essential Tasks for Engagement Ministries

#### *Connection*

Work collaboratively with church leaders to define and create a culture of welcome throughout the church.

Collaborate with other pastors and communications staff to effectively and widely share opportunities for fellowship, study, and service.

Oversee contacts and follow-up for visitors to worship and facilitate OnRamp, the seminar for prospective new members.

Audit and oversee the member integration and assimilation platform of the church.

Train members for service in the areas of hospitality, member integration, and parish ministry.

Oversee the planning and management of congregation-wide events.

#### *Faith Formation*

Develop and lead the small group ministry, focusing on goal-setting, launching new small groups, recruiting leaders, and evaluating the program regularly.

Lead and support adult ministries with resources, teaching, logistics, and training of teachers/facilitators.

Lead and support leadership development of lay-led adult Sunday school classes.

Collaborate with the Scholar in Residence on all-church faith formation initiatives, such as First in Focus and combined summer Sunday school sessions.

Plan the theme, content, logistics, and schedule for the annual church retreat (Labor Day Weekend) in Montreat, NC

### *Global Mission*

Maintain global mission partnerships and partnership agreements through consistent communication about ministry needs, goals, objectives, and successes.

Support and assist lay-led Global Mission Country Committees.

Work with the Global Mission Council to prepare the annual Global Mission ministry budget and ensure adherence to the annual budget.

Establish a strategy for regularly communicating Global Mission news, information, decisions, and opportunities with the church staff, other lay leadership bodies, the congregation, and the larger community.

Identify ways to integrate Global Mission work within the life of the congregation, including planning church-wide events and recruiting and equipping volunteers.

Coordinate travel arrangements, itineraries, and clear communication with Global Mission partners to ensure the safety and success of planned activities.

### *20s/30s Ministry*

Develop a clear, easily communicated, and measurable strategy that builds, nurtures, disciples, and equips a thriving young adults community.

Explore and create opportunities for young adults to participate in worship, fellowship, and service, including social entrepreneurship, community development, and urban ministry opportunities.

Collaborate with other pastors and lay leaders working in adult faith formation.

### **Other Pastoral Responsibilities**

Actively participate in pastoral care ministries; attend weekly staff meetings.

Participate in and/or lead relevant ministry councils with lay leaders.

Officiate weddings, lead funerals, and preach as directed by the Senior Pastor.

Other duties as assigned by the Scholar in Residence.

### **Qualifications**

The Associate Pastors for Engagement are Contract Call Pastors. The incumbent must be committed to working in the congregational context of First Presbyterian Church of Atlanta and embodying its mission and values. He or she must hold a Master of Divinity and must have the mobility and stamina to fulfill the responsibilities outlined above.

### **Terms of Employment**

Contract Call Pastors are fully covered by the Board of Pensions Pastors Participation plan. Salary, benefits, and other terms of employment will be administered in accordance with the policies contained in the First Presbyterian Church of Atlanta Policies and Procedures Manual, a copy of which is provided to each employee.

### **Note**

This description contains the information and facts considered necessary to describe and evaluate the duties of this position fairly and equitably. It should not be considered an exhaustive description of all the work requirements to be performed, but indicates the kinds of duties and levels of responsibility required by the position. The Session may add or remove responsibilities as occasion may require.

### **How to Apply**

Please submit cover letter, Statement of Faith, resume, and contact information for three references to [apsearch@firstpresatl.org](mailto:apsearch@firstpresatl.org). PC(USA) candidates are invited to review the Ministry Information Form (currently under review for approval) through the Church Leadership Connection.

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